



सेन्ट्रल बैंक ऑफ इण्डिया  
**Central Bank Of India**

निविदा दस्तावेज  
**Tender Document**

**Tender Reference No. RO/JALP/GAD/2023-24:192**

सेन्ट्रल बैंक ऑफ इण्डिया जलपाईगुडी क्षेत्र के अधीन विभिन्न शाखाओं /  
कार्यालयों में अवस्थित कम्प्यूटर हार्डवेयर एवं इसके उपकरणों  
के रख-रखाव हेतु वार्षिक संविदा

*for*

*Interior & Furniture Work*

*of*

*New Branch Premises*

*at*

*Kumlai*

*Central Bank Of India under*

*JALPAIGURI Region*

*For 2023-2024*

**Cost of the Tender Document: Rs 500/- (Rupees Five Hundred only)**

## Invitation for tender offers

Central Bank Of India invites sealed tender offers from eligible, reputed vendors for Interior & Furniture Works for New Branch premises at Kumlai Branch of Central Bank of India, under JALPAIGURI Region.

We invite sealed quotations from vendors for Interior & Furniture Works for New Branch premises at Kumlai Branch of Central Bank of India JALPAIGURI Region as

Instructions to the vendors in relation to work offer are given in **Annexure I**.

The Terms & Conditions of the work offer are given in **Annexure II**. **Vendor will have to furnish unconditional compliance for all terms and conditions of work offer.**

The details of work are given in **Annexure III**.

Format for Quotation for work is given in **Annexure -IV**

A complete set of tender document may be purchased by any interested and eligible Tenderers upon payment of a non-refundable fee of **Rs. 500/- (Rupees Five Hundred only)** by demand draft in favor of 'Central Bank of India' and payable at JALPAIGURI.

The copy of tender document may be obtained from Central Bank of India, Regional office JALPAIGURI on all working days in person. Copy of the tender document may also be downloaded from our website [www.centralbankofindia.co.in](http://www.centralbankofindia.co.in) for reference purpose. They should submit tender paper on tender document issued by this office only. The details are given below:

Tender Reference	<b>RO/JALP/RCC/2022-23:192</b>
Cost of Tender Copy	Rs 500.00 (non-refundable)
Earnest Money Deposit	10% of Tender acceptable value to be kept with RO for Two years (Refundable)
Last Date and Time for receipt of tender offers	<b>11<sup>th</sup> Oct 2023 at 17.00 Hrs. (Sundays and Holidays)</b>
Address for Submission of Tender Documents	Regional Manager, Central Bank of India, Regional Office, Jalpaiguri Nilu Bhawan, 4 No. Ghumti, Jalpaiguri- 735101 Contact No. 8583872400
Contact Telephone Numbers	<a href="mailto:rccjalpro@centralbank.co.in">rccjalpro@centralbank.co.in</a>
E-Mail IDs	<a href="mailto:rmjalpro@centralbank.co.in">rmjalpro@centralbank.co.in</a>

**Earnest Money Deposit of Rs.15, 000.00 (Rs Fifteen Thousand only) must accompany all tender offers as specified in this tender document.**

Technical Specifications, Terms and Conditions and formats for submitting the tender offer are described in the tender document and its Annexures.

  
**(Alok Tarenia)**  
**Regional Head**

# Instructions to vendors

## 1. Invitation Offer System

Only those vendors who have purchased the offer document by paying ₹500/- in the form of Demand Draft (non-refundable) may submit their Quotations.  
Vendors having franchise arrangements are not eligible to quote.

Earnest money 10% of Tender acceptable value to be kept with RO for Two years.

2. All envelopes should be securely sealed and stamped.  
**All the envelopes must be super-scribed with the following information:**

- ☐ Type of Offer
- ☐ Tender Reference Number
- ☐ Due Date
- ☐ Name of Vendor

This envelope containing the work Offer should be submitted in schedule time mention above. Quotations must be submitted, **on or before 17:00 hours on 11/10/2023**, giving full particulars in **sealed envelope** at the Bank's address given below:

Regional Manager Central Bank of India, Regional Office, Jalpaiguri Nilu Bhawan, 4 No. Ghumti, Jalpaiguri-735101
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All envelopes should be securely sealed and stamped. Only one Quotation should be submitted by one vendor.

**Delay in submission:** Delay in submission of any part arising due to postal on any other irregularities at any stage will not be considered. The bank will not be responsible for any damage in transit in case of postal delivery / delivery through courier service.

All tenders where any of the prescribed conditions are not fulfilled or are incomplete in any respect are liable to be rejected.

Any Quotation found to contain incomplete information is liable to be rejected outright.

## 3. Eligibility of the Vendor

The Bidder should be in the business of providing Interior & Furniture works to Corporate / PSU / Govt. bodies / Banks during the last three years.

