



निविदा प्रपत्र

सेंट्रल बैंक ऑफ इंडिया अपने
317 एम. जी. मार्ग, पुणे स्थित
आंचलिक कार्यालय भवन पर नए साइनेज बोर्ड लगाने हेतु
प्रतिष्ठित सेवा प्रदाताओं से निविदा आमंत्रित करता है

निविदाकार का नाम : -

निविदा प्रस्तुत करने की अंतिम तिथि: 10/05/2024 दोपहर 03:00 बजे तक

निविदा खोलने की तिथि : 10/05/2024 दोपहर 03:30 बजे

प्री-बिड मीटिंग : 24/04/2024 – सुबह 11.30 बजे

निविदा शुल्क: ₹2,000.00 (₹ दो हजार) – अप्रतिदेय

बयाना जमा राशि : ₹10,000.00 (दस हजार) – प्रतिदेय

सेंट्रल बैंक ऑफ इंडिया,
व्यवसाय सहायता विभाग
पहिली मंजिल आंचलिक कार्यालय
317एम जी मार्ग, कैंप
पुणे 411001
दूरभाष:- 020-26131611-14



Tender Document

For

**Providing and Installation of New Signage Board at Pune Zonal Office
building at 317, M G Road, Camp, Pune 411001**

Name of the Tenderer: - _____

Last Date of Submission: 10/05/2024 at 3.00 PM

Date of Opening: 10/05/2024 at 3.30 PM

Pre-Bid meeting: 24/04/2024 – 11.30 AM

Tender fee: ₹2,000.00 (₹ Two Thousand only) – Non-Refundable

Earnest Money Deposit: ₹11,000.00 (₹ Eleven Thousand Only) - Refundable

CENTRAL BANK OF INDIA,
Business Support Department,
1st floor, Zonal Office,
317, M G Road, Camp,
Pune 411001
Ph:- 020-26131611-14

NOTICE FOR INVITING TENDER

ZO/PUNE/BSD/2024-25/26

DATE: 16/04/2024

Dear Sir/ Madam,

Reg: Providing and Installation of New Signage Board at Pune Zonal Office building at 317, M G Road, Camp, Pune 411001

Central Bank of India, Zonal Office Pune invites sealed Quotations for captioned work from reputed Contractors who have a considerable experience in the field of said work.

The Quotations/tender can be downloaded from Bank's website www.centralbankofindia.co.in (live tender) or may be collected from our office – Business Support Dept, Zonal office, 1st floor, 317, M G Road, Camp, Pune 411001 **from 18/04/2024 till 09/05/2024** during normal working hours (10 AM to 5 PM) on payment of tender fees (non-refundable) of ₹2000.00 (₹Two thousand only) in the form of draft favoring “Central Bank of India” payable at Pune.

Pre-bid meeting is held at our above mentioned office address on **24/04/2024 – 11.30 AM**.

The Tenders should be submitted in two Separate envelop No. 1 (Technical Bid) containing Earnest Money Deposit and Terms & Conditions of Tender duly signed & Envelop No. 2 (Price Bid) containing schedule of work/specification & rates for the above mentioned work. The specifications, conditions of contract and schedule of work be carried out are enclosed herewith.

Please Note that the Bank does not bind itself to accept the lowest or any Tenders and reserve itself the right to accept/ reject any or all tenders either in whole or in part, without assigning any reason for doing so.

The tender (both envelops) duly filled in and signed on each page shall be submitted in sealed cover marked as technical bid and Financial bid, clearly subscribing the name of the said work, to Asst General Manager- BSD, Central Bank of India, Zonal Office, 317, MG Road, Camp, Pune 411001 so as to reach us not later than **10/05/2024 till 3.00 PM**. Late tenders are liable to be rejected.

The tender should be submitted along with the earnest money deposit demand draft of amount ₹ 11,000/- (₹ Eleven Thousand only) favoring “Central Bank of India” payable at Pune. The earnest money deposit submitted in the form of Cheque will not be accepted. The earnest money deposit of unsuccessful tenders shall be returned after finalization of the bidder mostly within 30 days from the date of opening of tenders. No interest shall be paid on the earnest money deposit amount.

