



मानव संपदा प्रबंधन (भर्ती एवं पदोन्नति) केंद्रीय कार्यालय
Human Capital Management (Recruitment & Promotion) Central Office

Empanelment of Retired Officers of Central Bank of India in Scale I, II, III & IV for engagement as an advisor in Regional Offices, Zonal Offices and various department in Central Office on Contractual Basis for FY 2025-26.

Opening Date for Receipt of Applications	16-08-2025
Last date of Receipt of Applications	31-08-2025

Central Bank of India, a leading Public Sector Bank, with Pan India Branch Network of more than 4,500 plus branches, with total business of more than Rs 702000 crores, driven by talented work force of more than 33,000 plus employees invites applications **for the empanelment of Retired Officers of Central Bank of India in Scale I, II, III & IV for engagement as an advisor in Regional Offices, Zonal Offices and various department in Central Office on Contractual Basis for FY 2025-26.**

ELIGIBILITY CRITERIA:-

The Eligibility Criteria and other details for empanelment of retired officer for engaging as an advisor shall be as under:-

AGE and Other Eligibility Criteria:-

- The Officer who retired from Central Bank of India's Service on attaining superannuation at the age of 60 years on or before **01.08.2025**.
- The Officer should have retired with good track record and no major punishment/penalty should have been inflicted on the retired Officer during five years of his service in the Bank preceding his retirement and no minor punishment/penalty should have been inflicted on the retired Officer during three years of his service in the Bank preceding his retirement.
- An Officer must not have been named in the Officer in Doubtful Integrity (ODI) List during five years of his service in the Bank preceding his retirement. Also, the retired Officer should not have any crime record.
- The Officer voluntary retired/ resigned/ suspended/ dismissed/ terminated/ who have left the bank otherwise before superannuation are not eligible for consideration for engagement.
- The retired officer should be of sound health.
- The retired officer should not be more than 63 years of age as on **01.08.2025**.
- The retired officer services will be considered in the respective scale at the time of their retirement.

CONTRACT PERIOD:-

- The term of engagement shall ordinarily be for an initial period not exceeding one year.
- The contract may be extendable up to an age two years more than the age of superannuation of the concerned Officer.

- c. The contract may be extended based on review of the task and performance of the contractual retired officer and need of the Bank, provided in no case shall it be extended beyond the age of 65 years.
- d. The agreement for engagement shall stand terminated on attaining the age of 65 years.
- e. During the period of contract of engagement with the Bank, the retired officer shall not take up any assignment with any other organization.

TERMINATION OF CONTRACT:-

- a. The engagement of Retired Officer in the Bank shall not be considered as a case of re-employment in the Bank.
 - b. The member shall not be eligible for any claim or any other Benefit/compensation under provisions of any Act/Rules applicable to regular Bank employees.
 - c. The Bank may cancel/terminate the contract of the engagement at any time without assigning any reason whatsoever with an option of 30 days' notice period or payment/surrender of remuneration of one month in lieu thereof.
 - d. The Retired Officer needs to give a 30 days notice in case of pre mature termination of contract of engagement.
- ❖ The indicative but not exhaustive list for reasons of termination of contract by the Bank is as below:
- i) The advisor is unable to address the assigned works;
 - ii) Quality of completed work assigned is not to the satisfaction of the Bank;
 - iii) The advisor fails in timely achievement of the target as decided by the Bank;
 - iv) The advisor is found lacking in honesty and integrity;
 - v) The termination will be without prejudice to either party's rights accrued before termination.
 - vi) If any declaration/information furnished by the advisor is found false or found to be willfully suppressed any material fact(s), he/she will be liable for termination of contract including any administrative and/or legal action as the Bank may deem fit.
 - vii) The character and conduct of the advisor is of such a nature that it would constitute offences liable for intimation of disciplinary proceedings against him/her if in service.

FIXED MONTHLY REMUNERATION/OTHER ALLOWANCES:

The fixed monthly remuneration to engaged retiree irrespective of their Scale based on the category of location shall be as under:

Category of Location	Fixed Pay Component
Rural/Semi-Urban	Rs 35,000/-
Urban	Rs 45,000/-
Metro	Rs 55,000/-

DEDUCTION OF TAX:-

Income tax or any other tax liable to be deducted, as per the prevailing provisions under relevant laws at source before effecting the payment, for which the Bank will issue certificate.

OFFICE TIMINGS AND WORKING DAYS:-

The retired Officers engaged on contractual basis shall have to follow the working hours as applicable to Officers of the Bank. The engaged retiree usually has to attend the Office on all

the working days ,but if required, he/she can be called for duty on any day such as Sunday, holiday including Gazetted Holiday or beyond working hours without any extra remuneration.

LEAVE OF ABSENCE:-

- a. Paid leave of absence may be allowed at the rate of 1.5 days for each completed month of service.
- b. No remuneration for the period of absence in excess of admissible leave will be paid.
- c. The leave will be carried over to the next month subject to maximum of 18 days leave during the entire contract period which will lapse on the last day of the contract. The leave for more than 4 days shall not, ordinarily, be allowed at a time.
- d. The member shall not claim of leave as a matter of right.

