



PART – A: TECHNICAL BID

**TENDER FOR PROPOSED CONSTRUCTION WORKS OF
RURAL SELF EMPLOYMENT TRAINING INSTITUTE (RSETI) BUILDING
AT NIMBALAK, AHMEDNAGAR, MAHARASHTRA**

TENDER SUBMITTED BY:

NAME : _____

ADDRESS : _____

DATE : _____

**Chief Manager, BSD,
Central Bank Of India, Regional Office,
First Floor, CBI Building, P-56,
Near Sahyadri Chouk, MIDC Nagapur,
Ahmednagar, 414111”.**

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NOTICE INVITING TENDERS

Central Bank of India, Ahmednagar Regional Office,
invites Tenders for the Proposed Construction Works of
RSETI Building at NIMBALAK, AHMEDNAGAR,
Maharashtra.

The details of tender are as under:

SN	Particulars	Details
1	Name of work	Proposed Construction Works of RSETI Building at NIMBALAK, AHMEDNAGAR, Maharashtra
2	Nature of Work	Civil , Interior & Related allied Works
3	Time allowed for completion	12 Months (365 Days)
4	Earnest Money Deposit	₹ 380000.00 (Rupees Three Lakh Eighty Thousand Only) by means of Demand Draft / Pay Order (Valid for a period of 90 Days from the last date of submission of the tender) from any scheduled Nationalized Bank drawn in favor of Central Bank of India and payable at Ahmednagar.
5	Security Deposit (SD)	For the successful bidder, total security deposit shall be 5% of the contract value. Out of this, 2% of the contract value will be in the form of Initial Security Deposit (ISD); which includes the EMD. Balance 3% shall be deducted from the running account bill of the work at the rate of the 10% of respective running account bill i.e. deduction from each running bill account will be 10%, till the 3% of the contract value is achieved and total of 5%. In case running bills are not paid/submitted, whole 3% of the remaining ISD will be deducted from the final bill paid.
6	Date of issue of tender documents (Technical Bid)from the Bank's website	25.07.2022 to 18.08.2022 from Bank's website .
	(a) Technical Bid Opening	On 19.08.2022 at 3.00 PM



	(b) Price Bid (only to those bidders who qualify in Technical Bid.)	Will Be informed to technically qualified contractor personally.
7	Last date & time for submission of Technical Bid and EMD	18.08.2022 by 03:30 PM Note: It is sole responsibility of the bidder to ensure submission of their Tender documents along with EMD by stipulated date and time at specified address failing which they will not be eligible to Qualify.
8	Address for submission of EMD and cost of tender document.	The Regional Manager, Central Bank of India, Ahmednagar Regional Office, Plot No.P-56, MIDC Nagapur, Ahmednagar- 414111.
9	Defects Liability / Warranty period	1-year from the date of Virtual Completion Certificate issued by the Bank/ Architect.
10	Liquidated Damages	0.50% per week subject to max. 5% of contract amount for delay in completion of work.
11	Validity of offer	90 days from the date of opening of Price-bid
12	Value of Interim Certificate	Rs. 25 Lakhs. No advance on materials / plant / machinery or mobilization advance shall be paid under any circumstances

18. The Contractor/ Vendor shall sign and stamp each page of the tender document properly spiral bound thereby ensuring the number and sequence of all pages. Tender documents without seal and signature of the authorized tenderer or in loose papers are liable to be rejected.

19. No conditions other than mentioned in the tender will be considered, and if given they will have to be withdrawn before opening of the price-bid.

20. The CBI reserves their rights to accept or reject any or all the tenders, either in whole or in part without assigning any reason(s) for doing so and no claim / correspondence shall be entertained in this regard.

21. In case the date of opening of tenders is declared as a holiday, the tenders will be opened on the next working day at the same time.

22. Tenders received without EMD and Cost of Tender Documents shall be summarily rejected and such tenders shall not be allowed to participate in the online price bidding process.

23. Non-participation in the tender process may lead to de-empanelment of your firm from Bank's approved list of contractors.

Yours faithfully,

**Chief Manager, BSD,
Central Bank Of India, Regional Office,
First Floor, CBI Building, P-56,**



**Near Sahyadri Chouk, MIDC Nagapur,
Ahmednagar, 414111”.**



INSTRUCTIONS TO THE TENDERERS

1.0 Scope of work

Tender for Proposed Construction Works of RSETI Building at NIMBALAK, AHMEDNAGAR, Maharashtra

1.1 Site and its location

Proposed RSETI Building for Central Bank of India at NIMBALAK, AHMEDNAGAR, Maharashtra.

2.0 Tender documents

2.1 The work has to be carried out strictly according to the conditions stipulated in the tender consisting of the following documents and the most workmen like manner.

- Instructions to tenderers
- General conditions of Contract
- Special conditions of Contract
- Price bid
- Drawings & Specifications

2.2 The above documents shall be taken as complementary and mutually explanatory of one another but in case of ambiguities or discrepancies, shall take precedence in the order given below:

- a. Price Bid
- b. Technical specifications
- c. Special conditions of contract
- d. General conditions of contract
- e. Instructions to Tenderers

2.3 Complete set of tender documents including relative drawings can be downloaded from the Bank's website as per schedule furnished in the NIT.

2.4 The tender documents are not transferable.

3.0 Site Visit

3.1 The tenderer must obtain himself on his own responsibility and his own expenses all information and data that may be required for the purpose of filling this tender document and enter into a contract for the satisfactory performance of the work. The tenderer is requested satisfy himself regarding the availability of water, power, transport and communication facilities, the character quality and quantity of the materials, labour, the law and order situation, climatic conditions local authorities requirement, traffic regulations etc.



The tenderer shall be solely responsible for considering the financial effect of any or all the factors while submitting his tender.

4.0 **Earnest Money**

4.1 The tenderers are requested to submit the Earnest Money of **₹ 380000.00 (Rupees Three Lakh Eighty Thousand Only)** by means of Demand Draft / Pay Order (Valid for a period of 90 Days from the last date of submission of the tender) from any Scheduled Commercial Bank drawn in favour of CENTRAL BANK OF INDIA and payable at Ahmednagar.

4.2 EMD in any other form other than as specified above will not be accepted. Tender not accompanied by the EMD in accordance with clause 4.1 above shall be rejected.

4.3 No interest will be paid on the EMD.

4.4 EMD of unsuccessful tenderer will be refunded within 30 days of award of Contract.

4.5 EMD of successful tenderer will be retained as a part of security deposit.

5.0 **Initial/ Security Deposit**

The successful tenderer will have to submit a sum equivalent to 2% of accepted tender value less EMD by means of DD drawn in favour of CENTRAL BANK OF INDIA. Payable at Ahmednagar within a period of 10 days from the date of receipt of Letter of Intent (LOI)/ Work Order from CENTRAL BANK OF INDIA.

No interest shall be paid to the amount retained by the CENTRAL BANK OF INDIA as Security Deposit.

6.0 **Signing of contract Documents**

The successful tenderer shall be bound to implement the contract by signing an agreement and conditions of contract with the respective Regional Office of CENTRAL BANK OF INDIA within 15 days from the receipt of intimation of acceptance of the tender by the CENTRAL BANK OF INDIA. However, the written acceptance of the tenders by the Bank will constitute a binding agreement between the Bank and successful tenderer whether such formal agreement is subsequently entered into or not.

7.0 **Completion Period**

Time is essence of the contract. The work should be completed in all respect accordance with the terms of contract within a period of **365 days (12 months)** from the date of award of work.

8.0 **Validity of tender**

Tenders shall remain valid and open for acceptance for a period of 90 days from the date of opening price bid. If the tenderer withdraws his/her offer during the value period or makes modifications in his/her original offer which are not acceptable to Bank



without prejudice to any other right or remedy the Bank shall be at liberty forfeit the EMD.

9.0 Liquidated Damages

The liquidated damages on account of delay shall be 0.50% of Cumulative Awarded value per week subject to a maximum of 5% of Cumulative awarded contract value or actual Invoice Value.

10.0 Rate and prices:

10.1 In case of item rate tender

10.1.1 The tenderers shall quote their rates for individual items both in words and figure. In case of discrepancy between the rate quoted in words and figures, the unit rate quantity in words will prevail. The amount of each item shall be calculated and the requisite total is given. In case of discrepancy between the unit rate and the total amount calculated from multiplication of unit rate and the quantity the unit rate quoted will govern and the amount will be corrected.

If no rate is quoted for one or more tender items, such tenders shall be treated as **Non Responsive Tenders** and the same shall be summarily rejected.

10.1.2 The tenderers should not change the units as specified in the tender. If any unit is changed the tenders would be evaluated as per the original unit and the Contractor/ Vendor would be paid accordingly.

1.1.3 The tenderer should not change or modify or delete the description of the item. If any discrepancy is observed he should immediately bring to the knowledge of the **CENTRAL BANK OF INDIA**.

11.1.4 Each page of the BOQ shall be signed by the authorized person and cutting or overwriting shall be duly attested by him.

11.1.5 Each page shall be totaled and the grand total shall be given.

11.1.6 The rate quoted shall be firm and shall include all costs, allowances, taxes, levies during the currency of contract including authorized extension, if any, but excluding GST, which shall be mentioned in the bills/invoices separately, as applicable.

11.1.7 The CENTRAL BANK OF INDIA reserve their rights to accept any tenders, either in whole or in part or may entrust the work in phases or may drop the part scope of work at any stage of the project within its sole discretion without assigning any reason(s) for doing so and no claim / correspondence shall be entertained in this regard.

11.1.8 In case, it is decided by the CENTRAL BANK OF INDIA to drop one or more Items from the scope of work at any stage of the project, the Contractor/ Vendor shall not be entitled to raise any claim /compensation for such deleted scope of work. Also, the CENTRAL BANK OF INDIA may consider issuing work order for various



branches/offices in phases but within a reasonable time interval and the Contractor/ Vendor shall be bound to execute the same within the stipulated time period and as per rates quoted by them in this tender without any claim for price escalation.

LETTER OF UNDERTAKING (Annexure I)

(The bidders are required to print this on their company's letter head and sign, stamp before emailing)

To,
The Regional Manager,
Central Bank of India, Ahmednagar Regional Office,
Plot No.P-56, MIDC Nagapur,
Ahmednagar- 414111

Dear Sir,

Having examined the drawings, specification, design and schedule of quantities relating to the works specified in the memorandum hereinafter set out and having visited and examined the site of the works specified in the said memorandum and having acquired the requisite information relating thereto as affecting the tender, I/We hereby offer to execute the works specified in the said memorandum at the rates mentioned in the attached Schedule of Quantities and in accordance in all respects with the specifications, design, drawings and instructions in writing referred to in conditions of tender, the Articles of Agreement, Special Conditions, Schedule of Quantities and Conditions of Contract and with such materials as are provided for by, and in all other respects in accordance with such conditions so far as they may be applicable.

MEMORANDUM

- (a) Description of work **Proposed Construction Works of RSETI Building at NIMBALAK, AHMEDNAGAR, Maharashtra**
- (b) Earnest Money **₹ 380000.00 (Rupees Three Lakh Eighty Thousand Only)** by means of

Demand Draft / Pay Order (Valid for a period of 90 Days from the last date of submission of the tender) from any scheduled Nationalized Bank drawn in favour of CENTRAL BANK OF INDIA and payable in Ahmednagar. (c) Time allowed for completion 365 days (1 Year) of the Works from Seven day after the date of written Order or date of handing over of the site (Whichever is later) to commence the work

- 1) Should this tender be accepted, I/we hereby agree to abide by and fulfill the terms and provisions of the said conditions of contract annexed hereto so far as may be applicable or in default thereof to forfeit and pay to CENTRAL BANK OF INDIA, the amount mentioned in the said contract.



- 2) I / We have deposited a sum of **₹ 380000.00 (Rupees Three Lakh Eighty Thousand Only)** of the total tender amount as Earnest Money with the CENTRAL BANK OF INDIA which amount is not to bear any interest. Should I / We fail to execute the Contract when called upon to do so I / We do hereby agree that this sum shall be forfeited by me/us to Central bank of india.
- 3) I/ We understand that as per terms of this tender, the CENTRAL BANK OF INDIA may consider accepting our tender in part or whole or may entrust the various work proposed in phases. We, therefore, undertake that we shall not raise any claim/ compensation in the eventuality of Bank deciding to drop any of the work from the scope of work of this tender at any stage during the contract period. Further, we also undertake to execute the work entrusted to us in phases on our approved rates and within stipulated time limit without any extra claim for price escalation as also provided for in the clause 11.1.6 "Instructions to Tenderers" of this tender.
- 4) I/ We, hereby, also undertake that, we will not raise any claim for any escalation in the prices of any of the material during the contract/execution/completion period including authorized extended contract period, if any.
- 5) Our Bankers are:
I)
ii)
The names of partners of our firm are:
i)
ii)
Name of the partner of the firm Authorised to sign Or (Name of person having Power of Attorney to sign the Contract.
(Certified true copy of the Power of Attorney should be attached)

Yours faithfully,
Signature of Contractors.

Signature and addresses of
Witnesses

- i)
ii)



GENERAL CONDITIONS OF CONTRACT

1.0 Definitions: -

“Contract means the documents forming the tender and the acceptance there of and the formal agreement executed between CENTRAL BANK OF INDIA (client) and the Contractor/ Vendor, together with the documents referred there in including these conditions, the specifications, designs, drawings and instructions issued from time to time by the Bank and all these documents taken together shall be deemed to form one contract and shall be complementary to one another.

1.1 In the contract the following expressions shall, unless the context otherwise requires, have the meaning hereby respectively assigned to them.

1.1.1 “CENTRAL BANK OF INDIA” shall mean Central Bank of India (Client) having its Ahmednagar Regional Office at Plot No.P-56, MIDC Nagapur ,Ahmednagar- 414111.

1.1.2 “Architect/ Consultant” shall mean M/s Sandeep Govalkar Design Associates, Architects & Interior Designers .

1.1.3 ‘The Contractor/ Vendor’ shall mean the individual or firm or company undertaking the works and shall include legal personal representative of individual or composing the firm or company and the permitted assignees of individual or firms of company.

1.1.3 The expression ‘works’ or ‘work’ shall mean the permanent or temporary work description in the “Scope of work” and / or to be executed in accordance with the contract includes materials, apparatus, equipment, temporary supports, fittings and things of kinds to be provided, the obligations of the Contractor/ Vendor hereunder and work to be done by the Contractor/ Vendor under the contract.

1.1.4 Engineer’ shall mean the representative Civil / Electrical Engineer of the CENTRAL BANK OF INDIA

1.1.5 ‘Drawings’ shall mean the drawings prepared and issued by CENTRAL BANK OF INDIA or their Architects and referred to in the specifications and any modifications of such drawings as may be issued by the Engineer from time to time.

1.1.6 ‘Contract value shall mean value of the entire work as stipulated in the letter of acceptance of tender subject such additions thereto or deductions there from as may be made under the provide herein after contained.

1.1.7 Specifications’ shall mean the specifications referred to in the tender and modifications thereof as may time to time be furnished or approved by the CENTRAL BANK OF INDIA

1.1.8 “Month” means calendar month.



1.1.9 “Week” means seven consecutive days.

1.1.10 “Day” means a calendar day beginning and ending at 00 Hrs. and 24 Hrs. respectively.

1.1.11 CENTRAL BANK OF INDIA’s Engineer” shall mean Engineer in - charge of the Project, as nominated by **CENTRAL BANK OF INDIA , Regional Office , Ahmednagar Maharashtra.**

2.0 CLAUSE

1.0 Total Security Deposit: The Total Security deposit comprise of

- a) Earnest Money Deposit
- b) Initial security deposit
- c) Retention Money

a) **Earnest Money Deposit -**

- The tenderer shall furnish EMD of **₹ 380000.00 (Rupees Three Lakh Eighty Thousand Only)** in the form of Demand draft or bankers cheque drawn in favour of CENTRAL BANK OF INDIA payable at Ahmednagar, on any Scheduled Commercial Bank.
- No tender shall be considered unless the EMD is so deposited in the required form.
- No interest shall be paid on this EMD. The EMD of the unsuccessful tenderer shall be refunded soon after the decision to award the contract is taken without interest.
- The EMD shall stand absolutely forfeited if the tenderer revokes his tender at any time the period when he is required to keep his tender open acceptance by the CENTRAL BANK OF INDIA. or after it is accepted by the CENTRAL BANK OF INDIA. the Contractor/ Vendor fails to enter into a formal agreement or fails to pay the initial security deposit as stipulated or fails to commence the commence the work within the stipulated time.

b) **Initial Security Deposit (ISD)**

The amount of ISD shall be 2% of accepted value of tender (In the instant case, the cumulative contract awarded value of all the Circles put together shall be considered for the purpose) including the EMD in the form of DD/PO drawn on any scheduled Bank. The shall be deposited within 15 days from the date of acceptance of tender.

c) **Retention Money: -**



An amount @ 5% of the bill amount will be retained by the CENTRAL BANK OF INDIA from the bills and the same will be released by the CENTRAL BANK OF INDIA against Defects Liability / Warranty period of valid for 1 year is over.

No advance on materials / plant / machinery or mobilization advance shall be paid in any circumstances

2.0 Language

The language in which the contract documents shall be drawn shall be in English.

2.0 Errors, Omissions and discrepancies

In case of errors, omissions and/ or disagreement between written and scaled dimensions on the drawings or between the drawings and specifications etc., the following order shall apply.

- i) Between scaled and written dimension (or description) on a drawing, the latter shall be adopted.
- ii) Between the written or shown description or dimensions in the drawings and the corresponding one in the specification the former shall be taken as correct.
- iii) Between written description of the item in the specifications and descriptions in bills of quantities of the same item, the former shall be adopted:
 - a) In case of difference between rates written in figures and words, the rate in words shall prevail.
 - b) Between the duplicate / subsequent copies of the tender, the original tender shall be taken as correct.

4.0 Scope of Work:

The Contractor/ Vendor shall carryout, complete and maintain the said work in every respect strictly accordance with this contract and with the directions of and to the satisfaction of the Bank to be communicated through CENTRAL BANK OF INDIA. The CENTRAL BANK OF INDIA at the direction of the Bank from time to time issue further drawings and / or written instructions, detailed directions and explanations which are hereafter collectively referred to as instructions in regard to the variation or modification of the design, quality or quantity of any work or the addition or omission or substitution work. Any discrepancy in the drawings or between BOQ and / or drawings and / or specifications should be brought to the notice of CENTRAL BANK OF INDIA immediately. The removal from the site of any material brought thereon by the Contractor/ Vendor and any substitution of any other materials therefore the removal and / or re-executed of any work executed by him. The dismissal from the work of any person engaged thereupon.



5.0 i) Letter of Acceptance:

Within the validity period of the tender the CENTRAL BANK OF INDIA shall issue a letter of acceptance directly by registered post or otherwise depositing at the office of the Contractor/ Vendor as given in the tender to enter into a Contract for the execution of the work as per the terms of the tender. The letter of acceptance shall constitute a binding contract between the CENTRAL BANK OF INDIA and the Contractor/ Vendor.

ii) Contract Agreement:

On receipt of intimation of the acceptance of tender from the CENTRAL BANK OF INDIA the successful tenderer shall be bound to implement the contract and within ten days there of shall sign an agreement in a non-judicial stamp paper of appropriate value.

6.0 Ownership of drawings:

All drawings, specifications and copies thereof furnished by the CENTRAL BANK OF INDIA are the properties of the CENTRAL BANK OF INDIA. They are not to be used on other work.

7.0 Detailed drawings and instructions:

The CENTRAL BANK OF INDIA shall furnish with reasonable proper additional instructions by means of drawings or otherwise necessary for the execution of the work. All such drawings and instructions shall be consistent with contract documents, true developments thereof and reasonably inferable there.

The work shall be executed in conformity therewith and the Contractor/ Vendor prepare a detailed program schedule indicating therein the date of start and completion of various activities on receipt of the work order and submit the same to the CENTRAL BANK OF INDIA through the architect/consultant

7.0 Copies of agreement

Two copies of agreement duly signed by both the parties with the drawings shall be handed over to the Contractor/ Vendors.

8.0 Liquidated damages:

If the Contractor/ Vendor fails to maintain the required progress in terms of relevant clause under General Conditions of Contract (GCC) or to complete the work and clear the site including vacating their office on or before the contracted or extended date or completion, without justification in support of the cause of delay, he may be called upon without prejudice to any other right of remedy available under the law to the CENTRAL BANK OF INDIA on account of such breach to pay a liquidated damage at



the rate of 0.50% of the contract value subject to a maximum of 5% of the contract value.

9.0 Materials, Appliances and Employees

Unless or otherwise specified the Contractor/ Vendor shall provide and pay for all materials, labour, water, power, tools, equipment transportation and any other facilities that are required for the satisfactory execution and completion of the work. Unless or otherwise specified all materials shall be new and both workmanship and materials shall be best quality. The Contractor/ Vendor shall at all times enforce strict discipline and good order among his employees and shall not employ on the work any unfit person or anyone not skilled in the work assigned to him. Workman whose work or behavior is found to be unsatisfactory by the CENTRAL BANK OF INDIA he shall be removed from the site immediately.

