

**NOTICE INVITING OFFERS FOR DISPOSAL OF ONE DIESEL GENERATOR RATING  
250 KVA & AMF PANEL**

**BY**

**CENTRAL BANK OF INDIA,  
REGIONAL OFFICE,  
BANK STREET, KOTI, HYDERABAD**

**Address: Central Bank of India, Regional Office, Bank Street, Koti, Hyderabad-500095**

**Name of the Tenderer: - \_\_\_\_\_**

\_\_\_\_\_  
\_\_\_\_\_

**Last Date of Submission:** 01/01/2024 at 3.00 PM

**Date of Opening:** 01/01/2024 at 3.30 PM

Tender Fee: ₹ 2000/- (Rupees Two Thousand Only)-Non Refundable

**Earnest Money Deposit: ₹ 13,000.00 (Rupees Thirteen Thousand Only)- Refundable**

### **1. Introduction**

Sealed quotations are invited from interested parties for **purchase** of the following items mentioned under “**items for disposal section**” under “**as is where is condition**”.

### **2. Items for Disposal:**

a) One Diesel Generator (Rating 250 KVA) of make- Ashok Leyland (Genesis Poweronics India Pvt Ltd) lying at Generator yard, premises of Regional Office, Bank Street, Koti, Hyderabad

b) AMF Panel Board

The items are to be disposed under **as is and where is condition**.

### **3. Proposed Work:**

- Dismantling and evacuation of existing Diesel Generators and other items from the present location.
- Transportation of the dismantled material along with Shifting outside of Bank premises is the sole responsibility of the bidder. Post placement of purchase order, the bidder has to remove the equipment at his own cost within 7 working days.
- Leveling of the premises wherever required.
- Work area, being at sensitive location, all relevant precautions as per Security Department supervision should be taken and work should be carried without damage to other equipment in the premise.
- The assigned Work should be executed during office hours only and the details of labour being deployed for this purpose are to be shared with Security Department in advance.

### **4. Other Terms and Conditions:**

- a) The bidder has to submit Tender fee of Rs. 2000/- (Rupees Two Thousands only) in favour of “Central Bank of India, Regional Office, Hyderabad” payable at Hyderabad, which is non-refundable.
- b) The items can be seen during office hours between 10.30 am to 4.30pm on all Bank working days at the premises between 05/12/2023 to 01/01/2024.
- c) All bidders are advised to inspect the scope of work and acquaint themselves with site conditions and quantum of work involved etc., before participating in tender process.

#### **d) The minimum base price expected by Bank for disposal is Rs. 6.45 lakhs.**

- e) Tender shall be submitted in sealed envelope containing tender documents and price bid duly signed by authorized signatory of the firm and stamped. Technical Bid and Financial Bid both should be given in a sealed envelope separately super scribing “Technical Bid for Tender” (Annexure-B) & “Financial Bid for Tender” (Annexure-C). Both the envelope should be placed in a single envelope again super scribing “Tender for Disposal of one Diesel Generator set with AMF panel” with Bidder Name, Address & Mobile Number.
- f) The sealed tenders are to be submitted to Regional Head, Central Bank of India, Regional Office, Bank Street, Koti, Hyderabad-500095 on or **before 3.00pm, date 01.01.2024**.
- g) Right to reject any or all offers without assigning any reasons thereof, are reserved by Bank.
- h) The bid submitted for this purpose shall be valid for a period of 90 days from the date of opening of documents.
- i) The tentative date of opening of sealed tender is: **01.01.2024 at 3.30 pm** in the presence of bidders who wish to attend. Necessary communication in case of any changes will be informed over telephone / e-mail if required.
- j) All supporting documents are to be signed by authorized signatory.
- k) The price quoted by the bidder for all the items mentioned above shall be verified with words and numbers. In case of any dispute or differences in amount quoted in number and words, the amount mentioned in the words shall prevail.
- l) The amount quoted in Financial Bid should be in multiples of 1000s.

- m) The amount quoted in the offer letter (Financial Bid-Annexure C) shall comprise of all taxes applicable, including GST (if any). For the purpose of generating buyback invoice, bidder should clearly mention the Basic Purchase Price and the GST amount (with percentage). Bidder should also place the HSN Code for generation of buy back invoice.
- n) It is the responsibility of the bidder to take adequate precautions for execution of entrusted work. In case of any injury to labour engaged by bidder during the course of evacuation of generator and its AMF Panel, will be at the risk and sole responsibility of the bidder only. Bank shall NOT be held responsible in such incident.
- o) **Liquidated damages-** In case, contractor fails to complete the work within the said period, liquidated damages @ 0.50% per week and part there of maximum up to 5% of contract value will be levied till the work is completed in all respects, as per bank's specifications.
- p) No tender will be received **after 3:00 pm on 01.01.2024** under any circumstance whatsoever.
- q) Rates quoted in the tender should be valid for at least **90 days** from the date of opening of tender which may be extended by mutual agreement and the tenderer shall not cancel or withdraw the tender during the period.
- r) The tender form must be filled in English and all entries must be made in legible handwriting in Ink. All the pages of the tender document should be signed by the tenderer. If any of the documents are missing or unsigned, the tender may be liable for rejection.
- s) **Bid Security amount @ 10% of Tender value** has to submit in form of DD in favour of "Central Bank of India, Regional Office, Hyderabad" payable at Hyderabad within two days after finalizing H1 bidder. The bid security should be valid for 30 days beyond the completion of the disposal of goods.
- t) The permission of disposal of goods shall be given on receipt of 100% payment only as per the quoted rate.

