

INVITING EXPRESSION OF INTEREST FOR EMPANELMENT OF MANPOWER RECRUITMENT AGENCY

Project Details

Introduction and Project Overview:

Central Bank of India is a leading Public Sector Bank, with Pan India Branch Network of 4500 plus branches having total business of more than Rs. 5,50,000 Crores and is driven by a committed team of 31000 plus employees.

Bank is in the process of developing Digital Business Banking in all aspects in addition to existing business processes. This necessitates having an exclusive team dedicated to developing various functions of digital banking. Central Bank of India is rolling out the Expression of Interest (EOI) to select Human Resource Agency having expertise in recruitment of manpower with technological skills

Purpose

Central Bank of India is a state-owned bank headquartered in Mumbai (Maharashtra). It has its corporate office at Chandramukhi, Nariman Point, Mumbai – 400021.

The EOI is solely to enable the Bank to select Manpower Recruitment Agency having expertise in recruitment/engaging of manpower with technological skills on contract basis. The Agency Consultant has to Integrate & Support an End-to-End Human Resources Development Solution with specific Focus to Target, identify and recruit manpower with technological skills on contract basis in Senior Management Grade to Top Management grades equivalent to Scale IV to Scale VI for approximately 20 vacancies.

Based on the EOI Bank on its sole discretion may request the agency to submit RFP. However RFP will not be restricted to the agency solely. EOI will be open to other agencies too who have not participated in showing EOI

All communications from agencies are to be in writing superscribed as “**Expression of Interest for Empanelment of HR Recruitment**” and has to be sent to the under mentioned address

General Manager- HRD
Human Resources Development Department
17th Floor
Chandramukhi
Nariman Point
Mumbai – 400021
Email: cmrnp@centralbank.co.in

Timelines

The schedule is given below:

Date of Commencement of submission of EOI	19.12.2022
Last Date and Time for receipts of EOI	26.12.2022
Contact details for Clarification	Mr. Sunil Pandey, AGM Email :cmrnp@centralbank.co.in
Address for Communication	<p>The Expression of interest are invited from agencies in writing superscribed as “Expression of Interest for Empanelment of HR Recruitment” and has to be sent to the under mentioned address</p> <p>General Manager- HRD Human Resources Development Department 17th Floor Chandramukhi Nariman Point Mumbai – 400021 Email: cmrnp@centralbank.co.in</p>

Conformity Letter

(This letter should be on the letterhead of the Applicant duly signed by an authorized signatory)

To
The General Manager HRD
Central Bank of India,
Chandramukhi,
Nariman Point Mumbai
400 021

Sir,
**Sub: EOI FOR ENGAGING HUMAN RESOURCES RECRUITMENT AGENCY HAVING
EXPERTISE IN ENGAGING RECRUITMENT OF TECHNOLOGICAL MANPOWER
(INFORMATION TECHNOLOGY)**

In response to the Expression of Interest hereinafter referred to as “EOI”) issued by Central Bank of India (“Bank”) we hereby confirm as follows:

We are submitting our Interest to be engaged as Technological Manpower recruitment agency with Central Bank of India. We undertake that this Expression of Interest is not any award of contract by the Bank is only and Expression of Interest document taken by the Bank. We hereby agree to comply with all the terms and conditions / stipulations. The Bank is not bound by any other extraneous matters or deviations, even if mentioned by us elsewhere either in our proposal or any subsequent deviations sought by us, whether orally or in writing, and the Bank’s decision not to accept any such extraneous conditions and deviations will be final and binding on us.

Yours faithfully,

Authorized Signatory Name:

Designation:

Vendor’s Corporate Name Address

Email and Phone #

Applicant Profile Format

1	Name of the Company																									
2	Year of establishment																									
3	Turnover (in INR)																									
4	Profit after tax (in INR)	FY 2018-19: FY 2019-20: FY 2020-21 :																								
5	Role of the member (Consultant/SI/ Vendor/ Others (description))																									
6	Head Office Address																									
7	Telephone No. (with ISD/STD Code)																									
8	Fax No. (with ISD/STD Code)																									
9	E-mail Address																									
10	Name of the Key representatives for this project																									
11	Part of Consortium or MOU with original solution developer (please provide details separately if required)																									
11	Any accreditations / Certifications (e.g. CMM, ISO, ITIL etc.)																									
12	Previous experience in Recruitment in PSBS/MNCs	<p>Implementations in the last 3 years:</p> <table border="1"> <thead> <tr> <th>Name of the Client</th> <th>Total no. of Engagement</th> <th>Remarks</th> </tr> </thead> <tbody> <tr><td></td><td></td><td></td></tr> <tr><td></td><td></td><td></td></tr> <tr><td></td><td></td><td></td></tr> </tbody> </table> <p>Implementations done prior to last 3 years:</p> <table border="1"> <thead> <tr> <th>Name of the customer</th> <th>Total no. of Engagement</th> <th>Remarks</th> </tr> </thead> <tbody> <tr><td></td><td></td><td></td></tr> <tr><td></td><td></td><td></td></tr> <tr><td></td><td></td><td></td></tr> </tbody> </table>	Name of the Client	Total no. of Engagement	Remarks										Name of the customer	Total no. of Engagement	Remarks									
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		Please provide details for each past implementation in <u>Annexure</u>
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As of this date, the information furnished in all parts of this form is accurate and true to the best of my knowledge.

Authorized

Signatory

Name:

Designation:

Vendor's Corporate

Name Address

Email and Phone #

Format for Details of past implementations

Please provide details of prior experience in design, recruitment of resources having technical expertise in Scheduled Commercial Bank preferably Public Sector Banks/ other MNCs.

For each prior experience reference that the Applicant wants to highlight, one sheet in the below template must be submitted as part of the technical Application in the proposal.

Name of the Applicant for which client reference is being provided	
Name of the client	
Country	
Client address	
Description of the assignment and the scope of services delivered by the Applicant to the clients	
Details of assignment viz. No of resources recruited/level of resources etc	
Assignment duration (in months)	
Assignment start date (Month & Year)	
Assignment end date (Month & Year)	
Total no. of staff months in the assignment	
Approximate value of contract (in INR)	
Client Reference 1	Name: Designation: Address: Phone No: Mob No: Email ID:
Client Reference 2	Name: Designation: Address: Phone No: Mob No: Email ID:

Authorized
Signatory
Name:
Designation:
Vendor's Corporate
Name Address
Email and Phone #