10.0 Permits, Laws and Regulations:

Permits and licenses required for the execution of the work shall be obtained by the Contractor/ Vendor at his own expenses. The Contractor/ Vendor shall give notices and comply with the regulations, laws, and ordinances rules, applicable to the contract. If the Contractor/ Vendor observes any discrepancy between the drawings and specifications, he shall promptly notify the CENTRAL BANK OF INDIA in writing. If the Contractor/ Vendor performs any act, which is against the law, rules and regulations he shall meet all the costs arising there from and shall indemnify the CENTRAL BANK OF INDIA any legal actions arising there from.

11.0 Setting out Work:

The Contractor/ Vendor shall set out the work and shall be responsible for the true and perfect setting out of the same and for the correctness of the positions, levels, dimensions, and alignment of all parts thereof and get it approved by the CENTRAL BANK OF INDIA before proceeding with the work. If at any time any error in this respect shall appear during the progress of the works, irrespective of the fact that the layout had been approved by CENTRAL BANK OF INDIA, the Contractor/ Vendor shall be responsible for the same and shall at his own expenses rectify such error, if so, required to satisfaction of the CENTRAL BANK OF INDIA.

12.0 Protection of works and property:

The Contractor/ Vendor shall continuously maintain adequate protection of all his work from damage and shall protect the CENTRAL BANK OF INDIA's properties from injury or loss arising in connection with contract. He shall make good any such damage, injury, loss, except due to causes beyond his control and due to his fault or negligence.

He shall take adequate care and steps for protection of the adjacent properties. The Contractor/ Vendor shall take all precautions for safety and protection of his employees on the works and shall comply with all applicable provisions of Govt. and



local bodies' safety laws and building codes to prevent accidents, or injuries to persons or property on about or adjacent to his place of work. The Contractor/ Vendor shall take insurance covers as per clause at his own cost. The policy may be taken in joint names of the Contractor/ Vendor and the CENTRAL BANK OF INDIA and the original policy may be lodged with the CENTRAL BANK OF INDIA.

13.0 Inspection of work:

The CENTRAL BANK OF INDIA or their representatives shall at all reasonable times have free access to the work site and / or to the workshop, factories, or other places where materials are lying or from where they are obtained and the Contractor/ Vendor shall give every facility to the CENTRAL BANK OF INDIA and their representatives necessary for inspection and examination and test of the materials and workmanship. No person unless authorized by the CENTRAL BANK OF INDIA except the representative of Public authorities shall be allowed on the work at any time. The proposed work either during its construction stage or its completion can also be inspected by the Central Vigilance commission.

14.0 Assignment and subletting

The whole of work included in the contract shall be executed the Contractor/ Vendor and he shall not directly entrust and engage or indirectly transfer, assign or underlet the contract or any part or share thereof or interest therein without the written consent of the CENTRAL BANK OF INDIA and no undertaking shall relieve the Contractor/ Vendor from the responsibility of the Contractor/ Vendor from active & superintendence of the work during its progress.

15.0 Quality of materials, workmanship & Test

All materials and workmanship shall be best of the respective kinds as described in the contract/BOQ and in accordance with CENTRAL BANK OF INDIA's instructions and shall be subject from time to time to such tests as the CENTRAL BANK OF INDIA. may direct at the place of manufacture or fabrication or on the site or an approved testing laboratory. The Contractor/ Vendor shall provide such assistance, instruments, machinery, labor, and materials as are normally required for examining measuring sampling and testing any material or part of work before incorporation in the work for testing as may be selected and required by the CENTRAL BANK OF INDIA.

ii) Samples

All samples of adequate numbers, size, shades & pattern as per specifications shall be supplied by the Contractor/ Vendor without any extra charges. If certain items proposed to be used are of such nature that samples cannot be presented or prepared at the site detailed literature / test certificate of the same shall be provided to the satisfaction of the CENTRAL BANK OF INDIA. Before submitting the sample / literature the Contractor/ Vendor shall satisfy himself that the material / equipment for which he is submitting the sample / literature meet with the requirement of tender



specifications. Only when the samples are approved in writing by CENTRAL BANK OF INDIA the Contractor/ Vendor shall proceed with the procurement and installation of the particular material / equipment. The approved samples shall be signed by CENTRAL BANK OF INDIA for identification and shall be kept on record at site office until the completion of the work for inspection / comparison at any time. CENTRAL BANK OF INDIA shall take reasonable time to approve the sample. Any delay that might occur in approving the samples for reasons of its not meeting the specifications or other discrepancies inadequacy in furnishing samples of best qualities from various manufacturers and such other aspects causing delay on the approval of the materials / equipment etc. shall be to the account of the Contractor/ Vendor.

iii) **Cost of tests**

The cost of making any test shall be borne by the Contractor/ Vendor if such test is intended by or provided for in the specification or BOQ.

16.0 Obtaining information related to execution of work

No claim by the Contractor/ Vendor for additional payment shall be entertained which is consequent upon failure on his part to obtain correct information as to any matter affecting the execution of the work nor any misunderstanding or the obtaining incorrect information or the failure to obtain correct information relieve him from any risks or from the entire responsibility for the fulfillment of contract.

17.0 Contractor/ Vendor's superintendence

The Contractor/ Vendor shall give necessary personal superintendence during the execution the works and as long, thereafter, as the CENTRAL BANK OF INDIA may consider necessary until the expiry of the defects liability period, stated here to.

18.0 Quantities

The bill of quantities (BOQ) unless or otherwise stated shall be deemed to have been prepared in accordance with the Indian Standard Method of Measurements and quantities. The rate quoted shall remain valid for variation of quantity against individual item to any extent.

19.0 Works to be measured

CENTRAL BANK OF INDIA may from time to time intimate to the Contractor/ Vendor that the work is required to be measured and the Contractor/ Vendor shall forthwith attend or send a qualified representative to assist the CENTRAL BANK OF INDIA in taking such measurements and calculation and to furnish all particulars or to give all assistance required by any of them. Such measurements shall be taken in accordance with the Mode of measurements detail in the specifications. The representative of CENTRAL BANK OF INDIA shall take measurements with the Contractor/ Vendor's representative and the measurements shall be entered in the measurement book. The



Contractor/ Vendor or his authorized representative shall sign all the pages of the measurement book in which the measurements have been recorded in token of his acceptance. All the corrections shall be duly attested by both representatives. No over writings shall be made in the Measurement book should the Contractor/ Vendor not attend or neglect or omit to depute his representative to take measurements the measurements recorded by the representative of the CENTRAL BANK OF INDIA shall be final. All authorized extra work, omissions and all variations made shall be included such measurement.

20.0 Variations

No alteration, omission or variation ordered in writing by CENTRAL BANK OF INDIA vitiates the contract. In case the CENTRAL BANK OF INDIA thinks proper at any stage during the progress of works to make any alteration in, or additions to or omission from the works or any. alteration in the kind or quality of the materials to be used therein, the CENTRAL BANK OF INDIA shall give notice thereof in writing to the Contractor/ Vendor shall confirm in writing within seven days of giving such oral instructions the contract shall alter to, add to, or omit from as the case may be in accordance with such notice but the Contractor/ Vendor shall not do any work extra to or make any alterations or additions to or omissions from the works or any deviation from any of the provisions of the contract, stipulations, specifications or contract drawings without previous consent in writing of the CENTRAL BANK OF INDIA and the value of such extras, alterations, additions or omissions shall in all cases be determined by the CENTRAL BANK OF INDIA and the same shall be added to or deducted from the contract value, as the case may be.

21.0 Valuation of Variations

No claim for an extra Item shall be allowed unless it shall have been executed under the authority of the CENTRAL BANK OF INDIA with the concurrence of the CENTRAL BANK OF INDIA as herein mentioned. Any such extra is herein referred to as authorized extra and shall be made in accordance with the following provisions.

- a)
 - (i) The net rates or prices in the contract shall determine the valuation of the extra work where such extra work is of similar character and executed under similar conditions as the work priced herein.
 - (ii) Rates for all items, wherever possible should be derived out of the rates given in the priced BOQ.
- b) The net prices of the original tender shall determine the value of the items omitted, provided if omissions do not vary the conditions under which any remaining items of Works are carried out, otherwise the prices for the same shall be valued under subClause 'c' hereunder.
- c) Where the extra works are not of similar character and/or executed under similar conditions as aforesaid or where the omissions vary the conditions under which any



remaining items or works are carried out, then the Contractor/ Vendor shall within 7 days of the receipt of the letter of acceptance inform the CENTRAL BANK OF INDIA of the rate which he intends to charge for such items of work, duly supported by analysis of the rate or rates claimed and the CENTRAL BANK OF INDIA shall fix such rate or prices as in the circumstances in its opinion are reasonable and proper, based on the market rate.

- d) Where extra work cannot be properly measured or valued the Contractor/ Vendor shall be allowed day work prices at the net rates stated in the tender, of the BOQ or, if not, so stated then in accordance with the local day work rates and wages for the district; provided that in either case, vouchers specifying the daily time (and if required by the CENTRAL BANK OF INDIA) the workman's name and materials employed be delivered for verifications to the Architect /consultant at or before the end of the week following that in which the work has been executed.
- e) It is further clarified that for all such authorized extra items where rates cannot be derived from the tender, the Contractor/ Vendor shall submit rates duly supported by rate analysis worked on the 'market rate basis for material, labour hire / running charges of equipment and wastages etc. plus 15% towards establishment charges, Contractor/ Vendor's overheads and profit. Such items shall, not be eligible for escalation.

22.0 Final measurement

The measurement and valuation in respect of the contract shall be completed within one months of the virtual completion of the work.

23.0 Virtual Completion Certificate (VCC)

On successful completion of entire works covered by the contract to the full satisfaction of the CENTRAL BANK OF INDIA, the contractor shall ensure that the following works have been completed the satisfaction of the Bank/ Consultant:

- a) Clear the site of all scaffolding, wiring, pipes, surplus materials, contractor's labour equipment and machinery.
- b) Demolish, dismantle and remove the contractor's site office, temporary works, structure including labour sheds/camps and constructions and other items and things whatsoever brought upon or erected at the site or any land allotted to the contractor by the CENTRAL BANK OF INDIA not incorporated in the permanent works.
- c) Remove all rubbish, debris etc. from the site and the land allotted to the contractor the CENTRAL BANK OF INDIA and shall clear, level and dress, compact the site as required by the CENTRAL BANK OF INDIA.
- d) Shall put the CENTRAL BANK OF INDIA in undisputed custody and possession of the site and all land allot by the CENTRAL BANK OF INDIA



- e) Shall hand over the work in a peaceful manner to the CENTRAL BANK OF INDIA
- f) All defects / imperfections have been attended and rectified as pointed out by the Architects to the full satisfaction of CENTRAL BANK OF INDIA

Upon the satisfactory fulfillment by the contractor as stated above, the contractor is entitled to apply to the Architect / consultant is satisfied of the completion of work. Relative to which the completion certificate has been sought, the Architect/ consultant shall within fourteen (14) days of the receipt of the application for completion certificate, issue a VCC in respect of the work for which the VCC has applied.

This issuance of a VCC shall not be without prejudice to the CENTRAL BANK OF INDIA's rights and contractor liabilities under the contract including the contractor's liability for defects liability nor shall the issuance of VCC in respect of the works or work at any site be construction as a waiver of any right or claim of the CENTRAL BANK OF INDIA against the contractor in respect of or work at the site and in respect of which the VCC has been issued.

24.0 Insurance of works

24.1 Without limiting his obligations and responsibilities under the contract the Contractor/ Vendor shall insure in the joint names of the CENTRAL BANK OF INDIA and the Contractor/ Vendor against all loss of damages from whatever cause arising other than the excepted risks, for which he is responsible under the terms of contract and in such a manner that the CENTRAL BANK OF INDIA. and Contractor/ Vendor are covered for the period stipulated in clause 28 of GCC and are also covered during the period of maintenance for loss or damage arising from a cause, occurring prior to the commencement of the period of maintenance and for any loss or damage occasioned by the Contractor/ Vendor in the course of any operations carried out by him for the purpose of complying with his obligations under clause.

- a) The Works for the time being executed to the estimated current Contract value thereof, or such additional sum as may be specified together with the materials for incorporation in the works at their replacement value.
- b) Such insurance shall be affected with an insurer and in terms approved by the CENTRAL BANK OF INDIA which approval shall not be unreasonably withheld and the Contractor/ Vendor shall whenever have required produce to the CENTRAL BANK OF INDIA the policy of insurance and the receipts for payment of the current premiums.

25.0 Damage to persons and property



The Contractor/ Vendor shall, except if and so far as the contract provides otherwise indemnify the CENTRAL BANK OF INDIA against all losses and claims in respect of injuries or damages to any person or material or physical damage to any property whatsoever which may arise out of or in consequence of the execution and maintenance of the works and against all claims proceedings, damages, costs, charges and expenses whatsoever in respect of or in relation thereto except any compensation of damages for or with respect to:

- a) The permanent use or occupation of land by or any part thereof.
- b) The right of CENTRAL BANK OF INDIA to execute the works or any part thereof on, over, under, in or through any lands.
- c) Injuries or damages to persons or properties which are unavoidable result of the execution or maintenance of the works in accordance with the contract
- d) Injuries or damage to persons or property resulting from any act or neglect of the CENTRAL BANK OF INDIA their agents, employees or other Contractor/ Vendors not being employed by the Contractor/ Vendor or for or in respect of any claims, proceedings, damages, costs, charges and expenses in respect thereof or in relation thereto or where the injury or damage was contributed to by the Contractor/ Vendor, his servants or agents such part of the compensation as may be just and equitable having regard to the extent of the responsibility of the CENTRAL BANK OF INDIA, their employees, or agents or other employees, or agents or other Contractor/ Vendors for the damage or injury.

26.0 Contractor/ Vendor to indemnify CENTRAL BANK OF INDIA

The Contractor/ Vendor shall indemnify the CENTRAL BANK OF INDIA. against all claims, proceedings, damages, costs, charges and expenses in respect of the matters referred to in the provision sub-clause 25 of this clause.

27.0 Contractor/ Vendor's superintendence

The Contractor/ Vendor shall fully indemnify and keep indemnified the CENTRAL BANK OF INDIA. against any action, claim, or proceeding relating to infringement or use of any patent or design or any alleged patent or design rights and shall pay any royalties which may be payable in respect of any article or part thereof included in the contract. In the event of any claim made under or action brought against CENTRAL BANK OF INDIA. in respect of such matters as aforesaid the Contractor/ Vendor shall be immediately notified thereof and the Contractor/ Vendor shall be at liberty, at his own expenses to settle any dispute or to conduct any litigation that may arise there from, provided that the Contractor/ Vendor shall not be liable to indemnify the CENTRAL BANK OF INDIA. if the infringement of the patent or design or any alleged patent or design right is the direct result of an order passed by the CENTRAL BANK OF INDIA in this behalf.



28.0 **Third Party Insurance**

28.1 Before commencing the execution of the work the Contractor/ Vendor but without limiting his obligations and responsibilities under clause 24.0 of GCC shall insure against his liability for any material or physical damage, loss, or injury which may occur to any property including that of CENTRAL BANK OF INDIA., or to any person, including any employee of the CENTRAL BANK OF INDIA, by or arising out of the

28.2 Execution of the works or in the carrying out of the contract, otherwise than due to the matters referred to in the provision to clause 24.0 thereof.

28.3 **Minimum amount of Third Party Insurance**

Such insurance shall be affected with an insurer and in terms approved by the CENTRAL BANK OF INDIA whose approval shall not be reasonably withheld and for at least the amount stated below. The Contractor/ Vendor shall, whenever required, produce to the CENTRAL BANK OF INDIA the policy or policies of insurance cover and receipts for payment of the current premiums.

The minimum insurance cover for physical property, injury, and death is Rs.10 Lakh per occurrence with the number of occurrences limited to four. After each occurrence Contractor/ Vendor will pay additional premium necessary to make insurance valid for four occurrences always.

29.0 **Accident or Injury to workman:**

i. The CENTRAL BANK OF INDIA shall not be liable for or in respect of any damages or compensation payable at law in respect or in consequence of any accident or injury to any workmen or other person in the employment of the Contractor/ Vendor or any subcontractor/ Vendor, save and except an accident or injury resulting from any act or default of the CENTRAL BANK OF INDIA or their agents, or employees. The Contractor/ Vendor shall indemnify and keep indemnified CENTRAL BANK OF INDIA against all such damages and compensation, save and except as aforesaid, and against all claims, proceedings, costs, charges and expenses whatsoever in respect thereof or in relation thereto.

ii. **Insurance against accidents etc. to workmen**

The Contractor/ Vendor shall insure against such liability with an insurer approved by the CENTRAL BANK OF INDIA during the whole of the time that any persons are employed by him on the works and shall, when required, produce to the architect / consultant such policy of insurance and receipt for payment of the current premium. Provided always that, in respect of any persons employed by any sub-Contractor/ Vendor the Contractor/ Vendor's obligation to insured as aforesaid under this sub-clause shall be satisfied if the sub-Contractor/ Vendor



shall have insured against the liability in respect of such persons in such manner that CENTRAL BANK OF INDIA. is indemnified under the policy but the shall require such sub-Vendor to produce to the CENTRAL BANK OF INDIA when such policy of insurance and the receipt for the payment of the current premium.

iii. **Remedy on Contractor/ Vendor's failure to insure**

If the Contractor/ Vendor fails to effect and keep in force the insurance referred to above or any other insurance which he may be required to effect under the terms of contract, then and in any such case the CENTRAL BANK OF INDIA may effect and keep in force any such insurance and pay such premium or premiums as may be necessary for that purpose and from time to time deduct the amount so paid by the CENTRAL BANK OF INDIA as aforesaid from any amount due or which may become due to the Contractor/ Vendor or recover the same as debt from the Contractor/ Vendor.

- iv. Without prejudice to the others rights of the CENTRAL BANK OF INDIA against Contractor/ Vendors. In respect of such default, the employer shall be entitled to deduct from any sums payable to the Contractor/ Vendor the amount of any damages costs, charges, and other expenses paid by the CENTRAL BANK OF INDIA and which are payable by the Contractor/ Vendors under this clause. The Contractor/ Vendor shall upon settlement by the Insurer of any claim made against the insurer pursuant to a policy taken under this clause, proceed with due diligence to rebuild or repair the works destroyed or damaged. In this event all the monies received from the Insurer in respect of such damage shall be paid to the Contractor/ Vendor and the Contractor/ Vendor shall not be entitled to any further payment in respect of the expenditure incurred for rebuilding or repairing of the materials or goods destroyed or damaged.

30.0 Commencement of Works:

The date of commencement of the work will be reckoned as the date of award of work by CENTRAL BANK OF INDIA or the date of execution of agreement with CENTRAL BANK OF INDIA.

31.0 Time for completion

Time is essence of the contract and shall be strictly observed by the Contractor/ Vendor. The entire work shall be completed within a period of **365 calendar days** from the date of commencement.

32.0 Extension of time

If, the work be delayed for reasons beyond the control of the Contractor/ Vendor, the Contractor/ Vendor may submit a recommendation to the CENTRAL BANK OF INDIA to grant a fair and reasonable extension of time for completion of work as per the terms of contract. If the Contractor/ Vendor needs an extension of time for the



completion of work or if the completion of work is likely to be delayed for any reasons beyond the due date of completion as stipulated in the contract, the Contractor/ Vendor shall apply to the CENTRAL BANK OF INDIA. in writing at least 30 Days before the expiry of the scheduled time and while applying for extension of time he shall furnish the reason in detail and his justification if any, for the delays in the prescribed format for granting

extension of time. While granting extension of time the Contractor/ Vendor shall be informed the period extended time which will qualify for levy of liquidated damages. For the balance period in excess of original stipulated period and duly sanctioned extension of time by the provision of liquidated damages as stated under clause 8.0 shall become applicable. Further the contract shall remain in force even for the period beyond the due date of completion irrespective whether the extension is granted or not.

33.0 Rate of progress

Whole of the materials, plant and labour to be provided by the Contractor/ Vendor and the mode, manner and speed of execution and maintenance of the works are to be of a kind and conducted in a manner to the satisfaction of the CENTRAL BANK OF INDIA. Should the rate of progress of the work or any part thereof be at any time be in the opinion the CENTRAL BANK OF INDIA too Slow to ensure the completion of the whole of the work the prescribed time or extended time for completion, the CENTRAL BANK OF INDIA shall thereupon take such steps as considered necessary to expedite progress so as to complete the works by the prescribed time or extended time. Such communications from the CENTRAL BANK OF INDIA neither shall relieve the Contractor/ Vendor from fulfilling obligations under the contract nor will he be entitled to raise any claims arising out of such directions.