## 4. Quotations

The vendor must ensure that all the items as specified in this offer are quoted for. **work-wise rates & total amount** should be quoted for each item. The vendor must also ensure that it is in a position to undertake the work specified.

**The evaluation of L1 vendor will be on the basis of Total Cost of works quoted as per Annexure IV.**



The Bank reserves the right to appoint more than one vendor. It also reserves right to reject one or all vendors. The decision of the Bank in this regard will be final and binding.

It is our past experience that due to competition, vendors quote abnormally low rates, only with a view to procure the contract and thereafter fall in providing satisfactory services. It is therefore decided that if the vendor fails to provide the quality works as per proposed Interior & furnishing works the vendor will be black listed and no future contract will be awarded to such vendor.

#### **5. Non-transferable Offer**

This Offer document is not transferable. Only the party, who has purchased this offer document, is entitled to quote.

#### **6. Validity of Offer**

The offer should be valid for a minimum period of 30 days from the date of submission.

#### **7. Address of Communication**

Any communication in this regard should be made to the following office:

**Regional Head  
Central Bank of India,  
Regional Office, Jalpaiguri  
Nilu Bhawan, 4 No. Ghumti,  
Jalpaiguri-735101**

#### **8. Modification and Withdrawal of Offers**

The Bank has a right to modify / alter the Offer and the terms thereon, before the closure of the Offer. The vendor may modify or withdraw its offer after its submission, provided that written notice of the modification or withdrawal is received by the Bank prior to the closing date and time prescribed for submission of offers. No offer can be modified by the vendor, subsequent to the closing date and time for submission of offers.

#### **9. Opening of Offers**

Offers received within the prescribed closing date and time, will be opened by Bank's Committee appointed for the same.

#### **10. Preliminary Scrutiny**

The Bank will scrutinize the offers to determine whether they are complete, whether any errors have been made, whether the documents have been properly signed and whether items are quoted as specified. The Bank may, at its discretion, waive any minor non-conformity or any minor irregularity in an offer. This shall be binding on all vendors and the Bank reserves the right for such waivers.

#### **11. Clarification of Offers**

To assist in the scrutiny, evaluation and comparison of offers, the Bank may, at its discretion, ask some or all vendors for clarification of their offer. The request for such clarifications and the response will necessarily be in writing. The Bank has the right to disqualify the vendor whose clarification is found not suitable to the Bank.

#### **12. No Commitment to Accept Lowest or Any Other Offer**

The Bank shall be under no obligation to accept the lowest or any other offer received in response to this offer notice and shall be entitled to reject any or all offers including those received late or incomplete offers without assigning any reason whatsoever. The Bank reserves the right to make any changes in the terms and conditions of contract. The Bank will not be obliged to meet and have discussions with any vendor and/or to listen to any representations.

#### **13. Format for Total Cost Offer (TCO)**

The offer must be submitted in suggested format as per **Annexure IV**.

#### **14. Erasures or Alterations**

The offers containing erasures or alterations will not be considered. There should be no hand-written material, corrections or alterations in the offer. The Bank may treat offers not adhering to these guidelines as unacceptable.

#### **15. Costs & Currency**

The offer must be made in Indian Rupees only and should include all the charges, excluding service tax.

#### **18. No Negotiation**

It is absolutely essential for the vendors to quote the lowest price at the time of making the offer in their own interest, as the Bank will not enter into any price negotiations, except with the lowest quoting vendor, whose offer is found to be other-wise in order.

#### **19. Right to Alter Quantities**

The Bank reserves the right to alter the hardware quantities specified in the offer. The Bank also reserves the right to add or delete one or more items from the list of items specified in offer. Bank may replace the scheduled equipment under maintenance and also may purchase new components. The payment for the remaining system will be made on pro rata basis. In case within the contract period, for any reasons, the systems under maintenance are disposed-off by the Bank, the contract amount for that particular system shall be paid on a pro rata basis.

#### **20. Price Variations and Supply of Spares**

The price quoted by the vendor should be valid for a minimum period of one year. The vendor must give an undertaking along with the quotes to provide service commitment along with availability of spares for a minimum period of two years.

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## **ANNEXURE II**

### **Terms and Conditions of the Work Offer.**

#### **1. SCOPE:**

- 1.1 The all works will be done as per proposed interior & furniture works by architect
- 1.2 Payment will be done after 100% work completed.
- 1.3 Job satisfactory certificate to be obtained from branch
- 1.4 GST will be paid as per Govt. norms
- 1.5 All maintenance/repairs shall be attended by the vendor for period upto two years.

#### **2. DAYS OF SERVICE:**

- 2.1 The provision, by the vendor, of maintenance service will be confined to the Banks normal working days.
- 2.2 Work undertaken on Sundays and holidays will be by prior arrangement.

