

मुंबई और इसके आस-पास के क्षेत्रों के लिए वास्तु परामर्शदाता के पैनल में शामिल होने हेतु आवेदन आमंत्रित करने की सूचना/Notice Inviting Applications for Empanelment of Architectural Consultants for Mumbai and its Agglomeration areas.

विज्ञापन की दिनांक/ Date of Advertisement	23-01-2025
आवेदन जमा करने की अंतिम दिनांक / Last Date of Submission	14-02-2025 by 3:00 PM
आवेदन शुल्क /Application Fees (गैर वापसी योग्य/Non Refundable)	Rs.1000.00 (Rupees One Thousand Only) (सेन्ट्रल बैंक ऑफ इंडिया के पक्ष में मुंबई में देय मांग ड्राफ्ट या नीचे दिए गए खाते में राशि जमा की जा सकती है एवं यूटीआर नंबर आवेदन के साथ प्रदान किया जाना चाहिए / DD In Favor of Central Bank of India, Payable at Mumbai or Amount may be deposited in the below account and the UTR number be submitted with application.
AC NO: 1122845035, IFSC: CBIN0281067, Central Bank of India Nariman Point Branch, Mumbai.	
प्रस्तुत किए जाने वाले दस्तावेज/ Documents to be provided	जैसा कि आवेदन आमंत्रण सूचना में है /As Notice Inviting Application
Email for Correspondence	agmgad@centralbank.co.in gadarch@centralbank.co.in
संपर्क व्यक्ति का नाम /Contact person name	Mr. Dilip Kumar Singh –Asst.General Manager Mr. Shahnawaz Ahmad – Senior Manager Architect 022-66387503 Mob. 8521379825/8709928797
आवेदन जमा करने का स्थान/ Place of submission Applications	16 th Floor Business Support Department, Chander Mukhi Nariman Point Mumbai -400021

प्रस्तुतकर्ता/SUBMITTED BY:

वास्तु परामर्शदाता का नाम/NAME OF ARCHITECTURAL CONSULTANT :

पता/ADDRESS :

जीएसटी विवरण/GST DETAILS :

Business Support Department, ChanderMukhi Nariman Point Mumbai -
400021 Tel No: 022-2202 6428 ,022-6638 7777
Visit us at [http:// www.centralbankofindia.co.in](http://www.centralbankofindia.co.in)

Sr. No..... (For office use only)

APPLICATION FOR EMPANELMENT OF ARCHITECTURAL CONSULTANTS

Name of the Applicant with Address: M/s.

Last date of submission: 14/02/2025

Central Bank of India
Business Support Department
Central office
16th floor, Chander Mukhi,
Nariman point, Mumbai-400021

Empanelment of Architectural consultants

- 1.0 Central Bank of India is coming up with major civil, furnishing and repair / rehabilitation of its premises at Mumbai.
- 2.0 Applications are invited for empanelment of experienced, reputed and competent architectural consultants in the following categories :-

Architectural consultancy for interior, furnishing and construction works

- a) Contract value up to Rs. 1.0 lakh
 - b) Contract value above Rs. 1.0 lakh and up to Rs. 5.0 lakh
 - c) Contract value above Rs. 5.0 lakh and up to Rs. 50.0 lakh
- 3.0 The applicant is requested to tick the category he is applying for. The applicants who wish to apply for more than one category shall submit separate application forms.
- 4.0 Architectural consultants shall apply for empanelment in prescribed format, which can be downloaded from the web site.
- 5.0 The eligibility criteria shall be as under :-
- The firm should have minimum 5 years' experience in the respective field applied for.
 - The Architectural consultants should have during immediate last five years ending on 31.12.2024 completed (i) at least one project where the fee received is minimum 80% of the upper limit in the category applied for OR (ii) at least two project where the fee received is minimum 50% of the upper limit in the category applied for OR (iii) at least three projects where the fee received is minimum 40% of the upper limit in the category applied for.
 - The architectural consultant should be member of Council of Architecture. If the firm is a partnership firm or limited company then at least one partner / director shall be member of Council of Architecture.
 - The average annual financial turnover of the firm for the last 3 (Three) years ending 31st March of the previous financial year should be at least 2 times the upper limit in the category applied.
 - The architectural consultants should have PAN & GST numbers.
 - The firm must have executed work for foreign / private / public sector banks or public / private sector organisation having office in Mumbai / Navi Mumbai and have to show case the work done for such organisation. The firm must have office / branch in Mumbai/ agglomeration areas of Mumbai.

- 6.0 The applicant should enclose demand draft (non refundable) of Rs. 1,000/- in favour of Central Bank of India, payable at Mumbai or the amount of Rs. 1,000/- can also be deposited in the given account and the UTR Number be submitted with the application:
AC NO: 1122845035, IFSC: CBIN0281067, Central Bank of India Nariman Point Branch, Mumbai.
- 7.0 Architectural consultants shall also authorise the Bank to approach his Employers, Clients, Corporations, Organization, etc. to verify Architectural consultant's general reputation / competence.
- 8.0 The Bank reserves the rights to accept or reject any application.
- 9.0 Completed empanelment document shall be submitted up to February 5, 2025 during office hours to the office of: -

Asst. General Manager – BSD (Arch.)
Central Bank of India, Central Office,
16th floor, Chandermukhi,
Nariman Point, Mumbai 400021