34.0 Work during nights and holidays

Subject to any provision to the contrary contained in the contract no permanent work shall, as herein provided, be carried on during the night or on holidays without the permission in writing of the CENTRAL BANK OF INDIA, except when the work is unavoidable or absolutely necessary for the saving of life or property or for the safety of the work in which case the Contractor/ Contractor/ Vendor shall immediately advise the CENTRAL BANK OF INDIA. However, the provisions of the clause shall not be applicable in the case of any work which becomes essential to carry by rotary or double shifts in order to achieve the progress and quality of the part of the works being technically required / continued with the prior approval of the CENTRAL BANK OF INDIA at no extra cost.

All work at night after obtaining approval from competent authorities of CENTRAL BANK OF INDIA shall be carried out without unreasonable noise and disturbance.



35.0 No compensation or restrictions of work

If at any time after acceptance of the tender, CENTRAL BANK OF INDIA shall decide to abandon or reduce the scope of work for any reason whatsoever and hence not required the whole or any part of the work to be carried out. CENTRAL BANK OF INDIA shall give notice in writing to that effect to the Contractor/ Vendor and the Contractor/ Vendor shall act accordingly in the matter. The Contractor/ Vendor shall have no claim to any payment of compensation or otherwise whatsoever on account of any profit or

advantage which he might have derived from the execution of the Work fully but which he did not derive in consequence of the foreclosure of the whole or part of the work.

Provided that the Vendor shall be paid the charges on the cartage of only materials actually and bona-fide brought to the site of the work by the Contractor/ Vendor and rendered surplus as a result of the abandonment, curtailment of the work or any portion thereof and then taken back by the Vendor, provided however that the CENTRAL BANK OF INDIA shall have in such cases the option of taking over all or any such materials at their purchase price or a local current rate whichever is less.

“In case of such stores having been issued from CENTRAL BANK OF INDIA stores and returned by the Contractor/ Vendor to stores, credit shall be given to him at the rates not exceeding those at which were originally issued to the Vendor after taking into consideration and deduction for claims on account of any deterioration or damage while in the custody of the Contractor/ Vendor and in this respect the decision of Architect / consultant shall be final.

36.0 Suspension of work

- i) The Contractor/ Vendor shall, on receipt of the order in writing of CENTRAL BANK OF INDIA (whose decision shall be final and binding on the Contractor/ Vendor) suspend the progress of works or any part thereof for such time and in such manner as CENTRAL BANK OF INDIA may consider necessary so as not to cause any damage or injury to the work already done or endanger the safety thereof for any of following reasons:
 - a) On account any default on the part of the Contractor/ Vendor, or
 - b) For proper execution of the works or part thereof for reasons other than the default the Vendor/ Contractor, or
 - c) For safety of the works or part thereof.

The Contractor / Vendor shall, during such suspension, properly protect and secure the works the extent necessary and carry out the instructions given in that behalf by the CENTRAL BANK OF INDIA.



- ii) If the suspension is ordered for reasons (b) and (c) in sub-para (i) above:

The Contractor/ Vendor shall be entitled to an extension of time equal to the period of every such suspension. No compensation whatsoever shall be paid on this account.

37.0 Action when the whole security deposit is forfeited

In any case in which under any clause or clauses of this contract, the Contractor/ Vendor shall have rendered himself liable to pay compensation amounting to the whole of his security deposit the CENTRAL BANK OF INDIA shall have the power to adopt any of the following course as they may deem best suited to the interest of the CENTRAL BANK OF INDIA:

- a) To rescind the contract (of which rescission notice in writing to the Contractor/ Vendor by CENTRAL BANK OF INDIA shall be conclusive evidence) and in which case the security, deposit of the Contractor/ Vendor shall be forfeited and be absolutely at the disposal of CENTRAL BANK OF INDIA
- b) To employ labour paid by the CENTRAL BANK OF INDIA and to supply materials to carry out the work, or part of the work, debiting the Contractor/ Vendor with the cost of the labour and materials cost of such labour and materials (as worked out by the CENTRAL BANK OF INDIA shall final and conclusive against the Contractor/ Vendor) and crediting him with the value of the work done, in all respects in the same manner and at the same manner and at the same rates as if it had been carried out by the Contractor/ Vendor under the terms of this contract certificate of CENTRAL BANK OF INDIA as to the value of work done shall be final conclusive against the Contractor/ Vendor.
- c) To measure up the work of the Contractor/ Vendor, and to take such part thereof as shall be unexecuted, out of his hands, and to give it to another Contractor/ Vendor to complete, in which case any expenses which may be incurred in excess of the sum which would have been paid to the original Contractor/ Vendor, if the whole work had been executed by him (The amount of which excess the certificates in writing of the CENTRAL BANK OF INDIA shall final and conclusive) shall be borne by original Contractor/ Vendor and may be deducted if any money due to him by CENTRAL BANK OF INDIA under the contract or otherwise, or from his security deposit or the proceeds of sale thereof, or sufficient part thereof.

In the event of any of above courses being adopted by the CENTRAL BANK OF INDIA the Contractor/ Vendor shall have no claim to compensation for any loss sustained by him by reasons of his having purchased or procured any material or entered into any engagements or make any advances on account of, or with a view to the execution of the work or the performance of the contract and in case the contract shall be rescind under the provision aforesaid, the Contractor/ Vendor shall not be entitled to recover or to be paid any sum or any work thereto for actually performed under this contract, unless, and until CENTRAL BANK OF INDIA will have certified in writing the



performance of such work and the value payable in respect thereof, and he shall only be entitled to be paid the value so certified.

38.0 Owner's right to terminate the contract

If the Contractor/ Vendor being an individual or a firm commit any 'Act of insolvency' or shall be adjusted an insolvent or being an incorporated company shall have an order for compulsory winding up voluntarily or subject to the supervision of Govt. and of the Official Assignee of the liquidator in such acts of insolvency or winding up shall be unable within seven days after notice to him to do so, to show to the reasonable satisfaction of the CENTRAL BANK OF INDIA that he is able to carry out and fulfill the contract, and to dye security therefore if so required by the CENTRAL BANK OF INDIA

Or if the Contractor/ Vendor (whether an individual firm or incorporated Company) shall suffer execution to be issued or shall suffer any payment under this contract to be attached by or on behalf of any of the creditors of the Contractor/ Vendor.

Or shall assign or sublet this contract without the consent in writing of the CENTRAL BANK OF INDIA or shall charge or encumber this contract or any payment due to which may become due to the Contractor/ Vendor there under:

- a) has abandoned the contract; or
- b) has failed to commence the works or has without any lawful excuse under these conditions suspended the progress of the works for 14 days after receiving from the CENTRAL BANK OF INDIA written notice to proceed, or
- c) has failed to proceed with the works with such diligence and failed to make such due progress as would enable the works to be completed within the time agreed upon, or has failed to remove the materials from the site or to pull down and replace work within seven days after written notice from the CENTRAL BANK OF INDIA that the said materials were condemned and rejected by the CENTRAL BANK OF INDIA under these conditions; or has neglected or failed persistently to observe and perform all or any of the acts matters or things by this contract to be observed and performed by the contactor for seven days after written notice shall have been given to the Contractor/ Vendor to observe or perform the same or has to the detriment of good workmanship or in defiance of the CENTRAL BANK OF INDIA to the contrary subject any part of the contract.

Then and in any of said cases the CENTRAL BANK OF INDIA may not withstanding any previous waiver, after giving seven days' notice in writing to the Contractor/ Vendor, determine the contract, but without thereby affecting the powers of the CENTRAL BANK OF INDIA or the obligation and liabilities of the Contractor/ Vendor the whole of which shall continue in force as fully as if the contract had not been determined and as if the works subsequently had been executed by or on behalf of the



Contractor/ Vendor. And, further the CENTRAL BANK OF INDIA or their employees may enter upon and take possession of the work and all plants, tools, scaffolding, materials, sheds, machineries lying upon the premises or on the adjoining lands or roads use the same by means of their own employees or workmen in carrying on and completing the work or by engaging any other Contractor/ Vendors or persons to the work and the Contractor/ Vendor shall not in any way interrupt or do any act, matter or thing to prevent or hinder such other

Contractor/ Vendor or other persons employed for complement and finishing or using the materials and plant for the works.

When the works shall be completed or as soon thereafter as convenient to the CENTRAL BANK OF INDIA a notice in writing will be given to the Contractor/ Vendor to remove his surplus materials and plants and should the Contractor/ Vendor fail to do so within 14 days after receive thereof by him the CENTRAL BANK OF INDIA sell the same by public auction, and after due publication, and shall, adjust the amount realized by such auction. The Contractor/ Vendor shall have no right to question any of the act of the CENTRAL BANK OF INDIA incidental to the sale of the materials etc.

39.0 Certificate of payment

The contractor shall be entitled under the certificates to be issued by the Architect / consultant to the contractor within 10 working days from the date of certificate to payment from CENTRAL BANK OF INDIA from time to time. The CENTRAL BANK OF INDIA shall recover the statutory recovering other dues including the retention amount from the certificate of payment.

Provided always that the issue of any certificate by the Architect / consultant during progress of works or completion shall not have effect as certificate of satisfaction relieve the contractor from his liability under clause.

The Architect / consultant shall have power to withhold the certificate if the work or in part thereof is not carried out to their satisfaction.

The Architect / consultant may by any certificate make any corrections required previous certificate.

The CENTRAL BANK OF INDIA shall modify the certificate of payment as issued by the architect / consultant from time to time while making the payment

The contractor shall submit interim bills only after taking actual measurements and properly recorded in the Measurement books

The Contractor shall not submit interim bills when the approximate value of work done by him is less than **Rs. 25.0 Lakh.**



The final bill may be submitted by contractor within a period of one month from the date of virtual completion and Architect / consultant shall issue the certificate of payment within a period of two months. The CENTRAL BANK OF INDIA shall pay the amount within a period of three months from the date of issue of certificate provided there is no dispute in respect of rates and quantities.

The contractor shall submit the interim bills in the prescribed format with all details.

After successful completion of work, the Contractor/ Vendor shall prepare separate bills for each branch/office/ATM/site and submit the branch-wise Tax Invoices/Bills along with specified **5 to 10 years Warrantee on Company Warrantee Cards / on Rs.500/- Non-Judicial Stamp paper** for Supply of Furniture/ Waterproofing Works or other similar works along with a certificate/acknowledgement certifying completion of work by CENTRAL BANK OF INDIA or their authorized representative.

No advance on materials / plant / machinery or mobilization advance shall be paid in any circumstances.

The CENTRAL BANK OF INDIA shall recover the statutory recoveries viz. TDS, retention and other dues, if any, as per contractual provisions.

The CENTRAL BANK OF INDIA shall have power to withhold the payment if the work or part thereof is not carried out to their satisfaction.

40.0 **A. Settlement of Disputes and Arbitration**

i. Any and all disputes, controversies and conflicts ("Disputes") arising out of or in connection with this tender and/or, ensuing Contract or the performance or nonperformance of the rights and obligations set forth herein, or the breach, termination, invalidity or interpretation thereof shall be referred for arbitration in terms of the Arbitration and Conciliation Act, 1996 (Arbitration Act) or any amendments thereof. Prior to submitting the Disputes to arbitration the parties shall make all endeavors to settle the dispute/s through mutual negotiation and discussions. In the event that the said dispute/s are not settled within 30 days of the arising thereof as evidenced through the first written communication from any party notifying the other regarding the disputes, the same shall finally be settled and determined by arbitration as above.

ii. The place of arbitration shall be at Ahmednagar and the language used in the arbitral proceedings shall be English. Arbitration shall be conducted by a mutually appointed sole arbitrator. If the Parties are unable to agree upon a sole Arbitrator, each Party shall appoint one arbitrator and the two arbitrators so appointed by the Parties shall appoint the third arbitrator, who shall be the Chairman of the Arbitral Tribunal.



iii. The arbitral award shall be in writing and subject to the provisions of the Arbitration and Conciliation Act, 1996 Act shall be enforceable in any court of competent jurisdiction.

iv. Pending the submission to arbitration and thereafter, till the Arbitrator or the Arbitral Tribunal renders the award or decision, the Parties shall, except in the event of termination of this Agreement or in the event of any interim order/award is granted under the afore stated Act, continue to perform their obligations under this Agreement.

B. GOVERNING LAW & JURISDICTION

The tender and/or, ensuing Contract shall be governed and construed in accordance with the Laws of Republic of India.

Subject to Clause 40.0, A, the Parties agree to submit to the exclusive jurisdiction of the appropriate courts at (**Ahmednagar**) in connection with any dispute between the Parties under the tender and/or, ensuing Contract.

41.0 Water Supply

The contractor shall make his own arrangements for water required for the work and nothing extra will be paid for the same. This will be subject to the following condition:

- i) That the water used by the contractor shall be fit for construction purposes to the satisfaction of the Architect / consultant's.
- ii) The contractor shall make alternative arrangements for the supply of water if the arrangement made by the contractor for procurement of water in the opinion of the Architect / consultant is unsatisfactory.
- iii) In case contractor is permitted to use CENTRAL BANK OF INDIA's source of water i.e. Municipal connection, bore well (existing or new) etc., the CENTRAL BANK OF INDIA may consider recovering @1% of contract amount form the final bill of contractor.

41.1 The contractor shall construct temporary well / tube well in CENTRAL BANK OF INDIA land for taking water for construction purposes only after obtaining permission in writing from the CENTRAL BANK OF INDIA. The contractor has to make his own arrangements for drawing and distributing the water at his own cost. He has to make necessary arrangements. To avoid any accidents or damages caused due to construction and subsequent maintenance of the wells. He has to obtain necessary approvals from local authorities, if required, at his own cost. He shall restore the ground to its original condition after wells are dismantled on completion of work or hand over the well to the CENTRAL BANK OF INDIA/IMS without any compensation as directed by the Architect / consultant.



42.0 Power Supply

The contractor shall make his own arrangements for power and supply / distribution system for driving plant or machinery for the work and for lighting purpose at his own cost, the cost of running and maintenance of the plants are to be included in his tender prices, He shall pay all fees and charges required, by the power supply and include the same in his tendered rates and hold the owner free from all such costs. He has to obtain necessary approval from the appropriate authorities, if required.

43.0 Treasure Trove etc.

Any treasure trove, coin or object antique which may be found on the site shall be the property of CENTRAL BANK OF INDIA and shall be handed over to the bank immediately.

44.0 Method of measurement

Unless otherwise mentioned in the schedule of quantities or in mode of measurement, the measurement will be on the net quantities or work produced in accordance with up to date rules laid down by the Bureau of Indian Standards. In the event any dispute / disagreement the decision of the CENTRAL BANK OF INDIA shall be final and binding on the corrector.

45.0 Maintenance of registers

The contractor shall maintain the following registers as per the enclosed perform at site of work and should produce the same for inspection of CENTRAL BANK OF INDIA /Architect / consultant whenever desired by them. The contractor shall also maintain the records / registers as required by the local authorities / Govt. from time to time.

- i) Register for secured advance
- ii) Register for hindrance to work
- iii) Register for running account bill
- iv) Register for labour

46.0 Force Majeure

46.1 Neither Contractor/ Vendor nor CENTRAL BANK OF INDIA shall be considered in default in performance of the obligations if such performance is prevented or delayed by events such as but not war, hostilities revolution, riots, civil commotion, strikes, lockout, conflagrations, epidemics, accidents, fire, storms, floods, droughts, earthquakes or ordinances or any act of or for any other cause beyond the reasonable control of the party affected or prevents or delayed. However, a notice is required to be given within 30 days from the happening of the event with complete details, to the other party to the contract.

46.2 As soon as the cause of force majeure has been removed the party whose ability perform its obligations has been affected, shall notify the other of such cessation and



the actual delay incurred in such affected activity adducing necessary evidence in support thereof.

46.3 From the date of occurrence of a case of force majeure obligations of the party affected shall be suspended during the continuance of any inability so caused. With the caused itself and inability resulting there from having been removed, the agreed time completion of the respective obligations under this agreement shall stand extended a period equal to the period of delay occasioned by such events.

46.4 Should one or both parties be prevented from fulfilling the contractual obligations by state of force majeure lasting to a period of 6 months or more the two parties, shall mutually decide regarding the future execution of this agreement.

47.0 Local laws, Acts Regulations:

The Contractor/ Vendor shall strictly adhere to all prevailing labour laws including the contract labour (regulation and abolition act of 1970) and other safety regulations. The Contractor/ Vendors should comply with the provision of all labour legislation including the latest requirements of the Acts, laws, any other regulations that are applicable to the execution of the project.

48.0 Accidents

The Contractor/ Vendor shall immediately on occurrence of any accident at or about the site or in connection with the execution of the work report such accident to the architect / consultant. The Contractor/ Vendor shall also such report immediately to the competent authority whenever such report is required to be lodged by the law and take appropriate actions thereof.

49.0 The contractor's shall be bound to comply the following provision in terms of **“Restrictions imposed by the Government of India, Ministry of Finance Department of Expenditure under Rule 144 (XI) of General Financial Rules 2017 vide their order no. F. No 6/18/2019/PPD dated 23rd July 2020”** as under;

- I. Any bidder from a country which shares a land border with India will be eligible to bid in this tender ONLY if the bidder is registered with the Competent Authority (registration committee constituted by the Department for Promotion of Industry and Internal Trade).
- II. 'Bidder' (including the term 'tenderer', 'consultant' or 'service provider' in certain contexts) means any person or firm or company, including any member of a consortium or joint venture (that is an association of several persons, or firms or companies), every artificial judicial person not falling in any of the descriptions of bidders stated hereinbefore, including any agency branch or office controlled by such person, participating in a procurement process.



- III. 'Bidder from a country which shares a land border with India (such a country)' for this purpose means:
- An entity incorporated, established or registered in such a country; or
 - A subsidiary of an entity incorporated, established or registered in such a country; or
 - An entity substantially controlled through entities incorporated, established or registered in such a country; or
 - An entity whose beneficial owner is situated in such a country; or
 - An Indian (or other) agent of such an entity; or
 - A natural person who is a citizen of such a country; or
 - A consortium or joint venture where any member of the consortium or joint venture falls under any of the above
- IV. The beneficial owner for the purpose of (iii) above will be as under:
- In case of A Company or Limited Liability Partnership, the beneficial owner is the natural person(s), who, whether acting alone or together, or through one or more judicial person, has a controlling interest or who exercises control through other means.
Explanation-
 - "Controlling ownership interest" means ownership of or entitlement to more than twenty five percent of shares or capital or profits of the company;
 - "Control" shall include the right to appoint majority of the directors or to control the management or policy decisions including by virtue of their shareholding or management rights or shareholders agreements or voting agreements;
 - In case of a partnership firm, the beneficial owner is the natural person(s) who, whether acting alone or together, or through one or more judicial person, has ownership of entitlement to more than fifteen percent of capital or profits of the partnership;
 - In case of an unincorporated association or body of Individuals, the beneficial owner is the natural person(s), who, whether acting alone or together, or through one or more judicial person, has ownership of or entitlement to more than fifteen percent of the property or the capital or profits of such association or body of individuals;
 - Where no natural person is identified under (1) or (2) or (3) above, the beneficial owner is the relevant natural person who holds the position of senior managing official;
 - In case of a trust, the identification of beneficial owner(s) shall include identification of the author of the trust, the trustee, the beneficiaries with fifteen percent or more interest in the trust and any other natural person exercising ultimate effective control over the trust through a chain of control or ownership.
- V. An Agent is a person to do any act for another, or to represent another in dealings with third person.
- VI. The successful bidder shall not be allowed to sub-contract works to any contractor from a country which shares a land border with India unless such contractor is registered with the Competent Authority.
- VII. All bidders need to submit a declaration-cum-certificate (along with evidence) in this regard as per "**Annexure Q**". Failure to submit such valid declaration-cum-Certificate will make the bid liable for rejection."



ANNEXURE “Q”

Declaration-Cum- Certificate on the Letter Head of Bidder Regarding Restrictions on Procurement From Bidders From A Country Or Countries, On Grounds Of Defence In India, Or Matters Directly Related Thereto, Including National Security.

Restrictions under Rule 144 (XI) of General Financial Rules 2017 of Ministry of Finance, India order no. F. No 6/18/2019/PPD dated 23rd July 2020

I/We have read the clause regarding restrictions on procurement from a bidder of a country which shares a land border with India;

I/We, the bidder (Specify full name -----) certify that we are NOT from such a country OR, if from such a country, has been registered with Competent Authority.

I/We hereby certify that we fulfil all requirements in this regard and is eligible to be considered.

(Signature of Authorised Signatory along with Seal)

Name of authorised signatory:

Designation of Authorised signatory:

List of Evidences enclosed:

1. Copy of certificate of valid registration with the Competent Authority (Score out if not applicable)
2.
3.
4.

Date:

Place:



SPECIAL CONDITION OF CONTRACT

1. The Technical Bid should contain the following: -
 - a. Technical Bid duly signed and sealed on each page.
 - b. Banker's Cheque/Demand Draft of Earnest Money deposit.

The technical bid not accompanied by abovementioned any one or more documents shall be treated as non-responsive bid and the same shall be summarily disqualified. No correspondence shall be entertained in this regard.

2. **Taxes, duties, levies etc.:**

The rates quoted shall be inclusive of all taxes, duties, levies, royalties, fees, cess or charges in respect of the works but excluding GST which shall be payable over and above the approved rates as per actual. Variation of taxes, duties, fees, levies etc. (excluding GST) if any, till completion of work shall be deemed to be included in the quoted rates and no extra claim on this account in any case will be entertained. If a new tax or duty or levy or cess or royalty or octroi is imposed under as statutory law during the currency of contract the same shall be borne by the Contractor/ Vendor. **GST will however be paid by the CENTRAL BANK OF INDIA as applicable.**

3. The Contractor/ Vendor shall study the schedule of items, technical specifications, drawings, design, etc. for its sufficiency considering all the regulations of local authorities and supply company and code of standard as applicable at the time of submitting the tender and shall bring to the notice of bank, addition or deletion, if any, in writing before due date of submission of tender.

4. **Acceptance of tender**

The CENTRAL BANK OF INDIA shall have the right to reject any or all tenders without assigning any reason. They are not to bind to accept the lowest or any tender and the tenderer or tenderers shall have no right to question the acts of the CENTRAL BANK OF INDIA However adequate transparency would be maintained by the CENTRAL BANK OF INDIA.

5. **Dimensions and levels**

All dimensions and levels shown on the drawings shall be verified by the contractor and the site and he will be held responsible for the accuracy and maintenance of. All the dimensions and the levels. Figured dimensions are in all cases to be accepted and dimension shall be scaled. Large scale details shall take precedence over small scale drawings. In case of discrepancy the contractor shall ask for clarification from the Architect / consultant before proceeding with the work.

6. **Notice of operation**



The contractor shall not carry out any important operation without the Consent in with from the Architect / consultant:

7. Construction records

The contractor shall keep and provide to the Architect / consultant full and accurate records of the dimensions and positions of all new work and any other information necessary to prepare complete drawings recording details of the work as construction.

8. Safety of adjacent structures and trees

The contractor shall provide and erect to the approval of the Architect / consultant supports as may be required to protect effectively all structures and protective give to trees, which may be endangered by the execution of the works or otherwise such permanent measures as may be required by the Architect to protect the tree structures.

9. Temporary works

Before any temporary works are commenced the contractor shall submit at least in advance to the architect / consultant for approval complete drawings of all temporary works he may require for the execution of the works. The contractor shall carry out the modifications relating to strength, if required by the architect / consultant may require in accordance with the conditions of contract at his own cost the contractor shall be solely responsible for the stability and safety of all temporary works and unfinished works and for the quality of the permanent works resulting from the arrangement eventually adopted for their execution.

10. Water power and other facilities

- a) The rate quoted by the contractor shall include all expenses that are required for providing all the water required for the work and the contractor shall make his own arrangements for the supply of good quality water suitable for the construction and good quality drinking water for their workers If necessary the contractor has to sink a tube well / open well and bring water by means of tankers at his own cost for the purpose The CENTRAL BANK OF INDIA will not be liable to pay any charges in connection with the above
- b) The rate quoted in the tender shall include the expenses for obtaining and maintaining power connections and shall pay for the consumption charges
- c) The contractors for other trades directly appointed by the CENTRAL BANK OF INDIA shall be entitled to take power and water connections from the temporary water and power supply obtained by the contractor However, the concerned contractor shall make their own arrangements to draw the supply and pay directly the actual consumption charges at mutually agreed rates between



them. All municipal charges for drainage and water connection for Construction purposes shall be borne by the contractor and charges payable for permanent connections, if any, shall be initially paid by the contractor and the CENTRAL BANK OF INDIA will reimburse the amount on production of receipts

- d) The CENTRAL BANK OF INDIA as well as the Architect / consultant shall give all possible assistance to the Contractor's to obtain the requisite Permission from the various authorities, but the responsibility for obtaining the same in time shall be of the contractor

11. Facilities for contractor's employees

The contractor shall make his own arrangement for the housing and welfare of his staff and workmen including adequate drinking water facilities. The contractor shall also make the arrangements at his own cost for transport where necessary for his staff and workmen to and from site of work at his own cost.

12. Lighting of works

The contractor shall at all times provide adequate and approved lighting as required for the proper execution and supervision and inspection of work.

13. Firefighting arrangements

i) The contractor shall provide suitable arrangement for firefighting at his own cost. This purpose he shall provide requisite number of fire extinguishers and adequate number of buckets, some of which are to be always kept filled with sand and some with water this equipment shall be provided at suitable prominent and easily accessible place and shall be properly maintained.

ii) Any deficiency in the fire safety or unsafe conditions shall be corrected by the contractor at his own cost and, to the approval of the relevant authorities. The contractor makes the following arrangements at his own cost but not limited the following:

- a) Proper handling, storage and disposal of combustible materials and waste.
- b) Work operations which can create fire hazards.
- c) Access for fire-fighting equipment.
- d) Type, number and location of containers for the removal of surplus materials and rubbish.
- e) Type, size, number and location of fire extinguishers or other fire fighting equipment.
- f) General house keeping

14. Site order book



A site order book shall be maintained at site for the purpose of quick communication between the Architect / Consultant. Any communication relating to the work may be conveyed through records in the site order book. Such a communication from one party to the other shall be deemed to have been adequately served in terms of contract. Each site order book shall have machine numbered pages in triplicate and shall be carefully maintained and preserved by the contractor and shall be made available to the architect / consultant as and when demanded. Any instruction which the architect / consultant may like to issue to the contractor or the contractor may like to bring to the architect / consultant two copies of such instructions shall be taken from the site order book and one copy will be handed over to the party against proper acknowledgment and the second copy will be retained for their record.

15. Temporary fencing/ barricading

The contractor shall provide and maintain a suitable temporary fencing / barricading and gates at his cost to adequately enclose all boundaries of the site for the protection of the public and for the proper execution and security of the work and in accordance with the requirement of the architect / consultant and regulations of local authorities. These shall be altered, relocated and adopted from time to time as necessary and removed on completion of the work.

16. Site meetings

Site meetings will be held to review the progress and quality evaluation. The contractor shall depute a senior representative along with the site representative and other staff of approved sub-contractors and suppliers as required to the site meetings and ensure all follow up actions. Any additional review meetings shall be held if required by the architect/ consultant. -

17. Disposal of refuse

The contractor shall cart away all debris, refuse etc. arising from the work from the site and deposit the same as directed by the architect / consultant at his own cost. It is the responsibility of the contractor to obtain from the local authorities concerned to the effect that all rubbish arising out of contractor's activities at the construction site or any other off-site activities borrow pits has been properly disposed-off.

18. Contractor to verify site measurement

The contractor shall check and verify all site measurements whenever requested other specialists contractors or other sub-contractors to enable them to prepare the own shop drawing and pass on the information with sufficient promptness as will in any way delay the works.



19. Displaying the name of the work

The contractor shall put up a name board of suitable size as directed by the architect/consultant indicating therein the name of the project and other details as given by the architect/consultant at his own cost and remove the same on completion of work.

20. As built drawings

i. For the drawings issued to the contractor by the Architect / Consultant. The architect Consultant will issue two sets of drawings to the Contractor for the items for some changes have been made. From the approved drawings as instructed by the CENTRAL BANK OF INDIA / Architect / Consultant. The contractor will make the changes made on these copies and return these copies to the architect / Consultant for their approval. In cases revision is required or the corrections are not properly marked the architect / Consultant will point out the discrepancies to the contractor. The contractor will have to incorporated these corrections and / or attend to discrepancies either on copies as directed by the architect / consultant and resubmit to him for approval. The architect / consultant will return one copy duly approved by him.

ii. For the drawings prepared by the contractor

The contractor will modify the drawing prepared by him wherever the changes made by the CENTRAL BANK OF INDIA / architect / consultant. And submit two copies of such modified drawings to the architect/ consultant for approval. The architect / consultant will return one copy of the approved drawing to the contractor.

21. Approved make

The contractor shall provide all materials from the list of approved makes at his own cost and also appoint the specialized agency for the waterproofing anti-termite, aluminum doors and windows and any other item as specified in the tender. The architect/consultant may approve any make / agency within the approved list as given in the tender after inspection of the sample/mock up.

22. Procurement of materials

The contractor shall make his own arrangements to procure all the required materials for the work. All wastages and losses in weight shall be to the contractors account

23. Excise duty, taxes, levies etc.;

The contractor shall pay and be responsible for payment of all taxes, duties, levies, royalties, fees, cess or charges in respect of the works including but not limited to sales tax, tax on works contract excise duty, and octroi, payable in respect of materials, equipment plant and other things required for the contact. All of the aforesaid taxes, duties, levies, fees and charges shall be to the contractor's account



and the CENTRAL BANK OF INDIA shall not be required to pay any additional or extra amount on this

account. Variation of taxes, duties, fees, levies etc. if any, till completion of work shall be deemed to be included in the quoted rates and no extra amount on this account. Variation of taxes, duties, fees, levies etc. if any, till completion of work shall be deemed to be included in the quoted rates and no extra claim on this account will in any case be entertained. If a new tax or duty or levy or cess or royalty or octroi is imposed under as statutory law during the currency of contract the same shall be borne by the contractor.

24. Photographs:

- The Contractor shall at his own expense supply to the Architects with duplicate hard copies of large photographs not less than 25 cm. x 20 cm. (10" x 8") of the works, taken from two approved portions of each building, at intervals of not more than one months during the progress of the work or at every important stage of construction.
- In addition to above, the contractor shall be bound to submit adequate no. of site photographs along with each Running Bill for the project clearing showing major progress of work measured and claimed therein failing which the Architect/ CENTRAL BANK OF INDIA may consider returning the Bill to the contractor and no claim for delay on this account will be entertained.



ARTICLES OF AGREEMENT

(On non-judicial Stamp Paper of Rs. 500/- or as per latest Govt. Rules)

ARTICLES OF AGREEMENT made the _____ date of _____ between Central BANK OF INDIA, having its Regional office at Ahmednagar hereinafter called "the Client" of the One Part and M/S.

WHEREAS the CENTRAL BANK OF INDIA is desirous of

and has caused specifications describing the work to be done to be prepared by CENTRAL BANK OF INDIA.

AND WHEREAS the said Drawings numbered _____ to _____ inclusive, the Specifications and the Schedule of Quantities have been signed by or on behalf of the parties hereto.

AND WHEREAS the Contractor has agreed to execute upon and subject to the Conditions set forth herein and to the Conditions set forth herein in the Special Conditions and in the Schedule of Quantities and Conditions of Contract (all of which are collectively hereinafter referred to as "the said conditions") the works shown upon the said Drawings and / or described in the said Specifications and included in the Schedule of Quantities at the respective rates therein set forth amounting to the sum as therein arrived at our such other sum as shall become payable there under (hereinafter referred to as "the said Contract Amount.)

NOW IT IS HEREBY AGREED AS FOLLOWS:

- 1) In consideration of the said Contract Amount to be paid at the times and in the manner set forth in the said Conditions, the Contractor shall upon and subject to the said Conditions execute and complete the work shown upon the said Drawings and described in the said Specifications and the priced Schedule of Quantities.
- 2) The Employer shall pay to the Contractor the said Contract Amount, or such other sum as shall become payable, at the times and in the manner specified in the said Conditions.
- 3) The term "The Architects" in the said Conditions shall mean **M/s Sandeep Govalkar Design Associates**, or in the event of their ceasing to be the Architects for the purpose of this Contract for whatever reason, such other person or persons as shall be nominated for that purpose by the Employer, not being a person to whom the Contractor shall object for reasons considered to be sufficient by the Employer, PROVIDED ALWAYS



that no person or persons subsequently appointed to be Architects under this Contract shall be entitled to

- 4) disregard or overrule any previous decisions or approval or direction given or expressed in writing by the outgoing Architects for the time being.
- 5) The said Conditions and Appendix thereto shall be read and construed as forming part of this Agreement, and the parties hereto shall respectively abide by submit themselves to the said Conditions and perform the Agreements on their part respectively in the said Conditions contained.
- 6) The Plans, Agreements and Documents mentioned herein shall form the basis of this Contract.
- 7) This Contract is neither a fixed lump-sum contract nor a piece work contract but a contract to carry out the work in respect of the entire building complex to be paid for according to actual measured quantities at the rates contained in the Schedule of Quantities and Rates or as provided in the said Conditions.
- 8) The Contractor shall afford every reasonable facility for the carrying out of all works relating to civil works, installation of lifts, Telephone, electrical installations, fittings air-conditioning and other ancillary works in the manner laid down in the said Conditions, and shall make good any damages done to walls, floors, etc. after the completion of his work.
- 9) The Employer reserves to itself the right of altering the drawings and nature of the work by adding to or omitting any items of work or having portions of the same carried out without prejudice to this Contract.
- 10) Time shall be considered as the essence of this Contract and the Contractor hereby agrees to commence the work soon after the Site is handed over to him or from 14th day after the date of issue of formal work order as provided for in the said Conditions whichever is later and to complete the entire work within **365 days** subject to nevertheless the provisions for extension of time.
- 11) All payments by the CENTRAL BANK OF INDIA under this Contract will be made only at Ahmednagar.
- 12) All disputes arising out of or in any way connected with this Agreement shall be deemed to have arisen at Ahmednagar and only the Courts in Ahmednagar shall have jurisdiction to determine the same.
- 13) That the several parts of this Contract have been read by the Contractor and fully understood by the Contractor.



IN WITNESS WHEREOF THE EMPLOYER and the Contractor have set their respective hands to these presents and two duplicates hereof the day and year first hereinabove written.

SIGNATURE CLAUSE

SIGNED AND DELIVERED by the

_____ By the
(Employer)

hand of Shri _____

(Name and Designation)

(Signature of Employer)

In the presence of :

1) Shri / Smt. _____

(Signature of Witness)

Address _____

(Witness)

SIGNED AND DELIVERED by the

_____ by the
(Contractor)

(Signature of Contractors)

in the presence of :

Shri / Smt. _____

(Signature of Witness)

Address _____

(Witness)



**FORMAT OF GUARANTEE TO BE EXECUTED BY THE FIRM/ CONTRACTOR IN
RESPECT OF THE WORK OF PRE-CONSTRUCTION ANTI-TERMITE TREATMENT**

(On non-judicial Stamp Paper of Rs. 500/- or as per latest Govt. Rules)

The agreement made this _____
Day of _____ Two Thousand _____ between The Regional Manager, Central Bank of
India, Ahmednagar Regional Office, Ahmednagar of one part
and _____
(Name of the Firm/ Contractor (hereinafter called the Guarantor) of the other part.

WHEREAS THIS AGREEMENT is supplementary to the Contract (hereinafter called the
Contract dated _____
made between the Employer of the one part and the Guarantor of the part) whereby the
Firm/Contractor interlaid undertook to render the building/ structure completely free of
any infestation of termites, and whereas the Guarantors agreed to give guarantee to the
effect that the said building/ structure shall remain free from infestation for the period of
10 years from the date of Completion of pre-construction anti-termite treatment as per IS
Code.

Now the Guarantor hereby agrees to make good all defects and render the building/
structure free from any infestation of termites, during this period of guarantee and to the
satisfaction of the employer. The Guarantor also agrees to take up such rectification
work at his own cost, and within one week from the date of issue of notice from the
Employer, calling upon him to rectify the defects.

The decision of the Employer as to the cost by the Guarantor will be final and binding in
the case, the Guarantor fails to commence the work as per the above notice and the
work is got done through the other Contractor, that if the Guarantor fails to execute the
preconstruction anti-termite treatment or commits breach thereunder then the Guarantor
will indemnify the principal and his successors against all loss, damaged caused,
expenses otherwise which may be incurred by him by any reason of any default on the
part of the Guarantor in performance and observance of this agreement, as to the
amount of loss and /or damage and / or cost incurred by the Employer, the decision of
the Employer will be final and binding.

In witness where of these presents have executed by the obligator and by
_____ and
for of behalf of the Employer on the day, month and year first above written, Signed
and delivered by Central bank of india, by _____
In the presence of _____
Signed and delivered by the hands of _____
Contractor _____
In presence of _____



PROFORMA OF GAURANTEE BOND FOR WATERPROOFING TREATMENT TO OVERHEAD RESERVIOR, TERRACE, STAIRCASE TOWER & SUNKEN FLOOR OF WASHROOMS ETC.

(On non-judicial Stamp Paper of Rs. 500/- or as per latest Govt. Rules)

We hereby Guarantee that after completion of the Water Proofing Work mentioned above and before Day of ____ month of Two Thousand __ if at any time or times the underground reservoir, overhead reservoir, terrace, staircase tower & sunken floor of washrooms and any other portion thus treated by M/s _____

(Hereinafter called 'The Contractor') starts leaking or in any way give way to the influence of water including wet patches, dampness etc. due to inadequacy of the work carried or due to any other reason whatsoever relating to the specification, workmanship etc. including the responsibility for any surface treatment and plumbing etc. works carried out by other agencies, the Contractor should, without any extra cost to Assistant General Manager, Premises & Estate Department, Central bank of india or to the occupants, carry out necessary remedial measure to such extent and so often as may be necessary to free the said premises from leakage/ dampness etc.

The question of whether there is any leakage or the treatment has given away to water or moisture of the treatment aforesaid and before 5 (Five) years after the completion date, shall be decided by Assistant General Manager, Premises & Estate Department, Central bank of india, and the decision made by Employer shall be final and binding on us. We shall reinstate the surface to the original condition after carrying out the rectification work, if necessary, by bringing in new materials at no extra cost to Central bank of india.

Signature of witness with address

Signature of Contractor with seal Place:

Date:

(Note: Guarantee to be submitted by both the Contractors i.e. Main Contractor & the Water Proofing Specialist Agency)



SAFETY CODE

1. First aid appliances including adequate supply of sterilized dressing and cotton wool shall be kept in a readily accessible place.
2. An injured person shall be taken to a public hospital without loss of time, in cases when the injury necessitates hospitalization.
3. Suitable and strong scaffolds should be provided for workmen for all works that cannot safely be done from the ground.
4. No portable single ladder shall be over 8 meters in length. The width between the side rails shall not be less than 30 cm. (clear) and the distance between two adjacent running shall not be more than 30 cm. When a ladder is used an extra mazdoor shall be engaged for holding ladder.
5. The excavated material shall not be placed within 1.5 meters of the edge of the trench half of the depth of trench whichever is more. All trenches and excavations shall be provided with necessary fencing and lighting.
6. Every opening in the floor of a building or in a working platform be provided with suitable means to prevent the fall of persons or materials by providing suitable fencing or railing whose minimum height shall be one meter.
7. No floor, roof or other part of the structure shall be so overloaded with debris or material as to render it unsafe.
8. Workers employed on mixing and handling material such as asphalt, cement, mortar, concrete and lime shall be provided with protective footwear and rubber hand gloves.
9. Those engaged in welding works shall be provided with welders' protective eye shield and gloves.
10. (i) No paint containing lead or lead products shall be used except in the form of paste readymade paint.
(ii) Suitable facemasks should be supplied for use by the workers when the paint applied in the form of spray or surface having lead paint dry rubbed and scrapped.
11. Overalls shall be supplied by the contractor to the painters and adequate facilities shall be provided to enable the working painters to wash during cessation of work.
12. Hoisting machines and tackle used in the works including their attachments anchor and supports shall be in perfect condition.
13. The ropes used in hoisting or lowering material or as a means of suspension shall be durable quality and adequate strength and free from defects.



APPENDIX HEREINBEFORE REFERRED TO

Name of the organization Offering Contract: The Regional Manager, Central Bank of India, Ahmednagar Regional Office Plot No.P-56, MIDC Nagapur, Ahmednagar- 414111.

- 1) Consultants : M/s. Sandeep Govalkar Design Associates Architects & Interior Designers.
A3/301-302, SHIVCHHAYA, GILBERT HILL ROAD, ANDHERI (WEST), MUMBAI - 400 058 INDIA. TLFX: 91- 8828121133
MOBILE: 98211 73563/ 9969699169
- 2) Site Address : NIMBALAK, AHMEDNAGAR, Maharashtra
- 3) Scope of Work Works : Civil Construction , Interior & Related Allied Works
- 4) Name of the Contractor : -----

- 5) Address of the Contractor : -----

- 6) Period of Completion : 36 days from the date of Commencement
- 7) Earnest Money Deposit : **₹ 380000.00 (Rupees Three Lakh Eighty Thousand Only)** by means of Demand Draft / Pay Order (Valid for a period of 90 Days from the last date of submission of the tender) from any scheduled Commercial Bank drawn in favour of CENTRAL BANK OF INDIA and payable in Ahmednagar.
- 8) Retention Money : As per clause no. 11(a) of general Conditions
- 9) Defects Liability Period : Twelve Months from the date of Virtual Completion.
- 10) Liquidated damages : 0.5% of the Contract amount shown



in the tender per week subject to max. 5% of the contract value or actual final bill value.