#### **3. DURATION OF CONTRACT:**

The contract shall initially be valid for a period of 30 days.

#### **5. PAYMENT OF CHARGES :**

- 6.1 No penalty or interest etc., shall be payable by the Bank for any damage occurs during works.

#### **9. TERMINATION :**

The vendor may terminate the contract by giving notice in writing. However, the bank may terminate the contract by giving 07 days notice. Maintenance charges payable, shall be proportionately reduced for the remaining period and Bank will be obliged to pay only for the actual period for which the vendor provided the maintenance service.

#### **10. FORCE MAJEURE :**

The vendor shall not be liable for any loss, damage, injury or delay which is due to fault or causes beyond the control of the vendor or force majeure such as acts of god, government direction, Riots, War, Civil commotion, sabotage, fires, lightening, floods, earthquakes, explosions or other catastrophes, epidemics, quarantine.

## **ANNEXURE III**

### **Details of Proposed Interior & Furnishing Work of New Premises of Kumlai Branch**



## Budgetary Estimate of Proposed Interior & Furnishing Work of Kumlai Branch, Central Bank of India.

### I. SCHEDULE OF QUANTITIES FOR INTERIOR & FURNISHING WORKS

|          |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |      |        |  |  |
|----------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------|--------|--|--|
| <b>1</b> | <b>MAIN ENTRANCE DOOR</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |      |        |  |  |
|          | Providing & fixing in position Twin Panel door made of 10mm thk. Toughen glass with necessary hardware fixtures of approved make & design, viz. patch fittings and floor springs, on which the shutters are pivoted at the top & bottom, approved decorative Stainless Steel tubular handles on both the faces, (Dorset or Godrej equivalent approx. 300mm long) complete as per direction. Rate should include etching of the Bank's logo & emblem on the Glass in the size & design as approved by the architect. (For Branch)                                                                                                                                                                                                                                             | 35   | Sq.Ft. |  |  |
| <b>2</b> | <b>DOOR FRAME</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |      |        |  |  |
|          | Wood work in door with Siliguri Sal wood frame fitted and fixed in position complete including a protective coat of painting at the contact surface of the frame including cost of concrete, Iron Butt Hinges and M.S clamps as required at site. (For CASH)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 | 0.50 | Cu.ft  |  |  |
| <b>3</b> | <b>LOW HEIGHT PARTLY GLAZED WOODEN PARTITIONS</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |      |        |  |  |
|          | Providing fitting & fixing in position low height partition upto 4' ht. whose specification same as item No.2 With 2.5"x2.5" Teak wood lipping running all along the top & the vertical exposed edges finished with melamine polish upto the satisfaction of the architect. The Etched glass, in the partition will be between 3' to 4' height of 8mm thk of approved make and size The glass to be to the frame with 2.5"x2.5" thk. Teak wood beading on both sides and all exposed wooden-sections to be finished with 'melamine polish. The remaining portion of the half partition is finished in 1mm thk laminate pasted on 6mm-BWR ply of approved make on both sides of the 2"x2" wooden frame work as per drawing & as directed. (For BM ROOM, BESIDE OFFICER TABLE) | 70   | Sqft   |  |  |
| <b>4</b> | <b>PARTLY GLAZED FLUSH DOOR</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |      |        |  |  |
|          | Supplying & fixing in position 37mm. thk solid core hot pressed phenol formaldehyde bonded partly glazed flush door shutter of approved make finished upto 900 mm with 1.0 mm thick laminate sheet of approved quality on both sides of the door shutter. The upper portion of the shutter is to be provided with 10 mm thick glass fixed with rubber wood glazing beads of approved design, complete as per drawing. Rate to include cost of hardware fittings e.g. handle locks, aldop handles, door closer & night latch all of approved make as by the Architect. The exposed timber surfaces are to be polished in approved colour and finishing the same with N.C. lacquer in mat satin finish Including Glass Etchin. (For CASH CABIN)                                | 15   | Sqft   |  |  |