For any further information on the tender, Business Support department at Zonal Office, Pune may be contacted. Contact Name – Priti Deshmukh (Ph. No.020- 26131614; extension 124)

(Narendra Kumar Punjabi)
Asst. General Manager

PRE-QUALIFICATION ELIGIBILITY/ TECHNICAL BID

1. Prior to submission of tenders, it is **mandatory** for contractors to visit the location of said work preferably within weeks' time from issuance of tender document and to become well acquainted with the nature, scope, extent, location, working condition etc. of the work. They will inspect the site, study details specifications and obtain all required clarifications from the department. **Submission of bids without site visit shall not be acceptable.**

2. Documents required for technical bid are as under:-

SN	Minimum eligibility criteria	Documents required
1.	The applicant should be a well-established and reputed firm specialized in dealing with signage and Branding work and shall have minimum experience of 5 years in the same field and must have registered office in Pune.	Firm registration certificate/ Firm/ partnership deed
2.	Contractor shall have experience of work with PSUs for similar projects and shall have completed at least 5 projects in past 3 years of similar magnitude	Necessary documents shall be attached.
3.	Contractor should be empanelled with PSU Banks for signage work	
4.	Vendor shall be certified 3M vendor	
5.	The applicant should have satisfactorily completed 'similar' works of magnitude as specified below during the last 3 years ending 31/03/2024 (i) One similar completed work, costing not less than ₹ 8.80 Lacs, or (ii) Two similar completed works, each costing not less than ₹ 5.50 Lacs, or (iii) Three similar completed works, each costing not less than ₹ 4.40 Lacs	Certificate by an authorized officer or equivalent of the organization for whom the works has been done. Additionally, committee may, at its own discretion visit the site/s.
6.	The applicant should have average annual financial turnover of ₹50 Lacs in civil works during the last three FY ending 31/03/2024	Relevant documents to be submitted

GENERAL CONDITIONS

- 1. Prior to submission of tenders, it is mandatory for contractors to visit the location of said work preferably within weeks' time from issuance of tender document and to become well acquainted with the nature, scope, extent, location, working condition etc. of the work. They will inspect the site, study details specifications and obtain all required clarifications from the department. Submission of bids without site visit shall not be acceptable.**
2. Item to be carried out are listed in the attached schedule of quantities. Bank reserves the right to add/omit any items /partly or fully without giving any reasons. The rate for any new item introduced shall be settled by the Bank after getting necessary rate analysis from the successful bidder.
3. The rates quoted in the tender should include all charges for material, labor, transportation and taxes, if any etc. and bank shall not be responsible for any other incidental expenses in this connection.
4. The extra and deviated item rates shall be settled by a rate analysis wherein a gross profit (inclusive of overheads) of 15% of total cost of material + Labor shall be paid, Cost of material being supported by vouchers and labor estimated as per approved norms or as per actual, if norms are not available.
5. The quantities contained in the scheduled are only approximate/ notional and may vary, for which no extra compensation will be paid to the contractors. They are meant only for tendering purpose, so that a common base is available for comparison. The work actually done will be measured as per actual and paid for.
6. The Rates shall be firm and fixed and shall not be subject to any change, variation in price of materials and labor, labor strikes whatsoever and shall hold good till completion of work. No escalation shall be payable for price variation and / or changes in tax structure.
7. This is an Item-Rate contract, an acceptance of the contract shall mean essentially acceptance of rates for each individual items of work. The actual payment however shall be made on actual authorized quantities.
8. The Bank does not bind itself to accept the lowest or any tender and reserves itself the right to accept/reject any or all the tenders without assigning any reasons for doing so.
9. The contractor shall at his own expenses rectify the unsatisfactory works within 7 days from the date of intimation. In case of failure to do so, Bank reserves the right to carry out the work through any other agency/agencies and such expenditure will be recovered from the Contractor in due course of time.
10. All soil filth; rubbish and other objectionable materials shall be at once carted away out of the premises as per local authority's rules in force, if any, at his own cost and expenditure. In absence of above, the Bank may do at the Contractor's risk and cost.
11. The tenderers are requested to sign the tender form and the schedule of quantities on all pages otherwise the same shall be rejected.
12. Rates quoted in the tender/quotation should be valid for 60 days from the date of submission of tender.
13. Contractor shall have to complete the work within **21 days** from the date of commencement of the work as stated in Appendix I.