**GUIDELINES FOR SUBMISSION OF APPLICATION FORM FOR
EMPANELMENT OF ARCHITECTURAL CONSULTANTS FOR
FURNISHING, REPAIR / REHABILITATION & CONSTRUCTION WORKS AT MUMBAI.**

1. Application form for empanelment shall be submitted in sealed envelope super scribing 'Application for Empanelment of Architectural Consultants for Furnishing, Repair / Rehabilitation, Electrical and Air Conditioning Works at Mumbai'.
2. The application shall be submitted strictly in the format as mentioned along with the supporting documents.
3. The application shall be signed by the person/s on behalf of the organization having necessary Authority / Power of Attorney to do so. Each page of the application shall be signed and copy of Power of Attorney / Memorandum of association (Wherever applicable) shall be furnished along with application.
4. If the space in Proforma is insufficient for furnishing full details, such information may be supplemented on separate sheet stating therein the part of Proforma and serial number. Separate sheets may be used for each part of application. While filling up the application with regard to list of important projects completed or on hand the applicant shall only include major works handled by the firm.
5. The applicant should ensure that the application is delivered at the given address within prescribed date and time as mentioned in the advertisement.
6. Application containing false and / or incomplete information is liable for rejection.
7. The applicant should enclose draft / pay order (non refundable) for Rs. 1,000/- in favour of Central Bank of India and payable at Mumbai or the amount of Rs. 1,000/- can also be deposited in the given account and the UTR Number be submitted with the application:
AC NO: 1122845035, IFSC: CBIN0281067, Central Bank of India Nariman Point Branch, Mumbai.
8. The Bank reserves right to accept or reject any or all the application.
9. Last date and time to accept the application is February 14, 2025 up to 3:00 pm.

To,

The Asst. General Manager – BSD,
Central Bank of India, Central Office,
16th Floor, Chander Mukhi,
Nariman Point Mumbai-400021

Ref: **Application for empanelment as architectural consultant.**

Dear Sir,

I / we have read and understood the instructions and the Terms & Conditions mentioned in the application form. I / we do hereby declare that the information furnished in the application and the supplementary sheets are correct to the best of my knowledge and belief.

I / we authorise Bank to approach our employers, clients, corporation, organisation etc. to verify the facts submitted by us.

Signature of applicant with seal

Name:

Designation:

Address:

Place

Date:

Information to be furnished by the applicants

1	Name of the organisation		
2	Address	Postal address	
		Telephone nos	
		E-mail address	
3	Year of establishment		
4	Status of the firm (Enclose copy)		
5	Name of Directors/ Partners / Proprietor		i) ii) iii)
6	Whether registered as a member of the Council of Architecture. Mention number and date. (Enclose copy)		
7	Name and address of Bankers		i) ii)
8	Name of completed projects. Please inform (i) one project of minimum value 80% of the upper limit in the category applied for OR (ii) two project each of minimum value 50% of the upper limit in the category applied for OR (iii) three project each of minimum value 40% of the upper limit in the category applied for executed between January 2020 and December 2024. (Details to be furnished in proforma 1)		i) ii) iii)
9	List of the key persons permanently employed (Details to be furnished in proforma 2)		
10	Important major projects on which the firm is engaged at present and their estimated cost, stage of work viz. planning and construction, the full address of clients shall be indicated against each project. (Details to be furnished in proforma 3)		i) ii) iii)
11	Whether an assessee of income tax, if so, mention permanent account number furnish copies of Income Tax Clearance Certificate.		

12	Furnish copies of audited Balance Sheet and Profit & loss account (audited) for the last three years.	
13	If you are registered in panel of other organisation / Statutory bodies such CPWD, PWD, MES, Banks, etc, furnish their name, Category and date of registration.	i) ii) iii) iv)

List of Documents to be enclosed with application form.

1. Status of the Firm / Registration certificate / Memorandum of association
2. I. Tax. Clearance certificate.
3. Profarma-I
4. Profarma-II
5. Proforma-III
6. Photograph of major work executed.
7. Letters of owners / organisations informed in Proforma I having completed the projects satisfactorily.
8. Three years balance sheet.
9. Copy of power of attorney (wherever applicable)
10. Demand draft for Rs. 1,000/- in favour of Central Bank Of India, payable at Mumbai or UTR number if the amount deposited in Bank Account.
UTR No. :

PROFORMA –1
PARTICULARS IN RESPECT OF WORK EXECUTED

Sr. No.	Name of the work/ project executed with address	Short description of work executed	Name and address of owner	Area and value of building / work executed	Stipulated time and date of completion	Actual time and date of completion	Fee received for the work / project
1							
2							
3							

Signature of the Applicant with seal

PROFORMA- 2
LIST OF KEY PERSONAL PERMANANTLY EMPLOYED

Sr. No.	Name	Designation	Qualification	Experience	Years with the Firm	Any other information

Signature of the Applicant with seal

PROFORMA –3
PARTICULARS IN RESPECT OF WORK IN HAND

Sr. No	Name of the work/ project executed with address	Short description of work executed	Name and address of owner	Value of work executed	Stipulated time of completion	Status Of Work	Any other relevant information
1							
2							
3							
4							
5							
6							
7							

Signature of the Applicant with seal