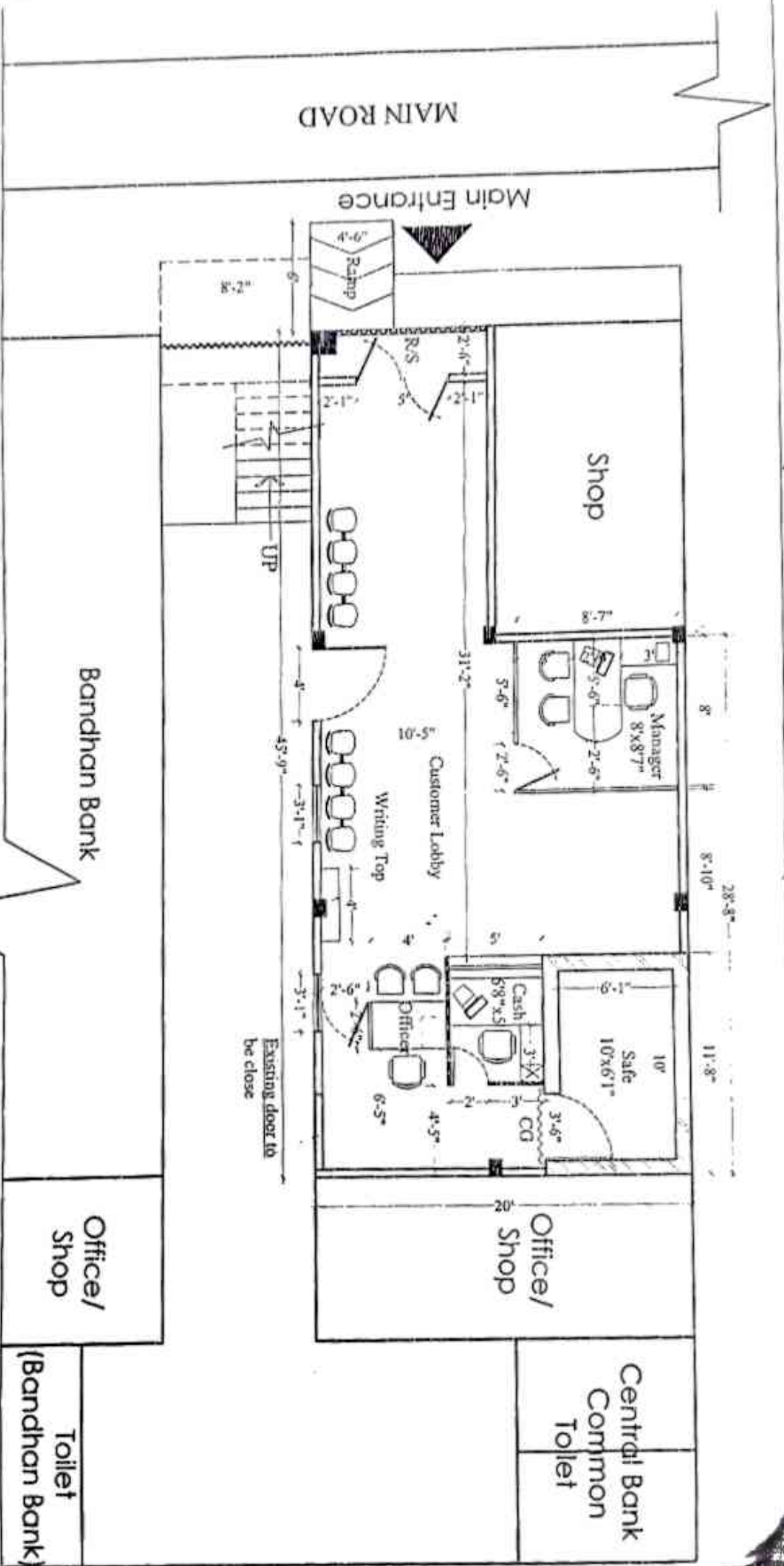
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|----|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----|-------|--|--|
| 5  | <b>BRANCH MANAGERS EXECUTIVE TABLE</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |    |       |  |  |
|    | <p>Providing fixing and fitting in position executive table along with side unit made of 18mm BWR ply board +1mm Laminate of approved make and colour. The table top is of straight shape &amp; curved edge of size 6' -0"(L)- X 2'-6"(W) X 2'-6"(H) and is supported on the left side by a 1'-6"wide &amp; 2'-0" deep drawer unit of two sets of drawers &amp; covered cabinet and on the right side a C.P.U. rack on castors, all in 1 mm thk. Laminate finish. A foot rest on both the supports and a READYMADE keyboard tray of powder coated steel with mouse tray (KBT-45 OF EBCO/ OR APPROVED EQUIVALENT) and all necessary accessories placed between the two supports just below the table top side unit is of size 3'0"(L)X1'-6"(W)X2'-6"(H) consisting of a top row of two sets of 4" high drawers with cabinets below With sliding shutters, all finished in 1mm thk. Laminate. For all other details of the drawer cabinet &amp; side unit refer all the specification of Drawer cum Shuttered cabinet of banking counter. The table top is finished with 8mm thick glass with provision for Wire manager.</p> | 1  | No.   |  |  |
| 6  | <b>OFFICERS TABLES -</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |    |       |  |  |
| a) | <p>Providing, fixing and fitting in position Officer Table-table top is: 4'(l) X 2'-6"(w) X 2'-6"(h). Table top is supported on the one side by a 1'-4"wide &amp; 2'-0" deep drawer unit consisting of two sets of drawers &amp; covered cabinet and, on the other side a C.P.U. rack, 1 mm thk. Laminate finish. Other specification &amp; design details same as Item 9.(Excluding side cabinet for Officer Table)</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    | 1  | Nos.  |  |  |
| 7  | <b>SWING DOOR</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |    |       |  |  |
|    | <p>Supply fitting and fixing in position Swing Door 4' high with Decorative Etching (as per detail drawing) with the following specifications:<br/>                     Vertical members - 2 numbers (75×35) mm size<br/>                     Horizontal Members 0-4 numbers (75×35) mm size<br/>                     Both sides of the frame work should be covered with 6 mm BWR grade ply with 1.00 mm laminate with locking arrangement, door stopper door closer etc. all the hardware fittings should be ISI mark. The door to be matched with the adjacent decor with 6 mm glass. At the bottom of the door, opening of size (250 × 150 mm) to be fix with ornamental aluminum grill with all sides beading etc. complete. (BESIDE OFFICER TABLE, BM ROOM)</p>                                                                                                                                                                                                                                                                                                                                                       | 25 | Sq.ft |  |  |