#### **IMPORTANT POINTS:**

1. **Last date for receipt of sealed quotations: 01.01.2024, 3.00pm.**
2. **Tentative Date of Opening of quotations: 01.01.2024, 3.30pm.**
3. **Criteria for H-1 bidder selection:**  
The bidder who quotes the highest total amount for all the items put together shall be decided as H-1 Bidder.
4. **Tender Documents to be submitted:**
  1. **Undertaking letter-Annexure-A**
  2. **Technical Bid – Annexure-B**
  2. **Financial Bid-Annexure-C**
5. EMD (2% of Tender value) may be forfeited:
  - (a) if a Bidder withdraws its tender during the period of tender validity specified by the Bidder: or
  - (b) if the Bidder does not accept the correction of its Tender Price: or
  - (c) if the successful Bidder fails within the specified time to:
    - (i) sign the Contract: or
    - (ii) furnish the required security deposit
6. If any dispute, difference or question shall at any time arise between the parties as to the contents of this Agreement or concerning anything or as to the rights, liabilities and duties of parties hereunder that the decision of the Employer or its Chief Manager is final and binding.

**Regional Head  
Central Bank of India  
Regional Office, Hyderabad**

## **UNDERTAKING LETTER**

Annexure-A

To  
Regional Head  
Regional Office  
Central Bank of India  
Bank Street, Koti, Hyderabad-500095.

I/We \_\_\_\_\_ do here by offer to execute the work comprised in annexed Tender notice for “Disposal of One Diesel Generator set (Rating 250 KVA) & its AMF panel”, in accordance with strict instructions to Tenderers and terms and conditions, specifications etc. at the rate entered in the attached schedule of quantities and Rates.

I/We undertake to complete the work included in the Scope of work within stipulated time period from the date of assigning the work. I/We agree that tender offer document by me / us will be valid for the period of 90 days or execution of work whichever is later.

Upon selection of my / our proposal as H-1 bid as per the terms of tender document, I/We shall be remitting the bid amount in total to the Bank within two working days in form of Demand Draft / NEFT / RTGS.

I/We have inspected the site and I am / we are fully aware of the work to be carried out while tendering for the contract.

**Authorized Signatory of the Bidder with Seal**

**Date :**

**Place:**

**RESPONSE OF BIDDER FOR ELIGIBILITY CRITERIA EVALUATION (TECHNICAL  
BID)**

**Annexure-B**

<b>S.No.</b>	<b>Description</b>	<b>Response of bidder</b>	<b>Remarks</b>
1	Name of the Applicant / Firm / Company		
2	Registered Address		
3	Address for Communication		
4	Contact Information: Office Phone Number: Residence Phone number: Mobile Number: Mail id:		
5	Status of the firm	Company / Partnership / Proprietary Firm / Individual	
6	Name of Proprietor / Partner / Directors with Professional Qualifications, (if any)		
7	Year of Establishment		
8	Registration Details:  a) Company / Firm Registration Number & Date: b) GST/Sales Tax Registration No: c) Income Tax PAN, TIN: d) Value Added Tax No: e) Others, if any: f) MSME/Udyog Adhaar Regn No.		
9	Tender Fee – Rs. 2000/- (Non- Refundable) In the form of DD favouring “Central Bank of India, Hyderabad”	YES / NO	
16	Earnest Money Deposit – Rs. 13000/- (Refundable) In the form of DD/unconditional BG favouring “Central Bank of India, Hyderabad”	YES / NO	

**Authorized Signatory of the Bidder with Seal**

**Date:**

**Place:**

**Financial Bid**

Annexure-C

**Name of Work: Disposal of one Diesel Generator Set**

In response to your Bank's web notification, I/We M/S \_\_\_\_\_  
\_\_\_\_\_ give hereunder our quotation for purchase & disposal of the following items.

**Inclusive of all Taxes & GST**

<b>Sr. No.</b>	<b>Item Details</b>	<b>No. of Units</b>	<b>Rate per Unit</b>	<b>Total Amount</b>
<b>1.</b>	<b>250 KVA DG set with 3PH KEC- 250 KVA Integral type Diesel Power Generating Set of "Ashok Leyland" Make Water Cooled Engine Model AL 618.42D Coupled with 250 KVA, 3 ph, 415 V, 50 Hz, 0.8p.f. "Kirlosker" Make Alternator mounted on a common base frame along with standard accessories like Standard Control Panel, Battery with Leads, Diesel Tank and Acoustic Enclosure etc.</b>	<b>1</b>		
	<b>Grand Total in Figures</b>			
<b>Total Amount in Words:</b>				

We agree to abide by the rules and regulations stipulated in the Tender Document.

Bids with total amount less than base price expected by Bank as mentioned in the tender document will NOT be considered and shall be rejected.

**Signature of Authorized Person/Bidder  
with Stamp**

Date:

Place: