

REGIONAL HEAD

Regional Office

आन्तरिक

REG: E- Tender Document (Online mode) & In- Principle approval of Capital Expenditure for Furnishing (Interior, Electrical, AC and Allied works) work of alternate premises of B/O Bewa Chauraha (2783) Medium- Rural under your Region.

REF: Your letter no. RO/GAD/LKO/2023-24/375 dated 08.11.2023.

Please refer The proposal for approval of In-Principle Capital Expenditure for Interior Furnishing, Electrical and other allied works at new premises of BO Bewa Chauraha, amounting to Rs 9,87,131.25 plus applicable GST with a variation of 10% duly recommended vide your above referred letter dated 07.12.2023.

Competent Authority at our Office has given In-Principle approval of Capital Expenditure for Interior Furnishing, Electrical and other allied works at new premises of BO Bewa Chauraha, amounting to Rs 9,87,131.25 plus applicable GST only. Estimated cost for Low side Air- conditioning work for Rs 51,900/- is considered as Revenue expenses, hence we advise you to approve/ sanction the same at your end before proceeding for tendering.

Further, it is advised to ensure following parameters:-

1. All usable furniture, AC & other equipment's should be utilized in the same or other Branch. Non usable items should be disposed off as per Bank's Policy.
2. Quick Response protection system (QRPS) should be installed in server room.
3. Electric Safety Audit (ESA) should be done before occupancy in the new premises and rectifications to be completed for any irregularities before occupancy in new premises.
4. Security Officer should confirm and submit his/ her inspection report before occupancy in the new premises.
5. New premises at ground Floor should have Ramp Facility.
6. All Security related equipment's such as E- Surveillance to be installed, smoke detector, fire extinguisher should be utilized in the same branch.

Accordingly, we are enclosing the draft open tender document (Technical & Financial bid) for works with estimated cost of Rs 7,23,031.25 (including revenue expenditure) for floating in *online mode* prepared by Zonal Architect for doing needful at your end. Please refer our letter no. 473 dated 18.03.2023 & Central Office letter no. 687 dated 15.03.2023 for detailed guidelines for floating of online tender.

Bill of Quantities (BOQ) for goods viz. supply and installation of Chairs and Air-conditioners with estimated cost of Rs 3,16,000/- is prepared by the Zonal Architect and same is provided to you for procurement through GeM Portal as per Bank's procurement policy.

Please note that the tendering for procurement of Goods to be done through GeM portal & tendering for Works would be done in online mode (E-Procurement portal) through Bank's empanelled service provide M/s e-Procurement Technologies Limited. You are advised to submit detailed/ consolidated (Work+ GeM Goods) proposal along with your recommendation within 30 days of time for final approval from competent authority. Please ensure compliance with laid down norms, procedure, CVC guidelines and procurement policy in the matter.

(Ashish Arora)
Chief Manager-BSD

Xp

Enc.: As above