|    |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |    |      |  |     |
|----|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----|------|--|-----|
| 8  | <b>CASH COUNTERS &amp; CABIN</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |    |      |  |     |
| a) | <p>Providing fitting &amp; fixing the cash counters along with partition all complete Providing fitting &amp; fixing 2'6" wide &amp; 2'6" high staff working top made of 18mm thick BWR block board of approved make finished with 1.0 mm laminate of approved make &amp; shade. The customer transaction top shall be 1' wide projecting 6" on the customer side at a height of 1' above the staff working counter thus making a total height of 3'6". The customer top is made of 18 mm thick BWR block board which is finished with 3/4" thick granite (Black Galaxy) pasted on top of it. Both the staff working top &amp; the transaction top is rested &amp; supported together by a front Apron or Double skin partition with a recessed portion in the center of a panel of 1'6" height.</p> |    |      |  |     |
|    | <p>To achieve this niche, the Apron is made of Malaysian Sal wood frame of section 2"x2" (the spacing of horizontal members are as per shown in the detail design while the vertical members are at a necessary spacing of 2'0"c/c) placed in different orientation in different places to attain the niche. continued... This framework is covered with 4mm BWR ply of approved make &amp; shade which is finished with 1.0 mm metallic laminate on the customer side facial of approved make &amp; shade while the rear of the apron is finished with polish or paint as directed by the architect. There will be necessary grooves between two different decorative laminates as shown in the detail drawing &amp; as directed.</p>                                                               |    |      |  |     |
|    | <p>Below the working top/counter will be 1'4" wide 2 nos. drawer cabinet unit on one side and wooden CPU rack on the other side with wooden key Board tray with slide channels &amp; foot rest in between each of the counter as shown same in design &amp; specification as that of Daftary, CTO tables in item no.1 The front portion of each cash cage above the transaction top (from 3'-6" to 7'0" height) will be provided with 2 nos. of 12 mm thick Toughened glass leaving a gap of 2" between the two glass panes so as to allow clear conversation between the customer &amp; the cashier. The cut-out of 8"x4" is at the central bottom part of each of the transaction counter with a provision for small lockable latch wooden door.</p>                                               | 5  | Rft. |  |     |
| b) | <b>CASH CAGE SIDE, INTERMEDIATE &amp; REAR PARTITIONS</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |    |      |  |     |
|    | <p>The intermediate/side/rear partition with doors between Cash Cabins will be of same specification as Partly-glazed Wooden Partition. of Item No. 2 up to ceiling height . There will be provision for small trays windows for transferring of small copy either from the banking area to the cash cabins or between the cash cabins as directed by the architect.</p>                                                                                                                                                                                                                                                                                                                                                                                                                             | 85 | Sqft |  | 25' |