- 11) Value of Interim Bill (Min.) : Rs. 25.00 Lakhs.
- 12) Date of Commencement : 7 days from the date of acceptance letter is issued to the Contractor/ or the day on which the Contractor is instructed to take possession of the site whichever is earlier.
- 13) Period of Final Measurement : 3 (Three) Months from the date of Virtual Completion.
- 14) Initial Security Deposit : 2% of the Accepted Value of the Tender. (Clause No. 22)
- 15) Total Security Deposit : As per clause No. 2 of GCC
- 16) Refund of initial Security Deposit Comprising of EMD and ISD. : 50% of the Security Deposit shall be refunded to the Contractor on completion of the work and balance refunded only after the Defect Liability Period is over.
- 17) Period for Honoring Certificate : 1. One Month for R.A. Bills
2. The final bill will be submitted by the Contractor within one month of the date fixed for completion work and the Bill shall be Certified within 3 months from the date of receipt of final bill provided the bills are submitted with all pre-requisite documents/test reports etc. prescribed in the tender.

Signature of Tenderer.

Date:

INDEX PROFORMAS OF VARIOUS TESTS



TABLE NO.	DESCRIPTION	PAGE NO.
----------------------	--------------------	-----------------

1. Record of Cement/Received/Used/Balance.
2. Proforma of Paint/Lead/CICO Register.
3. Bank for Reinforcement Bars Received.
4. Proforma for Register of Material of Site Account.
5. Proforma for Account of Secured Advance Register.
6. Proforma for Bulkage Test of Sand Register.
7. Proforma for Silt Test Register.
8. Proforma for Sieve Analysis of Fine Aggregate Register.
9. Proforma for Sieve Analysis of Coarse Aggregate Register.
10. Proforma for Slump Test Register.
11. Proforma of Cube Test Register.
12. Proforma for Hindrance to Work.
13. Proforma for Running A/c. Bill.
14. Account of Secured Advance if Admissible on
15. Materials Held at Site by the Contractors
16. Memorandum for Payment.



TABLE-I

RECORD OF CEMENT RECEIVED / USED / BALANCE

S. No.	Cement in stock Bags	Cement received (Bags)	Total Cement received (Bags)	Source from which received	Description of work where cement is used	Number of cement bags consumed	Balance in stock	Signature of Contractors Bank / Engineer
1	2	3	4	5	6	7	8	9



TABLE-II

RECORD OF PAINT / LEAD / CICO REGISTER

Name of work :

Name of the Contractor :

Agreement No. :

Date of Receipt	Source Receipt with Ref. To S.O./In dent	Qty. Received	Progressive Total	Item of work for which issued with approx qty. work done in case of paint only	Date of issues	Quantity issued	Qty. returned at the end of the day	Total issued	Delay Balance at hand	Contractors initials	Site Engineers initials	Signature of Banks/ Architect
1	2	3	4	5	6	7	8	9	10	11	12	13

Register for bitumen should be maintained. The format will be similar to that for cement.

TABLE-III



RECORD FOR REINFORCEMENT BARS RECEIVED

Truck No.	Challan No.	Name of Supplier	Binding Wire	6 mm dia	8 mm dia	12 mm dia	16 mm dia	20 mm dia	25 mm dia	Total Received
1	2	3	4	5	6	7	8	9	10	11

Number of diameters given is only illustrative. Open more columns for other diameters wherever needed.

TABLE-IV



PROFORMA FOR REGISTER OF MATERIAL AT SITE ACCOUNT

Name of Work : Name of Article :
Name of Contractor: Estimated Requirement :
Agreement No. : Issue Rate :

Date of Receipt	Received from/Issued to (with Ret. to So/Indent)	Receipt	Issue	Balance	Initials of Contractor	Initial of Bank's/Architect's representative	Remark
1	2	3	4	5	6	7	8

TABLE-V



PROFORMA FOR REGISTER OF MATERIAL AT SITE ACCOUNT

Name of Work :

Name of Contractor :

Agreement No. :

Descript ion of Material	Qty. outstanding from previous Bill	Deduct Qty. utilised in works measured since previous bill	Qty. outstanding & Qty. brought to site since previous bill	Signature of Site Engineer	Signature of Contracto r	Initial of Bank's/ Architect's representative	Remark
1	2	3	4	5	6	7	8

TABLE-VI



PROFORMA FOR BULKAGE TEST OF SAND REGISTER

Sr. .No.	Date of Test	Volume of dust sand in Cylinder inundated & stirred	Volume inundated Sand in Cylinder	Percentage of Bulkage	Signature of Site Engineer	Signature of Contractor	Initial of Bank's Architect's representative (Periodical)
1	2	3	4	5	6	7	8

TABLE-VII

PROFORMA OF SILT TEST REGISTER



Sr. No .	Date of Test	Height of Sand in Cylinder innundated & stirred	Height of Silt	Max percentage of silt as specified	Percentage of silt obtained	Signature of Site Engineer	Signature of Contractor	Initial of Bank's / Representative (Periodical)
1	2	3	4	5	6	7	8	9

TABLE-VIII



PROFORMA SIEVE ANALYSIS OF FINE AGGREGATE REGISTER

Sr. No	Date of Test	Wt. of Material to be tested	Sieve as per I.S. designation	Wt. of Sand retained in sieve	%a retained in each sieve successively	Cumulative % retained in each sieve	F.M.	Signature of Site Engineer	Signature of Contractor	Signature of Banks/ Architect's representative & Remarks (Periodical)

TABLE-IX



PROFORMA OF SIEVE ANALYSIS OF COARSE AGGREGATE REGISTER

S. No.	Date of Testing	Wt. of Material to be tested	Nominal size of Aggregate	I.S. Sieve designation	Standard passing for graded aggregate. of nominal size	Test Result	Obtained passing	Signature of Site Engineer	Signature of Contractor	Signature of Banks/ Architect's representative & Remarks (Periodical)
1	2	3	4	5	6	7	8	9	10	11



TABLE-X

PROFORMA FOR SLUMP TEST REGISTER

Sr. No	Date of Testing	Type of work for which slump taken	Specified slump		Slump Obtained		Signature of Site Engineer	Signature of Contractor	Signature of Banks/ Architect's representative & Remarks (Periodical)
			When Vibrators are used	When Vibrators are not used	When Vibrators are used	When Vibrators are not used			
1	2	3	4	5	6	7	8	9	10

TABLE-XI



PROFORMA OF CUBE TEST REGISTER

Date of taking Cube + Lime	Sample No.	No. of Cubes taken	Specific marking of Cubes	Proportion of mixture	Description of work carried out	Signature of Engineer taking sample	Signature of Contractor	7/28 Days Testing				Permissible Compressive strength of Concrete / 28 Days / 7 days		Remarks on Test Report and No.	Remarks of Banks/ Architects representative Periodicals
								Date of Test	Test Result Kg/ Sq.cm	Av. Strength Kg. / Sq.cm.	Standard strength Kg / Sq.cm.	7 Days	28 Days		
1	2	3	4	5	6	7	8	9	10	11	12	13		14	15



TABLE-XII

PROFORMA FOR HINDRANCE TO WORK

Name of Work : Date of Start of work :
Name of Contractor : Period of Completion :
Agreement No. : Dt. of Completion of work :

S.No.	Nature of Hindrance	Date of Occurrence of Hindrance	Date of which Hindrance was removed	Period of which Hindrance existed	Signature of Site Engineer	Signature of Bank / Architects Representative
1	2	3	4	5	6	7



TABLE - XIII

**ACCOUNT OF SECURED ADVANCE, IF ADMISSIBLE ON MATERIALS HELD
AT SITE BY THE CONTRACTOR**

S.No.	Item	Quantity	Unit	Amount	Remarks
1	2	3	4	5	6

Total value of materials at Site.

Secured Advance @ ----- of above value - B

CERTIFIED:

- (i) That the materials mentioned above have actually been brought by the Contractor to the site of the work and on advance on any quantity of any of this item is outstanding on their security.
- (ii) That the materials (are of imperishable nature) and are all required by the Contractor for use in the work in connection with the items for which rates of finished work have been agreed upon.

Dated Signature of
Site Engineer
Preparing the bill
Rank -----

Date signature of
Banks Architects----- (Name
of the Architects)

Dated Signature of the
Contractor TABLE -XV



MEMORANDUM FOR PAYMENT

R/A BILL NO.

- | | | |
|----|---|-----------|
| 1. | Total value of work done since previous bill (A) | Rs. ----- |
| 2. | Total amount of secured advance due since Previous Bill (B) | Rs. ----- |
| 3. | Total amount due since Previous Bill (C) (A+B) | Rs. ----- |
| 4. | PVA on account of declaration in price of Steel, Cement and other materials and labour as detailed in separate statements enclosed. | Rs. ----- |
| 5. | Total amount due to the Contractor | Rs. ----- |

OBJECTIONS:

- | | | | |
|------|---|-----------|--------------|
| i) | Secured Advance paid in the previous | Rs. ----- | R/A |
| ii) | Retention money on value of works as tenders upto date amount Rs. | Rs. ----- | per accepted |
| | Less already recovered | Rs. ----- | |
| | Balance to be recovered | Rs. ----- | |
| iii) | Mobilization Advance, if any | | |
| (a) | Outstanding amount (principal + interest) as on date | Rs. ----- | |
| (b) | To be recovered in this bill | Rs. ----- | |
| iii. | Any other Departmental materials cost to be recovered as per contract, if any | Rs. ----- | |
| iv. | Any other Departmental service charges to be recovered if any, as per contract (water, power etc.) enclose statement. | Rs. ----- | |
| | Total Deduction as per contract (F) | Rs. ----- | |



Adjustments, if any ----- Amount Rs. -----
less received by Contractor in -----
R/A Bill (as per statement of
Contractor)

P.V.A. Rs. -----

Total amount payable as per contract Rs. -----
(E+F+G)

(Rupees ----- in
words)

The bill amount to Rs. ----- (both figures and words) has been scrutinized by us
after due checking of the measurements of work as required and is recommended for
payment.

Date: -----

Signature of Architect
with Seal

The bill amount to Rs. ----- certified by Consultants has been scrutinized by me
after due test checking of measurements of works as required and is recommended for
payment for an amount of Rs.....

Date : -----

Signature of Owners
Engineer

STATUTORY DEDUCTION:

i)	Total Amount due (E)	Rs. -----
ii)	Less I.T. Payable	Rs. -----
iii)	Less S.T. Payable	Rs. -----
	Net Payable	Rs. -----

This figures given in the Memorandum for payable has been verified and bill passed
for payment ----- (in words and figures)

Date: -----

Signature of the AGM (P&E).



LIST OF MATERIALS OF APPROVED BRAND AND THEIR MANUFACTURERS

S.N.	MATERIALS	APPROVED MANUFACTURERS
1	Laminate	Sunmica, Greenlam, Century, Royal Touch
2	Veneer	Green, Century, Duro
3	Plywood	Samrat Ply, Duro, Century, Greenply
4	MDF Board	Century MDF, Greenply MDF, Duratuff MDF,
5	Flush Doors	Samrat, Duro, Century, Green
6	Calcium Silicate	Ramco Hilux, Yunion Board
7	Aluminum Extruded Sections	Jindal, Hindalco
8	Aluminum Fittings	Jindal, Hindalco
9	Drawer Sliding Fittings	Godrej, Hettich, Haffle
10	Readymade Computer Drawer	Godrej, Hettich, Haffle
11	Glazing	Saint Gobain, Aasahi Float, Modi Guard
12	Patch Fittings & Locks	Dorma, Godrej, Dorset
13	Handles	Godrej, Hettich, Haffle
14	FRP Doors	Godrej, Aditya FRP
15	Mineral Fibre False Ceiling	Armstrong
16	Tapered Edge Gypsum Plain Board	India Gypsum
17	Roller / Venetian Blinds	Vista Levour, Marshall, MAC
18	ACP Panels	Aluco bond, Altobond, Alstrong, Alstone
19	Acrylic Sheets	Sanmati Acrylics, Acrylic Sheet India, Acry Plus
20	Oil Bound Distemper	Nerolac, Asian, Berger, Dulux
21	Synthetic Enamel Paint	Nerolac, Asian, Berger, Dulux
22	Acrylic Emulsion paint	Nerolac, Asian, Berger, Dulux
23	Texturized Interior Paint	Sandtex Matt, Dulux, Berger, Asian
24	Cement Paint	Snowcem/ Surfaced/ Durocem / Berger
25	Wooden Flooring	Pergo, Xylox, Armstrong, Vista
26	False Flooring	Unifloor, Armstrong, Flexi Access
27	Vitrified Tiles	Kajaria, Somany, Nitco, H&R Johnson
28	Anti-skid Ceramic Tiles	Kajaria, Somany, Nitco, H&R Johnson
29	Ceramic Wall Tiles	Kajaria, Somany, Nitco, H&R Johnson .
30	Waterproofing Compound	Sunanda, Pidilite, Roff Chemicals, BASF, Dr. Fixit,
31	Cement (43/53 Grade), (OPC/PPC)	Ultratech, A.C.C., Lafarge,JSW .
32	CPVC Pipes	Prince, Supreme, Astral , Kisan
33	PVC Waste Pipe	Prince, Supreme, Astral, Kisan



34	Kitchen SS Sinks	Nirali, Faber, Neelkant ,Diamond
35	Sanitary Wares	Makes: Jaquar, Parryware, Hindware, Cera
37	Faucets & Fixtures	Jaquar, Parryware, Hindware, Cera

NB. 1) The contractor should obtain prior approval from Employer / Consultants before placing order for any specific materials. Employer may / delete any of the makes or brands out of the above list.

2). All materials should conform to relevant standards and codes of BIS.

3) Materials with I.S.I. mark shall be used duly approved by the CENTRAL BANK OF INDIA Engineer / Architect.

Note: - If any material is found to be not up to the mark, the contractor will have to produce original bills/certificate from the manufacturer or his authorized Distributor for authenticity and genuineness of the material for consideration and as per make approved by the CENTRAL BANK OF INDIA. The same will not be considered for payment.



MODE OF MEASUREMENT

1. Unless otherwise stated, all pipes shall be measured net, length as laid and measured overall fittings, such as bends, junctions, etc., and given in running meters. The length shall be taken along the center line of the pipes and fittings.
2. False Ceiling shall be measured in Plan area (length x width) only; irrespective of design in vertical patta, coves, dome etc.
3. Storage/ Almirah/ Wardobes etc shall be measured in elevation area (width x height) only; irrespective of depth from 450 mm to 600 mm.
4. Length of fittings viz, taps, valves, traps etc., which are paid under appropriate items shall not be re-measured under linear measurements as enumerated above.
5. Soil waste and vent pipes shall be measured along the center line of the stack including the connecting bends/tees to W.C. Pan, Nahani trap, etc. and shall be paid as enumerated above.
6. W.C. Pans, Lavatory basins, Sinks, Drain boards, Urinals, Mirrors, Glass shelf Toilet paper Holder, shall be measured by number and shall include all accessories as enumerated in detail specification under each item.
7. Unless otherwise specified, all types of taps, valves, etc., shall be measured by number and paid separately.
8. Manholes, inspection Chambers, Gully traps, etc. shall be constructed according to detail specification and measured by number and paid separately. The depth of Manhole shall mean the vertical distance from the top of the Manhole cover to the outgoing invert of the main drain channel.
9. Water meter shall include Y strainer and other appurtenances required by the local bodies and shall include brick masonry chamber, etc., as per detailed specifications and item shall be measured by number and paid for accordingly or as per schedule of quantity.



PREAMBLE TO SCHEDULE OF QUANTITIES

Note: While quoting rates for each item of work, the contractor shall include for the following irrespective whether it has been mentioned or not in the description of the item without any extra claim / payment.

1. All unexposed surfaces of timber (any variety) used shall be treated with necessary coats of wood preservative.
2. All exposed surfaces of timber (any variety) shall also have necessary coat of wood primer / putty and paint / polish as per description in the item.
3. Before making bulk quantities, the contractor shall make each of the item as sample and get it approved in writing from the consultant's minor modification if and as suggested by the consultant the same shall have to be incorporated without any extra cost.
4. All exposed edges of ply board shall be fixed with cedar / teak wood lipping.
5. All fabrics / leatherite to be used shall cost Rs. 300/ - per meter unless otherwise specified in the item.
Difference in cost for approved sample shall be adjusted accordingly.
6. For furniture item where required whether mentioned or not shall be include providing fixing of Brass / Power coated handles /knobs multipurpose locks, mini tower bolts, ball catchers, hinges, screws and sliding rails etc.
7. Back of all storage, cabinets, and consoles shall be in 6mm commercial ply only.
8. Thickness of laminates to be used shall be 1 mm except where specified.
9. Ant termite treatment is to provide for all wood / board /ply used in the storage.



SECTION – A: MATERIALS

- 1) Material shall be of best approved quality obtaining and they shall comply with the respective Indian Standard Specification.
- 2) Samples of all materials shall be got approved before placing order and the approved sample shall be deposited with the Architect.
- 3) In case of non-availability of materials in metric sizes the nearest size in FPS units shall be provided with prior approval of the Architects for which neither extra will be paid nor shall any rebates be recovered.
- 4) If directed, materials shall be tested in any approved Testing Laboratory and the test certificates in original shall be testing including charges for repeated tests, if ordered, shall be borne by the Contractor.
- 5) It shall be obligatory for the Contractor to furnish certificate, if deemed by the Architects, from manufacturer or the material supplier that the work has been carried out by using their material and as per their recommendations.
- 6) All materials supplied by the Employer / any other Specialist Firms shall be properly stored and the Contractor shall be responsible for its safe custody until they are required on the works and till the completion of the work.
- 7) Unless otherwise shown on the Drawings or mentioned in the “Schedule of Quantities” or special specification, the quality of materials, workmanship, dimensions, etc., shall be as specified as hereunder.
- 8) All equipment and facilities for carrying out field tests on materials shall be provided by the Contractor without any extra cost.

a) Cement:

Cement shall comply in every respect with the requirements of the latest publications of IS: 269 and unless otherwise specified ordinary Portland Cement shall be used.

The weight of ordinary Portland Cement shall be taken as 1440 kg. per cu.m. (90 lbs. per c.ft.). Cement shall be measured by weight and in whole bags, and each undisturbed and sealed 50 kg. bag being considered equivalent to 35 liters (1.2 c.ft.) in volume care should be taken to see that each bag contains full quantity of cement. When part bag is required cement shall be taken by weight or measured in measuring boxes.

No other make of cement but that approved by the Architects will be allowed on works and the source of supply will not be changed without approval of Architect in writing. Test certificates to show that cement is fully complying the specifications shall be submitted to the Architects and notwithstanding this, the Architect may at his discretion, order that the cement brought on site and which he may consider damaged or of doubtful quality for any reason whatsoever, shall be re-tested in an approved testing laboratory and fresh certificates of its soundness shall be produced.

Cement ordered for re-testing shall not be used for any work pending results of re-test.

Cement shall be stored in weather-proof shed with raised wooden plank flooring to prevent deterioration by dampness or intrusion of foreign matter. It shall be stored in such a way as to allow the removal and use of cement in chronological order of



receipt i.e., first received being used first used. Cement deteriorated and or clotted shall not be used on the work but shall be removed at once from the site. However, allowing use of warehouse set cement shall be determined by the Architect.

- b) **Lime:** Lime shall comply in every respect with the requirements of IS: 712 and shall be made from approved lime stone or kankar and properly burnt. It shall be free from excess of unburnt kankars or lime stone ashes or other extraneous materials and shall be stored in weather-proof sheds. Lime which has damaged by rain, moisture, or air slacking shall not be used but shall be removed from the site of work forthwith. Lime shall be slacked with fresh water and screened through appropriate screens and stored and used within 14 days provided it is protected from drying out.

Field tests according to IS: 1624 shall be carried out from time to time to determine the quality of lime.

- c) **River Sand:**

River sand shall conform to IS: 383 and relevant portion of IS: 515. It shall pass through pass through a I.S. sieve 4.75 mm. (3/16 B.S.) test sieve, leaving a residue not more than 5%. It shall be from natural source i.e. only river or crushed stone screenings, if allowed, chemically clean, sharp, hard durable, well graded and free from dust, pebbles, clay, shale, salt, organic matter, loam, mica or other deleterious matter. The sum percentages of all deleterious substances to acceptable limits. River sand shall not contain any trace of salt and it shall be tested and river sand containing any trace of salt shall be rejected.

The fine aggregate i.e. river sand for concrete shall be graded within limits as specified in IS: 383 and the fineness Modules may range between 2.60 to 3.20.

The fine aggregate shall be stacked carefully on a clean hard dry surface so that it will not get mixed up with deleterious foreign materials. If such a surface is not available a platform of planks or corrugated iron sheets or brick floor or a thin layer of lean concrete shall be prepared.

- d) **Fine & Coarse Aggregate:**

Shall consist of crushed or broken stone 95% of which shall be retained on 4.75 mm. IS tests sieve. It shall be obtained on crushing Granite, Quartzite, Trap, Basalt, or similar approved stones from approved quarry and shall conform to IS:383 and IS 515. Fine & Coarse aggregate shall be chemically inert when mixed with cement and shall be cubical in shape and be free soft, friable, thin, porous, laminated or flaky pieces. It shall be free from dust and any other foreign matter.

