

***Central Bank of India***

Regional Office, Gandhinagar

Add: 4th floor, Lal Darwaza Building, Ahmedabad.

**Tender**

**PRICE BID**

**(To be kept in envelope -2)**

NAME OF THE WORK: **SUPPLY OF BANK’S STATIONERY FOR GANDHINAGAR**

**REGIONAL OFFICE**

**सेंट्रल बैंक ऑफ इंडिया, क्षेत्रीय कार्यालय गांधीनगर, 9वां मंज़िल, सेंट्रल बैंक भवन, लाल दरवाज़ा, अहमदाबाद पर लेखन सामग्री के आपूर्ति के लिए टू बिड सिस्टम के अंतरगर्त मुहरबंद टेंडर आमंत्रित है.**

**Address of Regional Office: Central Bank of India, Regional office, ९th floor, Central Bank building Laldarwaja Ahmedabad-**

Regional Head

REGIONAL OFFICE

Gandhinagar

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DETAILSOF OUR IEM:

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**CENTRAL BANK OF INDIA**

**REGIONAL OFFICE, GANDHINAGAR**

9th floor Lal Darwaza Building, Ahmedabad

**TENDER DOCUMENT**

**(Financial bid)**

**SUPPLY OF BANK’S STATIONERY GANDHINAGAR REGIONAL OFFICE**

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| **फॉर्म नं. Form No** | प्रपत्रों/रजिस्टरों का नाम  **Name of Forms/Registers** | **मद**  **Particulars** | **संख्या**  **Quantity** | **Rate Rs. (Inclusive other taxes, transportation without GST** |
| आरडीएस-4  RDS-4 | आरडीएस बंद अनुरोध  RDS close request | 1x100 60 gsm7 1/2x4 1/2 Khana white 100 nos pkt | 200 पेड्स  200pads |  |
| एफ़/7  F/7 | सी/डी चेक बुक अनुरोध  C/D Cheque Book Request | 1x100 4 1/2x5 ½ one site ptg 60gsm Khanna white 100 nos pkt | 500 पेड्स  500pads |  |
|  | एसडीवी नमूना कार्ड  SDV Specimen card | 200 gsm white as per specimen 1x100 8.5 x5.5100 nos pkt | 300 पेड्स  300 pads |  |
| एफ़/45  F/45 | डीडी आवेदन एवं वाउचर फॉर्म  DD Application cum Voucher form | 1x100 11 1/2x 6 ABC green 6kg Perforation Both side ptg. 100 nos pkt | 200 पेड्स  200Pads |  |
| एफ़/73  F/73 | स्टॉक स्टेटमेंट  Stock Statement | 1x100 13x8 ABC White 6 kg one site 100 nos pkt | 100 पेड्स  100pads |  |
| एफ़/171  F/171 | कॉन्ट्रा वाउचर  Contra Voucher | 1x100 9x5 ½ pink 70gsm,100 nos pkt | 5000 पेड्स  5000pads |  |
| एफ़/207  F/207 | करेंसी कवर स्लिप केवल जारी करने योग्य  Currency cover slip issuable only | 1x100 2.3x7.5 pink ABC 5.6 KG 100 nos pkt | 5000 पेड्स  5000pads |  |
| एफ़/212  F/212 | चालु-बचत खाता नमूना कार्ड  CD.HSS A/C Specimen Card | 1x100 4x6 J.K White card both side print | 500 पेड्स  500pads |  |
| एफ़/291  F/291 | खुदरा नकद वाउचर  Petty cash Voucher | 4x7 58 gsm white 1x100  100 nos pkt | 100 पेड्स  100pads |  |
| एफ़/310  F/310 | बचत खाता चेक बुक जारी करना  Issue of cheque book saving | 7x4 70gsm white 1x100 | 1000 पेड्स  1000pads |  |
| एफ़/435  F/435 | प्रतिपत्र के साथ नामे वाउचर  Debit voucher with advice | 5. 1/2x8. ½ white and pink advice as per specimen 1x50 set100 nos pkt, 70gsm | 50 पेड्स  50 pads |  |
| एफ़/451  F/451 | प्रतिपत्र के साथ जमा वाउचर  Credit Voucher with Advice | 5. 1/2x8. ½ white and green advice as per specimen 1x50 set, 70gsm  100 nos pkt | 50 पेड्स  50 Pad |  |
| एफ़/1262  F/1262 | निकासी फॉर्म  Withdrawal form | 1x1003x7 pink 70gsm  100 nos pkt | 3500 पेड्स  3500pads |  |
| एफ़/2246  F/2246 | जमा भुगतान पर्ची  Deposit Paying slip | 1x100 4 1/2x10 both side print with perforation as per specimen Blue paper  100 nos pkt | 500 पेड्स  500Pads |  |
|  | वाउचर रैपर  Voucher Wrapper | 130gsm star craft cover as per specimen 100 nos pak | 100,000 |  |
|  | फॉर्म नंबर 15-जी  Form No15 -G | White Legal Paper 60gsm100 nos pkt | 200 पेड्स  200pads |  |
|  | फॉर्म नंबर 15-एच  Form No 15 –H | White Legal paper 60gsm  100 nos pkt | 200 पेड्स  200pads |  |
|  | डेबिट कार्ड के लिए आवेदन पत्र  Application form for debit card | 60gsm white legal 100 nos pkt | 500 पेड्स  500pads |  |
| डीए-1  DA-1 | नामांकन फॉर्म जमा  Nomination Form Deposit | 50X1 Legal 70gsm balapur ledger  100 nos pkt | 100 पेड्स  100pads |  |
| रजिस्टर  Register | जी.सी. किताब (लंबी किताब)  G.C. Book (Taller Book) | 1X400 Both side with no 8.5 x6.5 ballapur ledger 10.4 kg  100 nos pkt | 100bk |  |
| रजिस्टर  Register | वन क्वायर बुक  One Quire Book | As per specimen | 200bk |  |
| रजिस्टर  Register | टू क्वायर बुक  Two Quire Book | As per specimen | 200bk |  |
|  | आवेदन चैनल वितरण  Application Delivery channel. | 100x1 60 gsm legal paper white.13x8 white  100 nos pkt | 500 पेड्स  500pads |  |
|  | खाता खोलने का रजिस्टर  A.C Opening Register | 8”.25x13”.50 70gsm Ballarpur Ledger with numbering total 100 page As per specimen | 55 nos |  |
|  | चेक बुक इश्यू रजिस्टर  Cheque Book Issue Register | As per specimen14”.75 x9”.75, 150page Ballarpur ledger with numbering. | 55 nos |  |
|  | मीटिंग पैड  Meeting Pad | 8.5”x5.5” white 60gsm 10page with embossed bank logo in all page and with Pakka board binding with staple 15 pages | 100 पेड्स  100 pad |  |
|  | दैनिक कैश रजिस्टर  Daily Cash Register | 70gsm Bellarpur Ledger,8”.25x13” with Numbering 300page As per Specimen | 100nos |  |
|  | आरटीजीएस/एनईएफटी के लिए आवेदन  Appli for RTGS/NEFT | 60gsm 100x1 A4 size as per specimen white paper  100 nos pkt | 200 पेड्स  200 pad |  |
| उपस्थिति पंजी  Muster sheet | | 1x6 page Ballapur Ledger 10.4 KG Both | 1000 nos |  |
| जमा भुगतान पर्ची  Deposit Paying slip | | 1x10,11x4 ½ ABC White 6kg one side ptg perforation per book 10 pages | 100000 bk |  |
| चेक जमा पर्ची  Deposit of Cheques, | | Size 11 X 4(1/2), white paper, one side printing, with perforation 10 page with staple pin brown paper, 70gsm | 22000 |  |
| नगद जमा पर्ची, बिना अधपन्ना/ प्रतिपर्ण के  Cash Deposit Pay in Slips without counterfoil, | | Size 11 X 4, white paper, one side printing, with perforation 10 page with staple pin brown paper, 70gsm | 22000 |  |