|           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |    |      |  |  |
|-----------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----|------|--|--|
| <b>9</b>  | <b>CHEQUE WRITING TOP</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |    |      |  |  |
|           | Supplying and erecting wall mounted Customers' Writing top-As per layout drawing made of 19 mm thick BWR grade block board . Box type top of 12mm th. glass exposed block board top and side are to be finished with 1.0 mm thick laminate sheet of approved shade and quality with three partition for four compartment. Exposed free edges of block board are to be provided with 6 mm thick polished teak wood lipping.Size 2'x1' edges round.                                                                                                                                                                                                                                                                                                                                                                                                                                           | 1  | No.  |  |  |
| <b>10</b> | <b>NOTICE BOARD</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |    |      |  |  |
|           | Providing, fitting in position pin-up notice board made of Soft cork board finished with the fabric as approved, matching with the colour scheme of the banking hall with a R W. Moulding all around the edges.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             | 12 | Sqft |  |  |
| <b>11</b> | <b>CHEQUE DROP BOX &amp; COMPLAIN BOX</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |    |      |  |  |
|           | Supplying and erecting cheque drop box (overall size 450 mm x 300 mm x 750 mm) made of 19mm thick phenol formaldehyde bonded plyboard and the curved portion at top made out of 90 mm x 90 mm C.P teak wood section. A slit opening of 10 mm x 150 mm is to be provided at the top of the box. An openable shutter of 259 mm x 262 mm size made of 19 mm thick phenol formaldehyde bonded block board is to be provided at 1.50 mm above finished floor level. All the exposed timber surfaces including all free edges are to be finished with 1 mm thick laminate sheet of combination shade .Inner faces of block board surfaces are to be finished with minimum two coats of synthetic enamel paint of approved shade and quality over a coat of approved primer.Rate to include cost of necessary hardware fittings e.g. brass hinges, lock, knob etc. of approved design and quality. | 2  | No.  |  |  |
| <b>12</b> | <b>ADDITIONAL ITEMS</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |    |      |  |  |
| a)        | Providing and fixing black powder coated of approved colour dustbin.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        | 2  | No.  |  |  |
| b)        | Supply & Fitting Information panel having pocket display as per Bank design enclosed with 2nos. 600x900 3mm poly carbonate sheet with 4nos. 1 inch spacer.(SIZE 2'6"x2'0")                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  | 1  | No.  |  |  |
| c)        | Supply & Fitting Display Board having pocket display as per Bank design enclosed with 2nos. 600x900 3mm poly carbonate sheet with 4nos. 1 inch spacer.(SIZE 1'6"x2'0")                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      | 1  | No.  |  |  |
|           | <b>TOTAL INTERIOR &amp; FURNITURE WORK</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |    |      |  |  |





**LEGENDS -**

- = Full ht. partly glazed partition.
- = Low ht. partly glazed partition.
- = Collapsible Gate (C.G.)
- = Rolling Shutter (R.S.)

1. The building is designed for the purpose of the above mentioned use and shall be used for the purpose of the above mentioned use only.

2. The building is designed for the purpose of the above mentioned use only.

**M/S BIPLOB NANDY & ASSOCIATES**

1. The building is designed for the purpose of the above mentioned use and shall be used for the purpose of the above mentioned use only.

**CENTRAL BANK OF INDIA  
KUMLAI BRANCH**

Area excluding external walls :- 690 sq.ft.  
Floor Finish to Floor Bottom = 10'-11"  
Floor Finish to Beam Bottom = 9'-9"

| REV. NO. | DATES      | DESCRIPTIONS | DATE | BY | CHECKED | DATE | BY | SCALE | DATE | BY |
|----------|------------|--------------|------|----|---------|------|----|-------|------|----|
| 1        | 22/06/2023 |              |      |    |         |      |    | 1:1   |      |    |

**GROUND FLOOR**



**FURNITURE LAYOUT (OP-II-REV)**

Office/  
Shop

Toilet  
(Bandhan Bank)