Gravel / Shingle of desired grading may be permitted as a substitute in part or full in plain cement concrete if the Architect is otherwise satisfied about the quality of aggregate. For all the R.C.C. works the size of coarse aggregate shall be 20 to 25 mm.

and fine aggregate shall be 10 to 15 mm.

- e) **Reinforcement:**



Reinforcement shall be of mild steel tested quality confirming to I.S.: 432-1966 and any other I.S. applicable or deformed bar confirming to IS:1786 and Is:1139 or hard drawn Fe 415 (Tor Steel) steel wire fabric confirming to IS:1566;1967.

All finished bars shall be free from cracks, surface flaws, laminations, jagged and imperfect edges.

f) **Bricks** :

Bricks shall generally comply with IS:1077 except in size which shall be classified as 1st and 2nd class. 1st class bricks shall be the best quality locally available table moulded, well burnt but not over burnt, have plain rectangular faces with parallel sides and sharp right-angled edges, have a fine compact and uniform texture. The bricks shall be free from cracks, chips, flaws, stones or subsequent to soaking in water. It shall emit a clear ringing sound on being struck and shall not absorb water more than 20% by weight. Common building bricks shall have a compressive strength of 35 kg. / sqm unless otherwise specified for first class bricks.

g) **Neeru**:

Shall be made of Class "C" Lime (i.e. pre-fat lime) as mentioned in IS: 712. It shall be slaked with fresh water then sifted and reduced to a thick paste by grinding in a mill. Neeru thus prepared shall be kept moist until used and no more than that can be consumed in 15 days shall be prepared at time.

h) **Surkhi** :

Shall be made by grinding well burnt bricks, brick bats, burnt clay balls, etc., the brick etc., to be used shall be prepared from selected clay. The quality shall confirm to IS:1344.

Bricks bats, etc., shall be ground in mechanical disintegrator to a fine powder passing through IS Sieve No. 9 (2.36 mm.) with a residue not exceeding 10% by weight.

Surkhi for lime surkhi plaster shall be ground to fine powder in a mortar mill to pass through IS Sieve 150 micron (No. 100)

Surkhi shall be stored in a weather-proof shed on a brick pave platform.

i) **Water** :

Water for mixing cement / lime / surkhi mortar or concrete shall not be salty or brackish and shall be clean, reasonably clear and free from objectionable quantities of silt and traces of oil, acid and injurious alkali, salts, organic matter and other deleterious materials which will either weaken the mortar or concrete or cause effluence or attack the steel in reinforced cement concrete. Water shall be obtained from sources approved by the Architect. Potable water is generally considered satisfactory for mixing and curing concrete, mortar masonry, etc., where water other than main source is used this shall be tested in an approved testing laboratory to establish its suitability. All charges connected therewith shall be borne by the Contractor.



j) **Timber** :

Timber shall be well seasoned and of the best quality Indian Teak of specified species viz., Dandeli, Balarshah, Melabar, C.P.

Timber shall be considered as well seasoned, if its moistures content does not exceed the following limits.

a) Timber for frames 14%

b) Timber for planking, shutters, etc. 12%

The moisture content of timber shall be determined according to method described in paragraphs 4 of IS:287 for Maximum permissible moisture content of timber used for different purpose in different climatic zones.

In measuring cross-sectional dimensions of the frame pieces tolerance up to 1.5 mm. shall be allowed for each planed surface.

k) **Superior quality Indian Teak Wood** :

Superior quality Indian Teakwood means Dandeli, Balarshah, and Malabar Teak. It shall be of good quality and well-seasoned. It shall have uniform colour, reasonably straight grains, and shall be free from large. Loose, dead knots, cracks, shakes, warp, twists, bends, borer holes, sap-wood or defects of any kind. No individual hard and should knot shall be more than 1 cm. in diameter and aggregate areas of all knots shall not exceed ½% of area of the piece. There shall not be less than 6 growth rings per 2.5 cm. width.

l) **1st Class Indian Teakwood** :

1st Class Indian Teakwood means C.P. and Bular teak of good quality and wellseasoned. It shall have uniform colour, reasonably straight grains and shall be free from large. Loose dead knots, cracks, shakes, warp, twists, bends, sap-wood or defects of any kind. No individual hard and should knot shall be more than 2.5 cm. in diameter and aggregate areas of all the knots exceed 1% areas of the piece. There shall not be less than 5 growth tings per 2.5 cm. width.

m) **2nd Class Indian Teakwood** :

Shall be similar to first class Indian teak wood except that knot up to 4 cm. diameter and aggregate area of all knots up to 1 ½% of the area of the piece shall be allowed. There shall not be sapwood up to 15% is allowed.

n) **Flush Doors** :

All flush doors shall be solid core exterior grade unless otherwise specified and it shall generally confirm to IS:2202 and shall be fabricated as described under specification.

o) **Steel Windows and Doors** :



Steel windows and doors shall be fabricated of steel sections conforming to IS:226. They shall conform to IS 1038. Unless otherwise specified the details of construction etc., shall be as described under specification.

p) **Floor Tiles** :

Designer pre-cast concrete tiles and interlocking paver block, plain cement tiles, chequered tiles, mosaic tiles terrazzo tile shall conform to IS:1237. For neutral shade tiles grey cement shall be used. Tiles shall be compacted by mechanical vibration and hydraulically pressed. It shall be of choice shade and shall have desired pattern of chip distribution. The sizes of chips to cement in terrazzo or mosaic floor shall be as specified in IS:1237. The size and thickness of tiles shall be as approved by the Architect.

q) **Ceramic / Vitrified Tiles** :

White or coloured glazed tiles shall comply with IS:777 or relevant or latest I.S. code. It shall be from an approved manufacturer and shall be flat and true to shape. They shall be free cracks, crazing, spots, chipped edges and corners. The glazing and colour shall be uniform shade and unless otherwise specified the tiles shall be 6 mm. thick.

r) **Marbles** :

Marble slabs for flooring, dado veneering etc., shall be of kind specified in the item such as white or pink, Makrana, Chittor black, Bhanslana black, Jaisalmer yellow, Baroda green, Patiala (Pepsu) grey, etc., Marble from which slabs are made shall be selected quality, hard, sound dense and homogenous in texture and free from cracks, weathering, decay and flaws. Before starting the work, the contractor shall get the sample of Marble slabs approved by the Architect.

The slabs shall be machine cut and machine polished.

s) **Kotah / Shahbad / Cudappa / Granite** :

Shall be of selected quality, hard, sound, dense, and of homogenous texture, free from cracks decay, weathering and flaws. Stone slabs shall be of uniform colour as approved by the Architect. They shall be machine cut and machine polished where specified and shall confirm to the required size. Thickness shall be specified in the respective items.

t) **Glazing** :

Glass used for glazing shall be float glass of best quality, free from flaws, specks bubbles and shall be 2.9 mm. thick up to 0.60 x 0.60 mm. size and for larger size it shall be 4 mm. thick unless otherwise specified in the Schedule of Quantities.

The following type of glasses shall be used:-

- 1) For Office Building Clear glass or as specified in the Schedule of Quantities.



- | | |
|---------------------|------------------------------|
| 2) Office (toilets) | Clear or frosted |
| 3) Partitions | Partially Frosted or Frosted |

u) **Asbestos Roofing & rain Water Pipes :**

All Asbestos pipes and fittings shall comply with IS:459 and shall be free from cracks, chipped edges of corners and other damages.

v) **MPI. Sheets :**

MPI. Sheets shall be of a gauge specified in the description of the item and shall conform to the IS:277. The sheets shall be free from cracks, spilt edges, twists, surface flaws, etc. They shall be clean bright and smooth. Galvanising shall be uninjured and the perfect condition. The sheet shall show no sign of rust or white powdery deposits on the surface. The corrugations shall be uniform in depth and pitch and parallel.

w) **Paints :**

Lime for lime wash, dry distemper, oil bound distemper cement primer, oil paint, enamel paint, flat oil paint, plastic emulsion paint, anti-corrosive primer, red lead, water-proof cement paint and exterior grade Acrylic Emulsion paint, cement paint, sand-tex matt shall be from an approved manufacturer and shall conform to the latest Indian Standard for various paints. Ready mixed paints as received from the manufacturer without any admixture shall be used, except for addition of thinner, if recommended by the manufacturer.

x) **Mortar :**

Lime Surkhi Mortar : Lime and surkhi shall conform to the specifications. It shall be composed of approved lime and surkhi in proportion of 1 lime to 2 surkhi mixed thoroughly. The ingredients shall be accurately gauged by measure and shall be well and evenly mixed together on a platform and water added to make it homogenous. When large quantities are required the mortar shall be mixed in a mechanical grinder.

Cement Mortar :

Cement mortar shall be of proportions specified for each type of work in the schedule. It shall be composed of Portland Cement and sand. The ingredients shall be accurately gauged by measure and shall well and evenly mixed together in a mechanical pan mixer, care being taken not to add more water than is required. No mortar that has begun to set shall be used. River sand shall be used unless otherwise specified.

If hand mixing is allowed, then it shall be done on pucca water-proof platform. The gauged materials shall be put on the platform and mixed dry. Water will then be added and the whole mixed again until it is homogenous and of uniform colour. Not more than one bag of cement shall be mixed at one time and which can be consumed within half an hour of its mixing.

Composite Lime, Cement, Sand Mortar :

The mortar shall be of proportions specified for each type of work in the schedule of quantities. It shall comprise of Portland cement, lime and sand. Lime shall be measured in gauge boxes similar to one used for measuring cement and sand to the proportion specified and sufficient water then added to it to form a thick slurry thus obtained shall then be added to dry cement and sand mixture and thoroughly mixed to make a workable homogenous mortar of uniform colour by adding more water if necessary. Mechanical mixers shall generally be used for mixing such mortars. If hand mixing is allowed it shall be done on pucca platform.

Note :

In connections with the I.S. Code numbers indicated under Section, Specification, Section A – General

Refer to the following I.S. Code numbers and the year and or otherwise latest modified I.S. Code Number.

1) Cement	:	I.S. 269 – 1976
2) Lime	:	I.S. 712 – 1964
		I.S. 1624 – 1960
3) Fine – Aggregate	:	I.S. 383 – 1970
4) Coarse – Aggregate	:	I.S. 515 – 1970
5) Reinforcement	:	I.S. 432 – 1966 Fe 415
		I.S. 1786 – 1966 (Tor Steel)
		I.S. 1139 – 1966
6) Bricks	:	I.S. 1077 – 1970
7) Neeru	:	I.S. 712 – 1964
8) Surkhi	:	I.S. 1344 – 1968
9) Timber	:	I.S. 287 – 1960
10) Flush Doors	:	I.S. 2202 – 1966
11) Floor Tiles	:	I.S. 1237 – 1980
12) Ceramic / Vitrified Tiles	:	I.S. 777 – 1970
13) Asbestos Roofing and Rainwater pipes	:	I.S. 459 – 1962
14) R.C.C. design mix M-25	:	I.S. 456 – 2000

SECTION – B: MODE OF MEASUREMENTS

The method of measurement for various items in the tender shall be generally in accordance with the IS: 1200 subject to the items for which the mode of measurements is not given under or elsewhere in the tender.

1) **Excavation :**

- a) **Footings:** Area of excavation for footing shall be measured equal to the area of the lowest concrete as shown on the drawing. Depth shall be measured vertically from ground level to bottom of concrete course or dry rubble packing as the case may be.
- b) **Plinth Beams:** Depth of excavation for plinth beam shall be measured from ground level up to bottom of beam and width equal to width of the beam. If a leveling course is ordered, it shall be measured up to the bottom of the Leveling course.



- c) Where excavation is made in trenches, measurements for cutting shall be taken by means of taps and staff and the width of concrete or rubble packing as shown on the Drawing shall be considered as the width of excavation.
- d) Where excavation is made for leveling the site, levels shall be taken before start and after completion of work and total quantity of excavation computed from these levels in manner approved by the Architect.
- e) Where soil including soft rock and hard rock are mixed, hard rock after excavation shall be stacked separately. Measurement of the entire excavation shall be taken as indicated above. Excavations of hard rocks shall be measured from stacks of excavated hard rock and reduced by 40% for bulkage and void. The quantity so arrived at shall be paid for under hard rock. The difference between the quantity of entire excavation and quantity payable under hard rock shall be paid as soil including soft rock.

2) **Earth Filling** :

In open spaces Fillings shall be measured from cross sections of embankments, levels of which are recorded by means of levels before start of work and after completion of work. When it is not possible to measure filling from cross sections, it may be measured from loose stacks or lorry measurements with previous written permission from the Architect and 20% deduction shall be made from the measured quantity to arrive at the net quantity payable.

3) **Cement Concrete (Plain & Reinforcement)**:

Cement concrete in R.C.C. and P.C.C. items shall be measured exclusive of reinforcement and plaster thickness but shall include necessary costs of shuttering, centering, hire charges of all equipment, curing, hacking and fair finish. Reinforcement and plaster shall be measured and paid separately.

Items line R.C.C. precast jalli, R.C.C. pipes and other such items which are normally manufactured in factories as well as those items which have been specifically mentioned in the Schedule of Quantities shall be measured inclusive of reinforcement.

No deductions will be made for openings up to 0.1 sq.mtr. and no extra labour for forming such openings or voids shall be paid.

Columns shall be measured from face to face of columns / beams and shall include haunches, if any. The depth of the beams (other than raft foundations beam) shall be measured from the top of the slab to the bottom of the beam.

In case of combined footings and raft foundations, the exposed, portion of the beam rib shall be measured as beam and remaining portion measured in footing / raft slab.

Slabs (other than in raft foundations) shall be measured in bays (clear of beams) with deductions for columns portions.

Chajja: only projected portion shall be measured in Square meter.



Staircase: Measurements shall be in Cu.m. Staircase comprising if steps, soffit slab, landing slab shall be measured and paid under this them. Side parapet walls, railings, finishing of raisers and treads, M.S. reinforcement and plastering etc., shall be paid separately under respective items.

4) **Reinforcement:**

Shall be measured in lengths of bars as actually placed in position on standard weight basis; no allowance being made in the weight for rolling margin, Wastage and binding wire shall not be measured, authorized overlaps and spacers shall only be measured.

(Make: JSW / Kamdhenu / Shree Om/ Approved Equivalent)

Standard weight for steel reinforcement bars

Diameter of the steel bars in mm.	6	8	10	12	16	20	25	32
Weight of steel bars in kg per Rmt.	0.22	0.39	0.62	0.89	1.58	2.47	3.85	6.31

5) **Brick Work :**

Except walls of half-brick thickness or less, all brick work shall be measured in cubic meters.

Thickness of Wall:

Brick walls up to and including three bricks in thickness shall be measured in multiples of half-brick which shall be deemed to be inclusive of the mortar joints. Where fractions on half-bricks occur due to Architectural or other reasons, the measurement shall be taken half-bricks.

For walling, which is more than three bricks in thickness, the actual thickness of the wall be measured to the nearest centimeter.

Honey-combed brick walling shall be given in square meters stating the thickness of wall and the pattern of honey-combing. Honey comb openings shall not be deducted.

Deductions:

No deductions or additions shall be made on any account for

- Ends of dissimilar materials (i.e. joists, beams, lintels, lofts, grinders, rafters, purlins, trusses, corbels, steps, etc.) up to 500 square centimeters in section.
- Opening up to 0.1 sq. in section.
- Wall plates, bed plates and bearing of slabs, chajjas and the like where the thickness does not exceed 10 cm. and the bearing does not extend over the full width of the wall.

6) **Stone Masonry :**

Except where otherwise described, stone work and stone walling generally shall be given in cubic meters and facia work in square meters.



When measuring walls, the thickness shall be measured to the nearest one centimeter.

Deductions shall be made as described under brick work.

7) **Wood Work:**

All work shall be measured net as fixed. No extra measurement will be given for shape, joints, splayed meeting styles of doors and windows and shall be measured in unit of square meters.

Area over the face inclusive of exposed frame thickness (excluding width of cover mould) shall be measured in case of door, windows and ventilators when frames are included in the item. Portions embedded in masonry or flooring shall not be measured. Where frames are measured separately mode of measurement shall be as per C.P.W.D. practice or IS:1200.

8) **Steel doors, windows, ventilators, louvers:**

Clear area over one face inclusive of exposed frame shall be measured. Holdfasts or portions embedded in masonry or flooring shall be measured.

9) **Steel rolling shutters and rolling grilles:**

Clear width between side jambs and clear height between floor and bottom of lintel / beam shall be measured. Hood shall not be measured separately. The rate should be inclusive of the cost of hood.

10) **Flooring, Skirting, Dado:**

Flooring shall be measured from skirting to skirting and where the wall surface is plastered or provided with Dado, it shall be measured from plaster to plaster or dado to dado.

11) **Plastering and Pointing:**

All plastering and pointing shall be measured in square meters unless otherwise described.

Net are of surface plastered shall be measured. No deductions will be made for ends of joints, beams, posts, etc., and opening not exceeding 0.5 sq.mtr. each and no additions shall be made neither for reveals, jambs, soffits, sills, etc. of these openings nor for finishing the plaster around openings, ends, of joists, beam and posts, etc.

Full deductions will be made for door, window and ventilator from each side with adding jambs for door, window and ventilator.

12) **Painting, White Washing, Colour Washing and Distempering:**

All painting work shall be measured in square meters.



Net area of surface painted shall be measured. No deductions will be made for unpainted surfaces of ends of joists, beams, posts etc., and opening not exceeding 0.5 sq.mtr. each and no additions shall be made for reveals, jambs, soffits, sills, etc., of these openings. Full deductions will be made for door, window and ventilator from each side with adding jambs for door, window and ventilator. No coefficient will be considered for painting over sponge finished or sand faced plaster.

The following multiplying factors for obtaining equivalent areas shall be adopted.

No.	Description of works	How measured	Multiplying Factor
a)	Wood paneled framed ledged, braces and battened.	Measured flat (not girthed) including frame, edges, chawkats, cleats, etc., shall be deemed to be included in the item.	1 1/8 (for each side).
b)	Wood flush part paneled and part.	-- do -- glazed or gauzed.	1 (for each side).
c)	Fully glazed or gauzed or glazed louvered ventilators / window / door.	-- do --	¼ (for each side).
d)	Fully venetioned of louvered (not with glazing).	-- do --	1 ½ (for each side).
e)	Weather boarding.	Measured flat (not girthed supporting frame work shall not be measured separately).	1 1/8 (for each side).
f)	Trellis (or Jalli) work one way or two ways.	Measured flat overall, no deduction shall be made for opening (supporting members shall not be measured separately)	1 (for each side).
g)	Guard bars, balustrades, gratings, grille railings, grille partitions, etc.	--- do ---	1 (for painting all over).
h)	M.S. gates & open palisades fencing, door including standards, braces, rails, stays, etc.	See note below	1 (for painting over all).
i)	Steel rolling / alligator type shutters.	Measured flat over jambs, guides, bottoms, rails and locking arrangement etc. shall be deemed to be included in the item.	1 ¼ (for each side).
j)	Carved or enriched work.	Measured flat.	2 (for each side).
k)	Fully glazed or gauzed steel windows or partitions.	Measured flat.	1 ¼ (for all over).

Note :



The height shall be taken from the bottom of the lowest rail, if the palisades do not go below it (or from the lower end of the palisades, if they project below the lowest rail) up to the top of the palisades, but not up to the top of the standards, if they are higher than the palisades. Similarly, for the gates, depth of roller shall not be considered while measuring the height.

Area painted over sand cement plaster, sponge finished / sand faced plaster / rough cast plaster area painted without considering any coefficient for painting over sand faced plaster.

SECTION – C: WORKMANSHIP

CLEARING OF SITE, EXCAVATION AND EARTH FILLING

Note: Workmanship for all items related to the construction work should be as per relevant I.S. Code.

General:

Trenches for wall foundations, column footings, raft foundations, pile caps, plinth beams, water tanks, cess pits, etc., shall be excavated to the exact length, width and depth shown in the figure on the drawing or as may be directed by the Architect. If taken out to greater length, width or depth than shown or required, the extra work occasioned thereby shall be done at the Contractors own expenses. Extra depth shall be brought up by plain cement concrete filling 1:4:8 proportion and extra length and width filled in by rammed earth or murum or if the Architect thinks it necessary for the stability of the work by 1:4:8 concrete, as may be directed by the Contractors costs.

Excavated material shall be used for filling in plinth, or each side of the foundation blocks or trenches or it shall be spread elsewhere on or near the site of work including watering, ramming and consolidating or carted away from site free of charge, as may be ordered.

The Contractor shall at his own expenses and without any extra charge, make provision for supporting all utility services, lighting the trenches, separating and stacking, serviceable materials neatly, shoring, timbering, stuttering, bailing out of water either sub-soil or rain water including pumping at any stage of the work. Trenches shall be kept free of water while masonry or any concrete works are in progress and until the Architects consider that concrete is sufficiently set.

Excavation excluding in Hard Rock:

Excavation shall be carried out in any type of soil, murum (soft or hard), soft rock, boulders, old foundation, concrete asphalt or stone paved surfaces, old masonry or concrete (plain or reinforced).