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|  | बहुउद्देश्यीय अनुरोध फॉर्म  Multipurpose request form | 1 x 100 8.5x11 both side ptg 60 GSM white paper  100 nos pkt | 500 पेड्स  500 Pads |  |
| एफ/184  F/184 | डेबिट वाउचर  Debit Voucher | 1X100, 7 ½ X4 ½ one side ptg.ABC White 60GSM  100 nos pkt | 1000 पेड्स  1000 pads |  |
|  | आरबी/सीएच-8  RB/CH – 8 | 1x100 7x2 Vaper for non-issuable notes (white)  100 nos pkt | 1000 पेड्स  1000 pads |  |
|  | कार्यालय फ़ाइल  Office File | Sirpur 56 LBS (Ratli)20ng per pkt | 3600 ngs |  |
| एफ/188  F/188 | साख रसीद  Credit voucher | 1x100 7 ½ x4 ½ one side ptg ABC /Khanna Green 60 GSM  100 nos pkt | 200 पेड्स  200Pads |  |
|  | शाखाओं के लिए क्राफ्ट कवर  Craft Cover for Branches | 9x4 Mysore craft 80GSM (BM) 100x1 | 10000NG |  |
|  | शाखाओं के लिए क्राफ्ट कवर Craft cover for Branches | 9x4 Mysore craft 80GSM (Party) 100x1 | 10000NG |  |
|  | शाखाओं के लिए क्राफ्ट कवर Craft Cover for Branches | 12x5 Mysore craft 80GSM (BM) 100x1 | 10000 NG |  |
|  | शाखाओं के लिए क्राफ्ट कवर  Craft Cover for Branches | 12X5 Mysore craft 80GSM (Party)100x1 | 10000NG |  |
|  | कपड़ा कवर  Cloth Cover | 10 x 8 Ballarpur ledger inner side cloth (BM) | 5000NG |  |
|  | कपड़ा कवर  Cloth Cover | 10x8 Ballarpur ledger inner side cloth (Party) | 5000NG |  |
|  | कपड़ा कवर  Cloth Cover | 15x11 Ballarpur ledger inner side cloth (BM) | 5000 NG |  |
|  | कपड़ा कवर  Cloth Cover | 15X11 Ballarpur ledger inner side cloth (Party) | 5000 NG |  |
|  | ए/सी ओपनिंग फॉर्म  A/C Opening forms | 80gsm Four colour four pages both site print as per specimen | 25000 nos |  |
|  | सीआईएफ  CIF Form | 8 pages multi colour both side print 80gsm | 25000 nos |  |
|  | पत्र प्रेषण रजिस्टर  Despetch Register | 15x1070gsm ledger paper 400numbering (200pages) | 50 nos |  |
|  | लॉकर परिचालन रजिस्टर  Locker Operating Register | 8.5x13.5 70gsm ledger paper 150 number (pages) | 50 nos |  |
|  | पीएमजेडीवाई खाता/PMJDY Account Opening form | 60gsm 100x1 A4 size as per specimen white paper, 100 nos pkt | 100 PAD |  |
|  | PMSBY FORM | 60gsm 100x1 A4 size as per specimen white paper, 100 nos pkt | 100 PAD |  |
|  | PMJJY FORM | 60gsm 100x1 A4 size as per specimen white paper, 100 nos pkt | 100 PAD |  |

**Signature of Contractor & Seal.**