Office/  
Shop

Central Bank  
Common  
Toilet



**Total Cost of Proposed Interior & Furnishing Work of New Premises of Kumlai Branch**  
**(All amounts in ` Rupees)**

**Budgetary Estimate of Proposed Interior & Furnishing Work of Kumlai Branch,  
 Central Bank of India.**

**I. SCHEDULE OF QUANTITIES FOR INTERIOR & FURNISHING WORKS**

|          |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |      |        |  |  |
|----------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------|--------|--|--|
| <b>1</b> | <b>MAIN ENTRANCE DOOR</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |      |        |  |  |
|          | Providing & fixing in position Twin Panel door made of 10mm thk. Toughen glass with necessary hardware fixtures of approved make & design, viz. patch fittings and floor springs, on which the shutters are pivoted at the top & bottom, approved decorative Stainless Steel tubular handles on both the faces. (Dorset or Godrej equivalent approx. 300mm long) complete as per direction. Rate should include etching of the Bank's logo & emblem on the Glass in the size & design as approved by the architect. (For Branch)                                                                                                                                                                                                                                               | 35   | Sq.Ft. |  |  |
| <b>2</b> | <b>DOOR FRAME</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |      |        |  |  |
|          | Wood work in door with Siliguri Sal wood frame fitted and fixed in position complete including a protective coat of painting at the contact surface of the frame including cost of concrete, Iron Butt Hinges and M.S clamps as required at site. (For CASH)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   | 0.50 | Cu.ft  |  |  |
| <b>3</b> | <b>LOW HEIGHT PARTLY GLAZED WOODEN PARTITIONS</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |      |        |  |  |
|          | Providing fitting & fixing in position low height partition upto 4' ht. whose specification same as item No.2 With 2.5"x2.5" Teak wood lipping running all along the top & the vertical exposed edges finished with melamine polish upto the satisfaction of the architect. The Etched glass, in the partition will be between 3' to 4' height of 8mm thk of approved make and size. The glass to be to the frame with 2.5"x2.5" thk. Teak wood beading on both sides and all exposed wooden-sections to be finished with 'melamine polish. The remaining portion of the half partition is finished in 1mm thk laminate pasted on 6mm-BWR ply of approved make on both sides of the 2"x 2" wooden frame work as per drawing & as directed. (For BM ROOM, BESIDE OFFICER TABLE) | 70   | Sqft   |  |  |
| <b>4</b> | <b>PARTLY GLAZED FLUSH DOOR</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |      |        |  |  |
|          | Supplying & fixing in position 37mm. thk solid core hot pressed phenol formaldehyde bonded partly glazed flush door shutter of approved make finished upto 900 mm with 1.0 mm thick laminate sheet of approved quality on both sides of the door shutter. The upper portion of the shutter is to be provided with 10 mm thick glass fixed with rubber wood glazing beads of approved design, complete as per drawing. Rate to include cost of hardware fittings e.g. handle locks, aldop handles, door closer & night latch all of approved make as by the Architect. The exposed timber surfaces are to be polished in approved colour and finishing the same with N.C. lacquer in mat satin finish Including Glass Etchin. (For CASH CABIN)                                  | 15   | Sqft   |  |  |

|    |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |    |       |  |  |
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| 5  | <b>BRANCH MANAGERS EXECUTIVE TABLE</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |    |       |  |  |
|    | Providing fixing and fitting in position executive table along with side unit made of 18mm BWR ply board +1mm Laminate of approved make and colour. The table top is of straight shape & curved edge of size 6'-0"(L)- X 2'-6"(W) X 2'-6"(H) and is supported on the left side by a 1'-6"wide & 2'-0" deep drawer unit of two sets of drawers & covered cabinet and on the right side a C.P.U. rack on castors, all in 1 mm thk. Laminate finish. A foot rest on both the supports and a <b>READYMADE keyboard tray of powder coated steel with mouse tray (KBT-45 OF EBCO/ OR APPROVED EQUIVALENT)</b> and all necessary accessories placed between the two supports just below the table top side unit is of size 3'-0"(L)X1'-6"(W)X2'-6"(H) consisting of a top row of two sets of 4" high drawers with cabinets below With sliding shutters ,all finished in 1mm thk. Laminate .For all other details of the drawer cabinet & side unit refer all the specification of Drawer cum Shuttered cabinet of banking counter. The table top is finished with 8mm thick glass with provision for Wire manager. | 1  | No.   |  |  |
| 6  | <b>OFFICERS TABLES .</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |    |       |  |  |
| a) | Providing, fixing and fitting in position <b>Officer Table</b> -table top is: 4'(l) X 2'-6"(w) X 2'-6"(h). Table top is supported on the one side by a 1'-4"wide & 2'-0" deep drawer unit consisting of two sets of drawers & covered cabinet and, on the other side a C.P.U. rack, 1 mm thk. Laminate finish. Other specification & design details same as Item 9.(Excluding side cabinet for Officer Table)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | 1  | Nos.  |  |  |
| 7  | <b>SWING DOOR</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |    |       |  |  |
|    | Supply fitting and fixing in position <b>Swing Door 4' high with Decorative Etching (as per detail drawing)</b> with the following specifications:<br>Vertical members - 2 numbers (75×35) mm size<br>Horizontal Members 0-4 numbers (75×35) mm size<br>Both sides of the frame work should be covered with 6 mm BWR grade ply with 1.00 mm laminate with locking arrangement, door stopper door closer etc. all the hardware fittings should be ISI mark. The door to be matched with the adjacent decor with 6 mm glass. At the bottom of the door, opening of size (250 × 150 mm) to be fix with ornamental aluminum grill with all sides beading etc. complete. <b>(BESIDE OFFICER TABLE, BM ROOM)</b>                                                                                                                                                                                                                                                                                                                                                                                                  | 25 | Sq.ft |  |  |