Excavation in Hard Rock:

Rock which is in solid beds, which can only remove either by blasting or by wedging or chiseling shall be treated as hard rock. A boulder or detached rock measuring one cubic meter or more, shall blasting, wedging or chiseling.



Where hard rock is met with the blasting operations is considered necessary, the Contractor shall intimate about the same to the Architect.

The Contractor shall obtain license from District / Public authorities for carrying out blasting work as well as for obtaining transporting and storing explosives as per Explosives, Rules 1940 or as amended. He shall purchase the explosives, fuses, detonators, etc., only from a licensed dealer. He shall maintain the account of explosive etc., purchased and used by him. He shall be responsible for safe custody and proper accounting of explosives materials. The Architect shall have access to check store of explosive and accounts thereof.

Blasting shall normally be done with gun powder. Dynamite Gelatin or any other high explosive shall only be used in special cases with written permission of the Architect and District / Public authorities concerned under Explosives Rules.

Blasting operations shall be carried out under the supervision of a responsible representative of the Contractor during certain hours, preferably during lunch break as approved in writing by the Architect. The representative shall be conversant with the rules of blasting.

Proper precautions for the safety of persons shall be taken. Red flags shall be prominently displayed around the area to be blasted and all people on work except those who actually light the fuses shall be withdrawn to a safe distance of not less than 100 meters from the blast. Blasting shall not be done within 100 meters of an existing masonry or any other kind of structure unless special precautions are taken by heavy blanketing etc.

Where Blasting is not practicable or prohibited, excavation shall be done by wedging or chiseling and it shall be restricted to the quantity required to enable the necessary foundation etc. to be put in. In case, the dimension of trenches exceeds those shown in drawings or as directed by the Architect, the excess quantity shall not be paid for, the item also covers bailing out subsoil or rain water including pumping at any stage of work, shoring strutting, etc.

Earth Filling:

General: Filling shall be done with good earth, murum, stone chips, or disintegrated building debris. It shall be free from salts, organic matter, black cotton or slushy earth and combustible material. All clods shall be broken.

a) **Filling in Plinth :**

Filling shall be done in layers not exceeding 25 cm., amply watered and consolidated by ramming with iron or wooden rammers weighing 7 to 8 kgs. and having base 20 cm. square or 20 cm. diameter. When the filling reaches the finished level, surface shall be flooded with water for at least 24 hours, allowed to dry and then rammed and consolidated, after making good any settlement in order to avoid settlement at a later stage. Special care shall be taken to pack earth under plinth beams and column corners. Finished level of filling shall be kept to a slope intended to be given to the floor.

b) **Filling in Outdoor portions and for Site Development:**



Shall be done in layer of 30 cm. Each layer shall be adequately watered. When filling reaches the required level the top most layer shall be dressed to proper section, grade and camber and rolled by 8 to 10 ton's power roller and adequately watered to aid compaction.

DRY RUBBLE PACKING & LEVELING COURSE.

Dry Rubble Packing: Ground shall first be leveled up and thoroughly consolidated by means of heavy log hammer or frog rams. Rubbles of specified thickness shall then be laid and set with hand. It shall be consolidated by either hand roller or wooden log hammer; free use of water being made during consolidation. All hollows and interstices after consolidation shall be filled up with quarry spalls, stone chips etc., and the packing blinded with stone grit and watered and consolidated by log hammer.

Rubble packing in Road work shall be thoroughly consolidated by means of power rollers of 8 ton's capacity instead of log hammers and the surface shall be brought to proper grade and camber. After checking the level, grade and camber the surface will again be watered and rolled to receive road structure.

Leveling Course:

It shall be either plain cement concrete of leaner mix or lime concrete which shall be proportioned as stipulated in the relevant item and mixed and placed in position conforming to line and level show on the drawing and compacted by approved means and cured adequately.

Lime concrete shall be prepared by mixing sand and slaked lime in proportion of three parts of sand and one part of lime and ground in a suitable mill and the mortar so prepared shall be added to six parts of the brick bat passing through 50 mm. mesh, mixed well and placed in position and compacted by approved means. The concrete shall be cured adequately.

PLAIN & REINFORCED CEMENT CONCRETE

A) VOLUMETRIC BASIS: -

General: Except where they are varied by the requirements of this specification due provision of Indian Standard Specification IS-456-1964 for plain and reinforced concrete and IS-432 part I and II for Mild and Medium Tensile steel Bars and hard drawn steel wire for concrete reinforcement and any other relevant ISS applicable together with the latest amendments shall be held to be incorporated this specifications. It shall be intent of these specifications to ensure that all concrete placed at various location of the job should be durable, strong enough to carry design, loads, it should wear well and practically be impervious to water. It should be free from such defects as shrinkage, cracking and honeycombing.

Proportioning the Mix :

In ordinary concrete, excluding controlled concrete, proportions of cement to fine and coarse aggregate shall be as specified in the respective items and shall be accurately measured as in table "A" below. These proportions are based on assumption that the



aggregates are dry. If aggregates are moist allowance shall be made for bulking in accordance with IS:2386/-. Allowance shall also be made for surface water present in aggregate when computing water contents. Surface water present shall be determined by one of the field methods described in IS:2386/- (Part III). In the absence of exact data, the amount of surface water may estimate by the value given in table "B" below (Table "A" and "B" please see on page nos.124 & 125).

Mixing :

Concrete of 1:2:4 or richer mix shall be mixed in an approved mechanical mixer. The mixer and mixing platform shall be suitably protected from wind and rain. Aggregates shall be accurately measured out in boxes and mixed dry along with cement, water shall be then added in measured quantity and mixing shall be continued until there is a uniform distribution of the materials and the mass is uniform in colour and in consistency but in no case shall he mixing be done for less than 2 minutes.

When hand mixing is permitted with the approval of the Architect it shall be carried out on water-tight mixing platform and care shall be taken to ensure that mixing is continued until mass is uniform in colour and consistency.

Consistency :

Quantity of water for making reinforced concrete shall be sufficient so as to ensure that concrete shall surround and properly grip all the reinforcement. The best consistency shall be that, which will flow sluggishly without flattening out and without separation of coarse aggregates from the mortar. The degree of plasticity shall depend on the nature of work and atmospheric temperature and whether the concrete is vibrated or hand compacted. The slumps shown in table "C" obtained by standard slump test carried out in accordance with the procedure laid down in IS:119-1959 shall be adopted for different types of work.

Admixtures :

The usage of admixtures is allowed only if approved by the structural consultant and his decision in this regard shall be final.

Transportation:

Concrete shall be conveyed from the place of mixing to the place of final deposit as rapidly as practicable by methods which will prevent segregation or loss of any of the ingredients. If segregation does occur during transport, the concrete shall remix before being placed. In no case, more than 30 minutes shall elapse between mixing the consolidation in its position.

Placing and Compacting :

Concrete shall be placed in layers of suitable thickness or in strips and compacted before initial setting commences and should not be subsequently disturbed. Method of placing shall be such as to preclude segregation and as far as practicable the placing shall be continuous. Special care shall be taken in accordance with IS:456 while laying concrete under extreme weather.

Concrete shall be thoroughly compacted during the operation of placing and thoroughly working around the reinforcement, embedded fixtures and spaded against corners of the



form work and by punning, rodding, mechanically vibrating or by any other approved means. In addition, form work shall be tapped lightly by using wooden mallet at the pouring head. The number and type of vibrator to be used shall be subject to the approval of the Architects and in general immersion type vibrators shall be used. External vibrators shall also be used whenever directed.

The intensity and duration (of vibration shall be sufficient to cause complete settlement and compaction without any stratification of successive layers or separation of ingredients or formation of laitance. Vibrator shall be inserted vertically in the concrete at points not more than 45 cm. apart and withdrawn very slowly when air bubbles no longer come on the surface. Over vibration or vibration of very wet mixes is harmful and should be avoided. Care shall be taken to utilize the vibrator only to compact the concrete and not to spread it, sufficient number of reserve vibrator in good working condition shall be kept on hand at all times, so as to ensure that there is no slackening or interruption in compacting.

Construction Joints :

Concreting shall be carried out end to end continuously as far as possible and when construction joints are totally unavoidable, it shall be located in a predetermined position approved by the Architect. The joints shall be kept at places where the shear force is the minimum and these shall be straight and at right angles to the direction of main reinforcement. When the work has to be resumed, on a surface which has hardened, such surface shall be roughened. It shall be swept clean, thoroughly wetted and covered with a 13 mm. layer of mortar composed of cement and sand in the same ratio as the cement concrete mix. This 13 mm. layer of mortar shall be freshly mixed and placed immediately before the placing of the concrete.

Where the concrete has not fully hardened, all laitance shall be removed by scrubbing the Wet surface with wire or bristle brushes, care being taken to avoid dislodgment of particles of aggregate. The surface shall then be coated with neat cement grout. In horizontal joints the first layer of concrete to be placed on this surface shall not exceed 15 cm. thickness and shall be well rammed against old work, particular attention being paid to corners.

Expansion Joint:

Expansion joint shall be provided where required as shown on the drawings or as directed by the Architect / Consultant. The joints shall be filled by the approved quality filler.

Curing :

Concrete shall be carefully protected during first stage of hardening from harmful effects of excessive heat, drying winds, rain or running water. It shall be covered with a layer of sacking, sand canvas, hessian, or similar absorbent materials and kept constantly, wet for ten days from the date of placing of concrete. Alternatively, the concrete being thoroughly wetted and covered by layer of approved water-proof material which should be kept in contact with it for seven days.

Form Work :



The form work shall conform to the shape, lines and dimensions as shown on the plans and be so constructed as to remain sufficiently rigid during the placing and compacting of the concrete and shall be sufficiently watertight to prevent loss of cement slurry from the concrete. Form work or centering shall be constructed of steel or timber and adequately designed to support the full weight of wet concrete without deflection and retain its form

during laying, ramming and setting of concrete. Timber used shall be properly seasoned so as to prevent deformation when wetted.

All props shall be straight and of full height and no joints shall be allowed. Props shall be braced with thin bamboos or wooden battens and where additional staging is necessary, extra care shall be taken to use bigger diameters props with bracing at 4 or 5 levels. All props shall be supported on sole plates and double wedges. At the time of removing props these wedges shall be gently eased and not knocked out.

All rubbish, chippings, shavings and saw dust shall be removed from the interior of the forms before the concrete is placed and the form work in contact with the concrete shall be cleaned and thoroughly wetter or treated with non-staining mineral oil or any other approved materials is kept out of contact with the reinforcement.

All form work shall be removed without shock or vibration and shall be eased off carefully in order to allow the structure to take up its load gradually. Forms shall not be disturbed until concrete has adequately hardened to take up superimposed load coming on it and in no circumstances shall forms be struck until the concrete may be subjected at the time of striking.

In the normal circumstances (generally where temperatures are above 21 degrees centigrade) and where ordinary cement is used, forms may be struck after expiry of following periods :

- | | | |
|----|--|---|
| a) | Walls, Columns and Vertical sides
of beam} | 48 hours as may be directly
by the Architect |
| b) | Bottom of slab up to 4.5 m. span. | 7 days. |
| c) | Bottom of slab up to 4.5 m. span.
bottom of beam and arch rib up to
6 m. span. | 14 days. |
| d) | Bottom of beams and arch
rib over 6 m. span. | 21 days. |

However, this period may be increased or decreased at the discretion of Architects. Special care shall be taken while striking the centering of cantilevered slab canopies, portal frames, folded plate construction and period of striking centering shall be as determined by the Architect.

If directed, form shall be given an upward camber to ensure that the beams do not have any sag. Surface that becomes exposed on removal of forms shall be carefully examined



and any fins, burrs, projections etc., that are detected shall be removed. Any honeycombing of minor nature shall be finished neatly with cement mortar 1:2.

Any work showing signs of damage through premature or careless removal of centering or shuttering, shall be reconstructed by the contractor at his own cost.

Strength :

Concrete mixed in the proportion desired shall have compressive strength after placing, not less than the following:

No	Concrete Mix.	Minimum compressive strength @ 7 days	Minimum compressive strength @ 28 days
1	1:1:2	160 Kg. / Sq.mtr. (2250 Lbs. / Sq. inch).	250 Kg. / Sq.mtr. (3500 Lbs. / Sq. inch).
2	1:1½:3	132 Kg. / Sq.mtr. (1875 Lbs. / Sq. inch).	200 Kg. / Sq.mtr. (2850 Lbs. / Sq. inch).
3	1:2:4	106 Kg. / Sq.mtr. (1500 Lbs. / Sq. inch).	150 Kg. / Sq.mtr. (2250 Lbs. / Sq. inch).

Tests :

Tests on concrete shall be carried out in accordance with IS-456/- and any other is applicable. The frequency of work test shall be at such intervals as ordered by the Architect and subject to that every 150 cu.m. of concrete placed or part thereof and for a day's concrete exceeding 30 cu.m. a batch of 6 cubes shall be made for every sample and 3 of them tested after 7 days and the remaining 3 cubes shall be tested after 28 days. The criteria for acceptance of a concrete as confirming to a specified proportion / grade of concrete shall be in accordance with IS:456 and the Contractor shall entirely re-do the rejected work at his own cost. Strength of 28 days shall alone be considered for acceptance.

The Contractor shall arrange to carry out the tests in accordance with the relevant Indian Standards Specifications in an approved laboratory and the test reports in original be submitted to Architect. The entire cost of testing shall be borne by the Contractor.

Steel Reinforcement :

Reinforcement shall be accurately fabricated, placed and adequately maintained in position as shown on the drawings or as directed by the Architect. All finished bars shall be free from cracks, surface flaws, laminations, jagged and imperfect edges. Cement mortar blocks shall be used to give requisite cover as shown be firmly tied with binding wire of 16 to 18 gauge. Reinforcement shall be bent in accordance with the procedure stipulated in IS:2502-1963 and will not be straightened in a manner which will injure the material.

All reinforcement shall immediately before placing in concrete be thoroughly cleaned of loose mill scale, loose rust, oil and grease or other deleterious matter that would destroy or reduce bond.

Reinforcement in reinforced concrete members shall not be connected by welding or coupling except in accordance with relevant ISS and with the previous approval of the

Architect. Overlaps and joints shall be staggered and located at points, along the spans where neither shear nor bending moment is maximum.

Cover :

Reinforcement shall have cover as shown on the R.C.C. drawings and where not specified the thickness of cover shall be as follows. Cement mortar blocks in C.M. 1:1 shall be used for making cover blocks.

- At each end of reinforcing bar not less than 25 mm. not less than twice the diameter of such rod or bar.
- For a longitudinal reinforcing bar in a column not less than the diameter of such rod or bar. In the case of columns of minimum of 20 mm. or under whose reinforcing bars do not exceed 13 mm. the cover of 25 mm. may be used.
- For longitudinal reinforcing bar in a column not less than 25 mm. not less than diameter of such rod or bar.
- For tensile, compressive, shear or other reinforcement in a slab not less than 13 mm. nor less than diameter of such reinforcement, and
- For any other reinforcement not less than 13 mm. not less than the diameter of such reinforcement.

WEIGH-BATCHING BASIS i.e. (DESIGN MIX CONCRETE):

Workmanship of Design Mix Concrete shall be carried out in accordance with I.S:456 – 2000 and any other I.S. Code is applicable.

TABLE – A

No	Nominal Mix.	Quantity of aggregates required per 50 kgs of cement.		Quantity of water required per 50 kgs of cement.	
		Fine Cu.m.	Coarse Cu.m.	Vibrated	Un-vibrated
1	1:1:2	0.035 (1.2 C.ft.)	0.070 (2.4 C.ft.)	22 lit. Gal.)	27 lit. (4.8 Gal.)
2	1:1½:3	0.052 (1.8 C.ft.)	0.106 (3.6 C.ft.)	23 lit. Gal.)	30 lit. (5 Gal.)
3	1:2:4	0.070 (2.4 C.ft.)	0.138 (4.8 C.ft.)	27 lit. Gal.)	32 lit. (6 Gal.)
4	1:3:6	0.105 (3.6 C.ft.)	0.210 (7.2 C.ft.)	28 lit. Gal.)	34 lit. (6.25 Gal.)
5	1:4:8	0.150 (4.8 C.ft.)	0.280 (9.6 C.ft.)	-- --	45 lit. (10 Gal.)

TABLE – B

No	Aggregate	Approx. quantity of surface water in Lit / Cu.m.
----	-----------	--



1	Very wet sand.	120
2	Moderately wet sand.	80
3	Moist sand.	40
4	Moist gravel or crushed sock. Coarser the aggregate, lesser the water it will carry.	20 to 40

TABLE – C

No.	Type of Work	<u>SLUMPS</u>	
		When vibrated	When not vibrated
1.	Mass concrete in R.C.C. foundation footings.	2.5 cms. (1")	5 cms. (2")
2.	Beams, slabs, columns with simple reinforcement.	2.5 cms. to 5 cms. (1" to 2")	5 cms. to 10 cms. (2" to 4")
3.	Thin sections with congested reinforcement.	5 cms. to 10 cms. (2" to 4")	10 cms. to 15 cms. (4" to 6")

Note: Should conditions governing slump and workability changed pointing to advisability of an increased slump, this shall only be done by decreasing the amount of aggregate and not by increasing the amount of water.

A) WEIGH-BATCHING BASIS i.e. (DESIGN MIX CONCRETE):-

Workmanship for design mix concrete shall be carried out in accordance with I.S. 4562000 and any other I.S. code is applicable.

BRICK AND STONE MASONRY

General :

All brick work should be carried out as shown on the drawings with setbacks, projections, cuttings, toothings, etc. Wherever the proportion of cement mortar has not been specifically mentioned, cement mortar in the proportion of 1:6 shall be used. Flat bricks arches shall be provided wherever required without any extra cost. Brick work shall be kept wet while in progress, till mortar has properly set. On holidays or when work is topped, top of all unfinished masonry shall be kept wet. Should the mortar become dry, white or powdery, for want of curing work shall be pulled down and rebuilt at the Contractor's expenses.

Brick Work 1st Class:

Bricks shall be thoroughly cleaned, well wetted and soaked for at least twelve hours in fresh water before being used on the work. Bricks shall be of locally, available best quality.



English bond shall be used throughout in walling. A good bond shall be maintained throughout the work, both laterally and transversely. In walling, the courses shall be kept perfectly horizontal and in plumb with the frogs facing upwards. Vertical joints shall not exceed 10 mm. thickness and shall be full of mortar. No broken bricks shall be used except as closers. After day's work all joints shall be raked to 12 mm. depth to provide for proper key to plastering.

Mortar used shall be as specified in respective items and every third course of brick work shall be flushed with mortar grout.

Whole of the masonry work shall be brought up at one uniform level throughout the structure; but where breaks are unavoidable, joints shall be made in good long steps. All junctions of walls and cross walls shall be carefully bounded into the main walls. The rate of laying masonry may be up to a height of 60 cm. per day if cement mortar is used and 45 cm. per day if lime mortar is used. Greater heights may be built only if permitted by the Architect.

During rains, the work shall be carefully covered to prevent mortar from being washed away. Should any mortar or cement be washed away, the works shall be removed and rebuilt at the Contractor's expenses.

Bricks Work 2nd Class:

Shall be similar to 1st class brick work except that 2nd class bricks shall be used and joints shall be 10 mm. to 12 mm. thick.

Half Brick Masonry :

Shall be set in cement mortar as specified. Hoop iron bands of 2.5 cm. x 0.16 (1" x 1/16") shall be embedded in every fourth course with thick mortar band or 2 Nos. 6 mm. (1/4") dia.

bars shall be used in every sixth course otherwise as specified under item.

RUBBLE MASONRY

General :

Stones shall be of the kind specified in the item and shall be from an approved quarry. Stones shall be well wetted before laying in position. The mortar shall be as specified in the item. Face stone shall not be less than in breadth than in height, it shall also tail into the work more than its height. Jambs of doors, windows and openings shall be formed with quoins. In case of battered walls, the courses on battered surface shall be at right angle to the batter.

Through stones or headers shall be laid in every course at a distance not exceeding 2 meters part and shall be staggered. They shall be in one piece for walls up to 1.5-meter width and shall be lap jointed in case of wall having thickness more than half meter. The face area of each header shall not be less than 0.50 sqm. 1:2:4 cement concrete may also be allowed where good length headers are not available. Headers shall be marked with oil paint for ready identification.

Height of quoins shall be same as that of the course. Length of quoins shall be 0.50 m. and shall be laid header and stretcher alternatively. Faces of quoins shall be fair dressed. No quoins stones shall be less than 0.30 cum. In content. Joints of masonry shall be raked out and unless otherwise stated, shall be raised cement pointed by using cement mortar



1:1 to all exposed surfaces. All masonry work shall be well watered for a period of seven days.

a) **Coursed Rubble Masonry – First Sort** :

Height of course shall not be less than 15 cm. and all courses shall be of uniform height. All stones in the course shall be of same height. In no case height of course shall be more than any of the course below it. Bed and sides shall be hammer or chisel dressed back from the face 75 mm. and 35 mm. respectively.

