



REGIONAL HEAD

Regional Office

Ayodhya.

REG: Estimate for refurbishing work of alternate premises of BO Bewa Chauraha under your Region.

REF: Your mail dated 23.11.2023.

Our Zonal Architect has prepared the estimate (capital expenditure) & project report for proposed refurbishing work of alternate premises of BO Bewa Chauraha based on your consented Furniture Layout Plan, Electrical & Ceiling Layout plan with detail as under:-

- Painting works = Rs 0.0/- (To be done by Landlord)
- Civil Works = Rs 0.0/- (To be done by Landlord)
- False Ceiling works = Rs 60,262.50/-
- Interior refurbishing works = Rs 3,27,068.75/-
- Electrical & Data Cabling works = Rs 2,83,800/-
- Low side Air-Conditioning work (Revenue Expenditure) = Rs 51,900/- (To be approved at RO Level)
- GeM Goods (Air conditioners, Stabilizers and Chairs)= Rs 3,16,000/-
- **Total Rs 10,39,031.25/- plus applicable GST.**

However amount of Rs 51,900/- for Low side air-conditioning works (revenue expenditure) is to be approved at RO Level and Remaining amount of Rs 9,87,131.25 for Capital Expenditure to be approved by Competent Authority as per NLP.

Please note that above estimate is including the cost of chairs, Air-conditioning works. All Civil works including Flooring, pantry work, painting work is to be done by Landlord.

In terms of Central Office instructions, following information shall be provided while sending the proposal for sanction of Capital Expenditure:-

1. Status of lease deed of premises.
2. Status of construction of Strong room & other civil works by Landlord.
3. Area of the proposed premises.
4. Business figure of the Branch.
5. Layout of the premises with dimensions marked/ mentioned on it with certification of Architect/ Engineer.
6. Estimate of the works proposed verified by Architect/ Engineer.
7. Report of Bank's Architect or Engineer giving details of the necessity of the work to be undertaken and certifying the estimate for the works proposed. If Bank's Architect/ Engineer is not available services of Empanelled Architect/ Engineer can be taken.

Central Office: Chandramukhi, Nariman Point, Mumbai-400021 (हिन्दी कार्यालय: चन्द्रमुखी, नरीमन प्वाइंट, मुम्बई, 400021)

आंचलिक कार्यालय: प्रथम तल, सेंट्रल बैंक ऑफ इंडिया बिल्डिंग, 73, हज़रतगंज, लखनऊ 226001 (उ.प्र.), दूरभाष: 0522-2611302-04

ई-मेल: gadluckzo@centralbank.co.in, website: www.centralbankofindia.co.in, टोल फ्री- 18002001911

Zonal Office: 1st Floor, Central Bank of India Building, 73, Hazratganj, Lucknow 226001 (U.P.), Phone 0522-2611302-04

E-mail gadluckzo@centralbank.co.in, website: www.centralbankofindia.co.in, Toll Free No.- 18002001911

8. Date of Purchasing of Existing furniture/ fixture of the Branch and last date of renovation/ furnishing of the existing branch premises and amount incurred on said works.
9. Photographs of the existing premises showing the condition of furniture/ fixture.
10. End use or way of disposal of existing furniture/ fixture of the Branch/ office.
11. If AC has been proposed in the office premises please send confirmation that whether 3 phase electrical supply is available and the office sanctioned load is sufficient to take care of the ACs which has been proposed.
12. Timelines for completion of project after placing the order for renovation/ furnishing works.

Further, our higher authorities have also advised you to arrange for submitting the following details with capital expenditure proposal:-

1. Please ensure that Total amount of existing furniture fixture of Regional Office should match with AMS portal.
2. If any F&F i.e. Air-Conditioner, Fans, Tube Lights, Tables, Almirah, etc. are in usable condition, then explore the possibility to use the same in same/ nearby branches and pass necessary IN and OUT entries after renovation of branch.
3. Please give us the details of F & F (with amount, date of purchase, depreciated amount) to be used by other branches and details of F & F (with amount, date of purchase, depreciated amount) to be write-Off and same should be updated in AMS portal as per balance sheet of the concerned Branches after renovation.

Above detailed estimate and drawings are submitted for your comments (if any) and further processing of the proposal to obtain the necessary financial approval for capital expenditure from Competent Authority.


(Ashish Arora)
Chief Manager- BSD

Enc.: As above