



CENTRAL BANK OF INDIA, REGIONAL OFFICE

MAMRA BAZAR, DURGAPUR, WEST BENGAL PIN-713206

INVITE TENDER FOR LEASE BASIS OF BAHIR-

SARBAMANGALA BRANCH

AT

**CENTRAL BANK OF INDIA, REGIONAL OFFICE
DURGAPUR**

MAMRA BAZAR DURGAPUR WEST BENGAL PIN-713206

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Email Id- gaddurgro@centralbank.co.in



TENDER NOTICE

TO ALL GENERAL PUBLIC, STAFF & EX- STAFF MEMBERS OF CENTRAL BANK OF INDIA

Reg: Lease premises for Bahir Sarbamangala Branch for General Public, Staff and Ex- Staff members

The under mentioned Premises at Bahir Sarbamangala dist-Burdwan (W.B) Pin-713101 for Lease

SL No	Branch name	Pin Number	Block	Dist	Area
01	BAHIR SARBAMANGALA	713101	1	Burdwan	800- 1000sq.ft

Terms and Conditions:-

1. Preference will be given to ground floor buildings located in the market with suitable parking space.
2. Landlord should send their bid in a sealed envelope for Staff/Ex-staff and General public
3. Amenities provided by the landlord
 - (i) Ramp for Branch/ATM
 - (ii) Separate Toilet for Males & Females
 - (iii) Proper ventilation
 - (iv) Strong room as per RBI/Bank specifications
 - (v) Electrical wiring
 - (vi) Water facility proper space for bank's signboards
 - (vii) Sufficient parking space
 - (viii) All the required periodical repairs/whitewashing/painting once in 3 years will be got done by the landlord
4. The Bid along with Application should be sent in sealed envelope to following address:-

**Central Bank Of India, Regional Office, Mamra Bazar,
Durgapur, West Bengal Pin-713206.**



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5. Last date for receiving of Bid is 30.11.2023 by 1700 Hrs. Tender will be opened by the committee comprising at least three officers headed by Chief Manager on 03.12.2023
6. Lowest Bidder (L1) of the same shall be taken up for further negotiations.
7. The Bank is able to get "Reserve Price".
8. Bank reserve the right for cancellation of auction process at any time without assigning any reason whatsoever.
9. For any query, you may contact our GAD Department Regional Office Durgapur on mob no 9394094370/7697057188
10. The minimum criteria for prequalification will be as under:
 - a. The Applicant should be the bonafide Owner or Power of Attorney Holder of the premises
 - b. The Applicant should be an Income Tax assessee with PAN No. and its Tax returns must be up-to-date.
 - c. The building should be constructed as per the sanctioned/approved Plan of the competent development Authority. The building should be well maintained and not older than 20years.
 - d. The Premises should be situated in good residential/commercial locality on ground floor/1st floor/2nd floor with proper accessibility and provision for dedicated parking.
 - e. The building should be free from special Hazards like fire, water logging, flood, etc. f. Supply of adequate potable water round the clock should be available at the premises and appropriate approvals/sanctions from the local municipal authorities should be in hand.
 - f. The landlord should clear all the dues and other statutory obligations of Municipality, Corporation as well as of revenue authorities.
 - g. The occupancy certificate of the premises (in case of Apartments) from the local authorities should be available for leasing the premises.



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- h. The landlord should be in a position to give vacant possession of the premises immediately after carrying out necessary changes/alterations as required by the Bank
11. Bidder should ensure that the tender is received by the Bank before the date and time specified and no consideration whatsoever shall be given for postal or any kind of delay. Tenders received after the specified date and time are liable to be rejected and the decision is at the sole discretion of the Bank.
12. Central Bank of India reserves the right to accept or reject or cancel any or all tenders without assigning any reason thereof and also reserve the right to place the order to any technically suitable Bidder/s who may not be the lowest as it deemed fit and proper.
13. Only unconditional tenders will be accepted. Any conditional tender will be liable for rejection. Any bidder desire of imposing any condition having financial implication should load the tender appropriately and should not put any condition in the tender.
14. Bank will shortlist the offers based on information provided in Technical Bid tender in accordance with Bank's requirement, viz., locality of the proposed site, area of the premises offered, accessibility from main road, parking space provided, amenities & other infrastructure provided (like lift, back up DG set etc) and other essential requirements spelt out in Technical Bid.
15. The Financial Bid would be opened after short listing of Offers based on Technical Bid. Financial bid would be opened only for those short listed offers, on a future date and will be intimated to the short listed bidders at a later date.
16. Banks decision on selection of the prospective offer is final.
17. In case of dispute the decision of the Bank will be final and binding on all
18. Rent: The Bank shall start paying the rent from the date of taking of possession from the landlord. Before taking possession, it shall be ensured that necessary occupancy certificate is obtained from the appropriate authorities by the landlord and alterations agreed to be carried out by the landlord have actually been carried



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out to the bank's satisfaction. Joint measurement of the premises will be taken based on floor area.

19. Execution of the lease Documents: Once the premises is taken on lease by the Bank, the lease deed as per the Bank's Standard lease format shall be executed and it shall be registered with the appropriate authorities. The stamp duty charges relating to the registration shall be borne by the landlord and Bank on 50:50 basis.

(Kundan Kumar)
Regional Head