- 14. In case, contractor fails to complete the work within the said period, liquidated damages @ 0.50% per week and part thereof maximum up to 5% of contract value will be levied till the work is completed in all respects, as per bank's specifications.**
15. Retention money 5% of the total billed amount shall be retained with the bank till the completion of the defects liability period of 6 months.
16. Best specified materials are used by the firm and to complete the job with utmost workmanship and as per bank's requirements.
17. Safety and security of the material and Labor will be responsibility of the contractor and Bank will not be responsible for the same. The Contractor shall strictly comply with provision of contract labor (Regulation & Abolition) Act of Maharashtra Govt.
18. The tenderer must not assign the contract or sublet any portion of the contract except with the written consent of the Bank
19. The contractor shall be responsible of making good of public property in case of any damage happened during execution of said work.
20. The Bidder shall have necessary registration with State / Central Revenue Dept. i.e. GST, PAN CST etc.
- 21. TERMS OF PAYMENTS:-**
 - 1) Advance against material received on site upon production of material bill and delivery challan shall be paid.**
 - 2) Final bill Payment** shall be done after completion of overall work and after checking and certification from the Bank's Architect. Payment of final bill shall be made after deduction of Retention Money as specified in APPENDIX –I.

The acceptance of payment of the final bill by the Contractor would indicate that he will have no further claim in respect of the work executed.

APPENDIX –I

1.	Name of Work	Providing and Installation of New Signage Board at Pune Zonal Office building at 317, M G Road, Camp, Pune 411001
2.	Date of commencement	Within 7 days from issue of order or handing over site, Whichever is later
3.	Date / Time of completion	21 Days from the date of commencement of work as stated above (Sr.3)
4.	Liquidated damages	0.5% of the accepted contract sum per week and part thereof subject to maximum of 5% of the accepted contract value.
5.	Retention Percentage	5% shall be deducted from interim bill Total retention = 5% of the value of work to be deducted from final bill
6.	Defect liability period	6 (Six) months from the date of completion of work
7.	Release of retention amount after completion	shall be released after completion of defect liability period
8.	Advance payment	Upon receipt of material on site against tax invoice and delivery challans
9.	Final Payment	After satisfactory completion of overall work
10.	Period of Honoring Final Certificate	15 days on the receipt of bill from the Contractor.

I/ We hereby declare that, I/ We have read and understood the above conditions and I/We agree to comply with the same. We accept the above conditions in Toto.

SIGNATURE OF CONTRACTOR
WITH DATE & SEAL

BILL OF QUANTITY – Financial Bid

SN	Description	Unit	Qty	Rate	Amount
1.	<p>Providing and fixing new Backlit Signage Board as per below specification:- Flex Material: 3M Backlit Flex, 3M Vinyl Process: Plotter Cutting & Pasting on Backlit Warranty: Warranty of 60 months.</p> <p>Board Fabrication Work: 1"x1" Square MS Pipe of 22 Gauge for Board Frames 24 Gauge Single Coated GI Sheet For Top Bottom 3 Side, 20Gauge Single Powder Coated GI Sheet For Board Back Side Panel and 8” deep board. Warranty: Warranty of 60 months.</p> <p>LED module: OSRAM / LT / GE or equivalent Warranty: Warranty of 24 months LED Driver (Power Supply): OEM's make of LED Modules Driver Wattage (W) 30W - 350W Auto Recovery</p> <p>1)On Terrace Road Facing - 48X3ft 2)On Terrace Left Side Facing North - 40X3ft 3)On Terrace Right Side facing South - 40X3ft 4)On Terrace Left Side Facing North - 42X3ft 5)On Terrace Right Side facing south - 42X3ft 6)Vertical Board Facing south - 32X3ft 7)Vertical Board Facing North - 32X3ft 8)Board at Entry Gate - 12X2ft</p>	Sq.ft	852.00		
2.	<p>Timer: Make of Timer: L&T or equivalent Specification: SKU: LAB.CON.97251558 Type of Product: Daily Time Switch Model No: J648B1 Weight: 12g Mounting Type: Base/DIN Mounting Power Requirements: 240 VAT Color: White Warranty: Warranty of 24 months.</p>	Nos.	8.00		
3.	<p>Fabrication & Installation for all boards On-site Fixing, Mounting & Installation work of board Labour work including transportation etc complete</p>	Sq.ft	852.00		
	Total				
	Add GST				
	G.Total				

Amount in Words:-

SIGNATURE OF CONTRACTOR
WITH DATE & SEAL