|    |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |    |      |  |     |
|----|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----|------|--|-----|
| 8  | <b>CASH COUNTERS &amp; CABIN</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |    |      |  |     |
| a) | Providing fitting & fixing the cash counters along with partition all complete Providing fitting & fixing 2'6" wide & 2'6" high staff working top made of 18mm thick BWR block board of approved make finished with 1.0 mm laminate of approved make & shade. The customer transaction top shall be 1' wide projecting 6" on the customer side at a height of 1' above the staff working counter thus making a total height of 3'6". The customer top is made of 18 mm thick BWR block board which is finished with ¾" thick granite (Black Galaxy) pasted on top of it. Both the staff working top & the transaction top is rested & supported together by a front Apron or Double skin partition with a recessed portion in the center of a panel of 1'6" height. |    |      |  |     |
|    | To achieve this niche, the Apron is made of Malaysian Sal wood frame of section 2"X2" (the spacing of horizontal members are as per shown in the detail design while the vertical members are at a necessary spacing of 2'0"c/c) placed in different orientation in different places to attain the niche. continued... This framework is covered with 4mm BWR ply of approved make & shade which is finished with 1.0 mm metallic laminate on the customer side facial of approved make & shade while the rear of the apron is finished with polish or paint as directed by the architect. There will be necessary grooves between two different decorative laminates as shown in the detail drawing & as directed.                                                 |    |      |  |     |
|    | Below the working top/counter will be 1'4" wide 2 nos. drawer cabinet unit on one side and wooden CPU rack on the other side with wooden key Board tray with slide channels & foot rest in between each of the counter as shown same in design & specification as that of Daftary, CTO tables in item no.1 The front portion of each cash cage above the transaction top (from 3'-6" to 7'-0" height) will be provided with 2 nos. of 12 mm thick Toughened glass leaving a gap of 2" between the two glass panes so as to allow clear conversation between the customer & the cashier. The cut-out of 8"X4" is at the central bottom part of each of the transaction counter with a provision for small lockable latch wooden door.                                | 5  | Rft  |  |     |
| b) | <b>CASH CAGE SIDE, INTERMEDIATE &amp; REAR PARTITIONS</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |    |      |  |     |
|    | The intermediate/side/rear partition with doors between Cash Cabins will be of same specification as Partly-glazed Wooden Partition, of Item No. 2 up to ceiling height. There will be provision for small trays windows for transferring of small copy either from the banking area to the cash cabins or between the cash cabins as directed by the architect.                                                                                                                                                                                                                                                                                                                                                                                                    | 85 | Sqft |  | 2.4 |



|    |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |    |      |  |  |
|----|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----|------|--|--|
| 9  | <b>CHEQUE WRITING TOP</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |    |      |  |  |
|    | Supplying and erecting wall mounted Customers' Writing top-As per layout drawing made of 19 mm thick BWR grade block board . Box type top of 12mm th. glass exposed block board top and side are to be finished with 1.0 mm thick laminate sheet of approved shade and quality with three partition for four compartment. Exposed free edges of block board are to be provided with 6 mm thick polished teak wood lipping.Size 2'x1' edges round.                                                                                                                                                                                                                                                                                                                                                                                                                                           | 1  | No.  |  |  |
| 10 | <b>NOTICE BOARD</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |    |      |  |  |
|    | Providing, fitting in position pin-up notice board made of Soft cork board finished with the fabric as approved, matching with the colour scheme of the banking hall with a R W. Moulding all around the edges.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             | 12 | Sqft |  |  |
| 11 | <b>CHEQUE DROP BOX &amp; COMPLAIN BOX</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |    |      |  |  |
|    | Supplying and erecting cheque drop box (overall size 450 mm x 300 mm x 750 mm) made of 19mm thick phenol formaldehyde bonded plyboard and the curved portion at top made out of 90 mm x 90 mm C.P teak wood section. A slit opening of 10 mm x 150 mm is to be provided at the top of the box. An openable shutter of 259 mm x 262 mm size made of 19 mm thick phenol formaldehyde bonded block board is to be provided at 1.50 mm above finished floor level. All the exposed timber surfaces including all free edges are to be finished with 1 mm thick laminate sheet of combination shade .Inner faces of block board surfaces are to be finished with minimum two coats of synthetic enamel paint of approved shade and quality over a coat of approved primer.Rate to include cost of necessary hardware fittings e.g. brass hinges, lock, knob etc. of approved design and quality. | 2  | No.  |  |  |
| 12 | <b>ADDITIONAL ITEMS</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |    |      |  |  |
| a) | Providing and fixing black powder coated of approved colour dustbin.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        | 2  | No.  |  |  |
| b) | Supply & Fitting Information panel having pocket display as per Bank design enclosed with 2nos. 600x900 3mm poly carbonate sheet with 4nos. 1 inch spacer.(SIZE 2'6"x2'0")                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  | 1  | No.  |  |  |
| c) | Supply & Fitting Display Board having pocket display as per Bank design enclosed with 2nos. 600x900 3mm poly carbonate sheet with 4nos. 1 inch spacer.(SIZE 1'6"x2'0")                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      | 1  | No.  |  |  |
|    | <b>TOTAL INTERIOR &amp; FURNITURE WORK</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |    |      |  |  |

**Notes:**

1. Amount should be quoted without GST/TAX.
2. Rates must be quoted for all the items required by the bank. If the rate of any of the items is not quoted, vendor will be rejected summarily as non-responsive.

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