ROLES & RESPONSIBILITIES:-

Roles and responsibilities will be defined by the respective department and shall be communicated in the engagement letter to the selected retiree. Periodic Performance evaluation needs to be carried out and the same is to be considered while renewing the contract, if renewal is required. General Manager of the respective department will be the competent authority for performance evaluation of engaged retiree.

REPORTING:-

Respective Regional Head/Zonal Head/Department Head (Central Office) will be reporting authority for such engaged retired Officer and will be responsible for deployment and monitoring of his/her functions on a monthly basis.

SELECTION PROCEDURE:-

The eligible shortlisted retiree will be empanelled for FY 2025-26 after scrutiny of application received through the HRMS and thereafter will be engaged as per the requirement of the Bank. Bank's decisions in this regards shall be final & binding on applicants.

SUBMISSION OF APPLICATION:-

Eligible candidates have to apply online through HRMS portal only.

The link for online application is as under:-

1. Tiles Navigation for Pensioners-

Pensioner Self-Service>Retirees Engagement Application

2. On Behalf Functionality Navigation in the Code of BM/HCM RO/ZO-

Manager Self-Service>On Behalf Applications>Retiree Engagement Application

Documents are required to be upload in portal are as under,

1. PAN card
2. Aadhaar card
3. Relieving letter from Central Bank of India
4. Recent Photograph

The last date to submit applications is **31.08.2025**. No applications shall be entertained beyond the stipulated date. Incomplete applications will be rejected. The application completed in all respect along with relevant papers/documents has to be submitted at time of final submission.

Note:

- Please note that all the particulars mentioned in the application including Name of the applicant, Category, Date of Birth, Post Applied for, Address, Mobile Number, Email ID etc. will be considered as final and no change/modifications will be allowed after submission of the application form.
- Applicant are hence requested to fill in the application form with the utmost care as no correspondence regarding change of details will be entertained. The Bank will not be responsible for any consequences arising out of furnishing of incorrect and incomplete details in the application or omission to provide the required details in the application form.
- Offline Application received shall not be entertained.

APPLICATION FEE : Nil

EXECUTION OF AGREEMENT FOR CONTRACTUAL ENGAGEMENT:

The Empanelled Retired Officer if further engaged will execute a stamped Agreement before taking up the contractual engagement/assignment, containing a clause on confidentiality, ethics and integrity along with other terms of engagement/assignment. The format of agreement will be provided to the selected retiree on successful completion of the engagement process.

GENERAL INSTRUCTIONS:

- a) While applying for the post, the applicant should ensure that he / she fulfills the eligibility and other norms mentioned above and that the particulars furnished are correct in all respects. In case it is detected at any stage of empanelment/engagement that a candidate does not fulfill the eligibility norms and / or that he / she has furnished any incorrect / false information or has suppressed any material fact(s), his / her candidature will automatically stand cancelled. If any of the above shortcoming(s) is / are detected even after engagement, his / her contractual engagement is liable to be terminated without any notice.
- b) Mere submission of application against the advertisement and apparently fulfilling the criteria as prescribed in the advertisement would not bestow on him / her right to be called for empanelment.
- c) Not more than one application should be submitted by the same candidate. Multiple Applications/Registrations will be summarily rejected.
- d) Applications, once submitted, will not be allowed to be withdrawn. The Bank would be free to reject any application, at any stage, if the retiree is found ineligible for the post, for which he/she has applied. The decision of the Bank regarding eligibility of the retiree, the stage at which scrutiny of eligibility is to be undertaken, qualifications and other eligibility norms, the

documents to be produced etc. and any other matter will be final and binding on the retiree. No correspondence or personal enquiries shall be entertained by the Bank in this behalf.

- e) The Bank takes no responsibility for any delay /non-receipt or loss of any communication.
- f) Any resulting dispute arising out of and/or pertaining to the process under this advertisement shall be subject to the sole jurisdiction of the Courts situated at Mumbai.
- g) Request for change of contact no./address/ email ID/ interview center will not be entertained.
- h) In case any dispute arises on account of interpretation of version other than English, English version will prevail.
- i) Engagement of retired officer is subject to their being declared medically fit as per the requirements of the Bank. Such appointment will also be subject to Rules & Policies of the Bank.
- j) Empanelled Retired Officer shall be engaged in our Bank only when a vacancy or need of advisor arises during financial year 2025-26.
- k) **Empanelled retired officers who have not engaged in the financial year 2024-25 has been discontinued and no longer valid.**

Applicants are advised to regularly visit the Bank's website for updates/ notices/ instructions. All announcements/addendum/corrigendum/details pertaining to this process will only be published / provided on authorized Bank's website <http://www.centralbankofindia.co.in> from time to time under Career section. No separate communication/intimation will be sent to the applicants who are not selected/ shortlisted in the process. All notification/communication placed on Banks's website shall be treated as intimation to all applicants who have applied for the process.

Merely satisfying the eligibility criteria norm does not entitle the applicant to be called for GD/Interview/Selection process. The Bank reserves the right to call only the requisite number of applicant for GD/Interview/Selection process after preliminary screening/ shortlisting with preference to the applicants' age, qualification, essential requirements, suitability etc.

The Bank reserves the right to reject any application/ candidature at any stage or cancel the conduct of interview/GD or to cancel the engagement process entirely at any stage without assigning any reason.

Date: 16th August, 2025

**-SD-
CHIEF GENERAL MANAGER-HR**