Faces of stones shall be hammer dressed and bushing shall not be more than 35 mm. Thickness of joints shall not be more than 10 mm. Stones shall break joints at least half the height of the course. Work on interior face shall be precisely the same, as on exterior face.

Quoins shall be at least 0.5 m. long laid square on their beds and shall be fair dressed to a depth of at least 10 cm.

b) **Uncoursed Rubble Masonry** :

Stones shall be hammer dressed. Nearly fifty per cent of stones shall not be less than 0.30 cum. in content each, and twenty-five per cent of stone shall tail back in masonry by 40 cm. or more. Stones shall be so arranged as to break joints as much as possible.

Long vertical joints shall be carefully avoided. Thickness of joints shall in no case exceed 12 mm.

Pillar offsets shall be properly dressed with hammer or chisel to form proper angle. Stones used for the backing shall be of fairly large size.

c) **Random Rubble Masonry – First Sort** :

Stones shall be roughly chisel dressed. They shall be solidly bedded in mortar. Height of stone shall not be more than width of face or length of tail. Stones shall be of equal size and so arranged as to break joints as much as possible, avoiding long lines of horizontal or vertical joints. Quoins shall be same as described in Coursed Rubble Masonry – 1st Sort. All stones shall be carefully fitted. Thickness of face joint shall be not exceeded 25 mm. Edges of stones shall be chisel dressed for fitting in position properly.

WOOD WORK

Timber used shall conform to specifications described under Materials, Doors, Windows, Ventilators, walls, Paneling, False Ceiling, etc., shall be in accordance with Architect's drawing in every detail and all joiner's work shall be accurately set out, framed and finished in a proper workman-like manner, frames of doors, windows and ventilators etc. and shutter styles and rails shall be best solid teak of quality specified in the schedule of quantities. The scantlings shall be accurately planed smooth, rebates, rounding and



mouldings shall be made as shown on the drawings, patching or plugging of any kind shall not be allowed. Joints shall be simple, neat and strong. Framed joints shall be coated with suitable adhesive like glue or synthetic resin before the frames are put together. All mortice and tenon joints shall be fit and fully and accurately without wedging on filling. The joints shall be pinned with hard wood or bamboo pins of 10 mm. to 12 mm. dia. or rust resisting star shaped metal pins 8 mm. after the frames are put together and pressed in position by means of press. The frames are put together and pressed in progress of work by suitable boxing. All portions of timber abutting against or embedded in masonry or concrete shall be treated against termites by giving a coat of any approved wood preservative.

Unless otherwise specified all doors, frames shall have six M.S. flat holdfasts and window frames shall have four holdfasts shall be provided to the ventilators, if directed. Size of holdfasts shall be 30 mm. x 40 mm. x 6 mm. M.S. flat bent to shape worth fish tail end and it shall be fixed to frame with sufficient number of screws as directed. When door / window frames are to be fixed to R.C.C. column or R.C.C. wall, holdfasts shall be substituted by suitable arrangements such as coach crews, rawl bolts etc., to secure frames to R.C.C. column or R.C.C. wall as directed by the Architect.

Frames and shutter shall not be painted or erected before being approved by Architect.

Paneled Shutter :

Panels shall be of pattern and size as shown on the drawings or as directed by Architect. Solid teak wood panels shall be in one piece wherever possible. Where two or more pieces are permitted, they shall be of equal width. Panels shall be framed into grooves made in styles and rails to the full depth of groove and faces shall be closely fitted to sides of groove.

Where panels specified are block board, it shall be solid core with teak internal lipping and of approved make.

Partly paneled and partly glazed shutter shall be similar to paneled shutters except that such parts as are directed shall be glazed with plain or ground glass as specified. Styles and rails shall be rebated 12 mm. to receive glass. Sash bars shall be moulded and rebated and mitered on sides to receive the glass which shall be fixed with putty and beads.

Hardware Fittings :

Unless otherwise specified all hardware, fittings and fixtures shall be supplied by the employer free of charge. However, the cost of fixing fittings shall be included in the rate quoted. The fixing shall be done in the best workman-like manner in accordance with the manufactures specifications. The Contractor shall be held responsible for working of all moving parts dependent on proper fixing. He will also be responsible for any breakage due to negligence during fixing or lack of protection before the building is handed over. The Contractor shall also take delivery of all hardware fittings etc., as and when supplied and arrange for safe storage etc.

Hardware required for fixing false ceiling, wall paneling etc., shall be arranged by the Contractor at his cost. Apart from the hardware fittings required for the joinery items, the Contractor shall have to fix all other items of hardware fittings to be supplied by the



employer viz. coat / picture hooks, numerical, letters to denote buildings, hanging rods etc., as directed by the Architects.

Painting and polishing of wood work shall be as per specifications under respective heads.

Flush Doors :

All flush doors shall be solid core unless otherwise specified. It shall conform to the relevant specifications of I.S. 2202 and shall be obtained from approved manufactures. The finished thickness of the shutter shall be mentioned in the items. Face veneers shall be of the pattern and colour approved by the Architect and an approved sample shall be deposited with the Architect for reference.

The solid core shall be wood laminae prepared from battens of well-seasoned and treated good quality wood having straight grains. The battens shall be of uniform size of about 2.5 cm. width. These shall be properly glued and machine pressed together, with grains of each piece reversed from that of adjoining one. The longitudinal joints of the battens shall be staggered and no piece shall be less than 50 cm. in length. Alternatively, the core shall be of solid teak particle board. Edges of the core shall be lipped internally with 1st Class teak wood battens of 4 cm. (1.5") minimum depth, glued and machine pressed along with the core.

The core surface shall then have two or three veneers firmly glued on each face. The first veneer (called cross band) shall be laid with its grains at right angles to those of the core and the second and the third veneers with their grains parallel to those of the core. The under veneers shall be of good quality, durable and well-seasoned wood. The face veneers shall be of minimum 1 mm. thickness and of well-matched and seasoned 1st class teak, laid along with grains of the core battens. The combined thickness of all the veneers on each face shall not be less than 4 mm. Thermosetting synthetic resin conforming to I.S. 303 or moisture-proof plywood grade MPF.I. shall be used in manufacture. In addition to internal lipping all doors shall have external lipping all round.

STEEL DOORS, WINDOWS, VENTILATORS ROLLING SHUTTER, M.S. GRILLES ETC.

Steel used in the manufacture of rolled steel sections shall not have more than 0.060 per cent of Sulphur and 0.065 per cent of phosphorus. The carbon content shall not exceed 0.30 per cent and shall be of weldable quality. In all other respects, the rolled steel sections shall conform to I.S. 226-1955 and I.S. 1977-1962.

Frames shall be square and flat. Both the fixed and openable frames shall be constructed of sections which have been cut to length, mitred and electrically welded at corners. Subdividing bar units shall be tenoned and rivetted into the frames. All frames shall have the corners welded to a true right angle and welds shall be neatly cleaned off. Couplings, mouldings and weather bar shall be provided as directed by the Architects.

Outer frames shall be provided with fixing holes centrally in the web of the sections and fixing screws and lugs shall be used for fixing the frame to masonry. Mastic cement shall be used for making the joints watertight.



Hinges shall be strong projecting type. If directed friction type hinges shall be used in which case windows shall not be fitted with peg stays.

Projecting type hinged shutter shall be fitted with bronze or brass peg stays, 30 cm. long with peg and brackets welded / riveted to the frame or as stated under item.

All windows shall be provided with handles of brass or bronze or otherwise as stated under them.

Top hung ventilators shall be fixed with plain hinges rivetted / welded to the fixed frame. A brass or bronze peg stay 30 cm. long as in windows shall be provided or as stated under item.

Center hung ventilators shall be hung on two pairs of brass or leaded tin bronze cup pivots rivetted to the inner and outer frames of the ventilators to permit the ventilators to swing through an angle of approximately 85. The opening position of the ventilator shall be so balanced to keep it open at any desired angle under normal weather conditions. A bronze spring catch shall be fitted in the center of the top bar of the ventilator for the operation of the ventilator. This spring catch shall be secured to the frame with brass screws and shall close into a mild steel malleable iron catch plate rivetted or welded to outside of the outer ventilator frame bar. A brass cord pulley wheel in mild steel or malleable iron brackets shall be provided along with card eye.

The windows and ventilators shall be painted. All the steel surfaces shall be thoroughly cleaned free of rust, scale or dirt and mill scale by picking or phosphating and before erection painted with one coat of approved primer and after erection painted with two finishing coats of synthetic enamel paint of approved shade and quality.

Glazing of specified thickness shall be provided on the outside of frames and unless otherwise specified, metal beading of approved shape, and section shall be used for fixing glasses. Special metal sash putty of approved make shall be used, if directed.

Rolling Shutters:

Shall be of approved manufacture suitable for fixing in the position ordered i.e. outside, inside, on or below lintel or between jambs. Shutters up to 12 sqm. (130 Sq.ft.) in area shall be manually operated or Push Up type while bigger sizes shall be of reduction gear type mechanically operated chain or handles.

These shall be consisting of 8 gauges or as specified with 75 mm. (3") M.S. laths of best quality mild steel strips machine rolled and straightened with an effective bridge depth of 16 mm. (5/8") and shall have convex corrugation. These shall be interlocked together throughout their entire length with end locks. These shall be mounted on specially designed pipe shaft.

The spring shall be of approved make coiled type. These shall be manufacture from tested high tensile spring steel wire or strip of adequate strength to balance the shutters in positions. The spring pipe, shaft etc., shall be supported on strong M.S. or malleable cast iron brackets.

Both the side guides and bottom rail shall be jointless and of single piece of pressed steel.

Top cover of shaft, spring etc., shall be of the same material as that of lath.

For rolling shutter with wicket-gate, night latch shall be provided free of cost.

The shutter and cover etc., shall be painted with one coat of anti-corrosive paint and two coats of synthetic enamel paint of approved quality and shade.

Collapsible Steel Gate:

It shall consist of vertical double channels at 10 cm. centers. The sizes of channels T-Section for top and bottom shall be as approved by the Architects. The gate shall be provided with necessary bolts, nuts, locking arrangements, stoppers and brass handles on both sides. The gate shall be painted with one coat of anti-corrosive paint before erection and two coats of synthetic enamel paint of approved quality and shade.

Wrought Iron Grilles:

Grilles shall be manufactured as per drawings and the welded joints shall be smooth. The grilles shall be painted with one coat of anti-corrosive paint before fixing and two coats of synthetic enamel paint of approved quality and shade.

Aluminum Doors, Windows, Ventilators & Partitions etc.:

These shall be obtained from approved and established manufactures and shall be of Aluminum alloy conforming to I.S. 733 and sections shall generally conform to I.S. 1948. These shall be fabricated as per the details drawings,

Frames for windows, ventilators etc., shall be square and flat. Both fixed and openable frames shall be constructed of section which have been cut to length, mitred and welded at corners. Sub-dividing bars shall be tenoned and rivetted into the frames. All frames shall have corners welded to a true right angle. For side hung shutters, hinges shall normally be of projecting type made of Aluminum alloy and rivetted / welded to frames. Handles, peg stays etc., or approved quality Aluminum or its alloy conforming to IS Specifications.

All types of shutters shall be fabricated, supplied and fixed as specified in the IS:1948. The rate shall include supplying and fixing all fittings and fixtures required for proper and safe operation.

The doors shall be fabricated by using standard aluminum alloy extruded sections as specified in IS:1948. The rate shall include supplying and fixing all fittings and fixtures including approved locking arrangement as directed.

All aluminum fabricated work shall be anodized to the British Standard 1616:1961 to give an anodized film of 25 micron.

The Contractor shall take to stack the fabricated frames etc., on site under cover. They shall be handled with care, stacked on edge on level bearers and supported evenly. Before erecting, the frames coming in contact with concrete, masonry, plaster of dissimilar metals shall be coated with a coat of Zinc Chromate conforming to IS:104-1950. The Contractor shall cover all anodized finish work with a thick layer of clear transparent lacquer based on methacrylate or cellulose butyrate to protect the surface from wet cement during installation. This coating shall remove on completion. Before handing over, the aluminum work shall be washed with mild solution of non-alkali soap and water.

Glazing: Glazing shall be approved especially quality glass of specified thickness and unless otherwise directed it shall be provided the exterior with metal beading.

FLOORING, SKIRTING, DADO AND STONE VENEERING

All flooring, skirting, dado and stone veneering etc., shall be executed strictly as per relevant IS Specification and in workman-like manner.

Indian Patent Stone:

Selection of materials, method of mixing, placing and compacting shall generally conform to the specifications under plain and reinforced cement concrete described earlier. A stiff mix consistent with workability shall be used.

Preparation of Surface:

Before the operation for laying topping is started the surface of base concrete shall be thoroughly cleaned of all dirt, loose particles coked mortar droppings and laitance if any, by scrubbing with coir or steel wire brush. Where the concrete has hardened so much that roughening of surface by wire brush is not possible, the surface shall have roughened by chipping or hacking at close intervals. The surface shall then be cleaned with water and kept wet for 12 hours and surplus water shall be removed by mopping before the topping is laid.

Laying:

The screed strips shall be fixed over the base concrete dividing it into suitable panels. Before placing the concrete for topping, neat cement slurry shall be thoroughly brushed into the prepared surface of the base concrete just ahead of the finish. Concrete of specified proportion and thickness shall be laid in alternate panels to required level and slope and thoroughly tamped.

Finishing the Surface:

After the concrete has been fully compacted it shall be finished by troweling or floating with neat cement rendering. Finishing operations shall start shortly after the compaction of concrete and the surface shall be troweled three times at intervals so as to produce a uniform and hard surface. The satisfactory resistance of floor to wear depends largely upon the care with troweling is carried out. The time intervals allowed between successive troweling is very important. Immediately after placing cement rendering, only just sufficient troweling shall be done to give a level surface. Excessive troweling in the earlier stages shall be avoided as this tends to bring a layer rich in cement to the surface. Sometime, after the first troweling, the duration depending upon the temperature, atmospheric conditions and the rate of the set of cement used, the surface shall be re-troweled to close any pores in the surface and to bring to surface and to scrape off any excess water in concrete or laitance. No dry cement shall be used directly on the surface to absorb moistures or to stiffen the mix. The final troweling shall be done well before the concrete has become too hard but at such time that considerable pressure is required to make any impression on the surface.

If directed by the Architect, approved mineral pigment shall be added to the rendering to give desired colour and shade to the flooring at no extra cost.

When instead of 1:2:3 or 1:2.5:3.5 mix, 1:2:4 is specified the topping shall be rendered with 1:1 cement mortar with a suitable mineral pigment, if directed, instead of cement only. If specified in the Schedule of Quantities, the flooring shall be machine polished as per the Architect's instructions.

Wherever the patent stone flooring is used as finishing on roof the joints shall be filled with an approved bitumastic filler in workman like manner.

Ironite Topping:

Instead of finishing the top with rendering coat of 1:1 cement mortar, the top shall be finished with 12 mm. thick ironite topping. Unless otherwise specified, one part of ironite and four parts of ordinary cement by weight shall be mixed dry thoroughly. This dry mixture shall be mixed with stone grit 6 mm. (1/4") and down size or as otherwise directed in the ratio of 1:2 by volume and well turned over. Just enough water shall be added to this dry mix and mixed thoroughly well and laid to uniform thickness of 12 mm. and compacted. After initial set has started the surface shall be finished as directed.

Plain and Coloured Cement Tiles, Marble Mosaic and Terrazzo Tiles Flooring:

The tiles shall conform to IS : 1237 having the colour approved the Architect and the rate shall include provision of border tiles and tiles of different colours in pattern if directed. The mosaic topping of lighter shade tiles shall be made of White Cement with an approved shade pigment and neutral shade shall be of Grey cement with an approved shade pigment. The type of tiles shall be as specified in respective items.

The sub-grade shall be thoroughly wetted after cleaning of all dirt, laitance, and loose material. A bed of lime mortar consisting of one part of lime and two parts of sand shall be laid and properly leveled to an average thickness of 25 mm. and the surface shall be kept slightly rough to form a satisfactory key for tiles. Neat cement paste of honeylike consistency shall be spread over mortar bed, over such area at a time as would accommodate about 20 tiles. Tiles shall be soaked in water for 15 minutes and allowed to dry for the same duration. Tiles shall then be fixed with a thin coat of cement paste on back of each tile and then each tile being gently tapped with a wooden mallet till it is properly bedded and in level with adjoining tiles. Joints shall be fine and as imperceptible as possible.

After tiles have been laid in a room or a day's fixing work is completed, surplus cement grout that may have come out of the joints may be wiped off gently and joints cleaned. A

thin slurry of coloured cement matching to the colour of tiles shall be spread over it and rubbed so as to seal even a thinnest joint between the tiles and make it impervious and the flooring cured for 7 days. The tiles shall be polished and finished according to IS:1443.

Dado, Skirting and Risers:

Tiles shall conform to IS:1237 and shall be of approved design. The tiles shall be fixed near cement grout on a blacking coat consisting of 1:4 cement sand plaster of 15 mm. thick. The top and bottom junctions of tiles shall be rounded off neatly as directed. The joints shall be filled with matching shade coloured cement slurry. The surface shall be kept wet for 7 days and then polished with carborundum stone to obtain smooth surface and fine polish.

Shahabad / Tandur / Kotah / Cuddappa / Granite / Marble Stone Flooring :

The flooring shall be either with rough stone or machine cut and machine polished as specified in respective items and shall be of specified thickness and of approved quality and

size, free from cracks and flakes and shall be uniform in colour with straight edges. The sides of machine cut and machine polished stone shall have perfect right angles and surface smooth. The stone slabs shall be laid and finished as described under plain cement or colour cement tiles on a bedding of 1:2 lime mortar 25 mm. (Average) thickness. The finished stone surface thus laid shall then be polished to the required degree as approved by the Architect.

In Dado, Skirting, Risers etc.:

Stone slabs shall be laid on backing plaster of cement mortar 1:4 of 15 mm. to 20 mm. thick and finished as described under plain and coloured cement tile dado.

Marble mosaic / Terrazzo in situ work in flooring, dado, skirting etc.:

The terrazzo / mosaic finish shall be laid on an under layer of thickness as specified in the respective items. The topping shall consist of a layer of marble chips of selected sizes, colour and design approved by Architect, mixed with cement with desired shade of pigment.

For lighter shade mosaic. terrazzo white cement shall be used and for neutral shade, grey cement shall be used. The proportion of terrazzo mix shall be three parts of cement one part of marble powder by weight. For every part of cement marble powder mix, the proportion of marble aggregate by volume shall be 1.5 parts unless otherwise specified.

The topping shall be mixed and laid in panels as described in IS:2114 and as per decorative designs prepared by Architects. The dividing strips of panels shall be Aluminum or as specified in the Schedule of Quantities. It shall be polished as specified in IS: 2114.

Broken Mosaic Flooring:

Broken mosaic finish shall be laid on an underlayer of thickness as specified in the item.

Pieces of mosaic tiles shall be obtained from broken marble mosaic tiles of approved shade conforming to IS:1257. The sizes of pieces shall be suitable to obtain the desired pattern of flooring as shown on the drawings or as approved by Architect.

Broken pieces shall be thoroughly wetted before fixing them. Ordinary or coloured cement grout shall be spread on the bedding. Mosaic tile pieces shall be fixed piece by piece to the desired pattern. The flooring shall be laid to correct level and slopes and compacted by straight screed tamper. The grout shall cream up to the surface. The junctions of the flooring and the wall shall be rounded and the flooring shall be extended along the wall to about 15 cm. (6"). After the day's work, the surplus cement grout that may have come out of the joints shall be cleaned off. The flooring shall be cured for seven days and then polished with a machine as stipulated in IS:1443.

Broken China Mosaic:

Broken China Mosaic flooring shall be exactly as per broken mosaic tile flooring except that the broken pieces shall be of China of approved colour and manufacturer and the floor shall not be polished.

Marble Flooring:

Marble slabs shall be of the best Indian marble of White or other approved colour as specified in the item. They shall be hard, dense, uniform and homogeneous in texture. They shall have even crystalline grain and free from defects and cracks. The surface shall be machine polished to an even and perfectly plane surface and edges machine cut true to square. The rear face shall be rough enough to provide a key for the mortar.

No slab thinner than the specified thickness at its thinnest part. The sizes of the slabs shall be as specified in the respective items.

The slabs shall be paid as described under mosaic tile flooring in every respect.

White Glazed / Ceramic Tiles / Vitrified Tiles in Flooring and Dado:

White Glazed Tiles from an approved manufacturer conforming to IS:777 shall be used. They shall be of specified size and thickness. All specials viz. coves, internal and external angles, corners, beads etc., shall be used wherever directed. Underlayer of specified thickness and mortar of stipulated proportion shall be laid as described in marble mosaic flooring. Tiles shall be washed clean and set in cement grout and each tile being gently tapped with a wooden mallet till it is properly bedded and in level with the adjoining tiles. The joints shall be kept as thin as possible and in straight lines or to suit the required pattern. After the tiles have been laid, surplus cement grout shall be cleaned off.

The joints shall be cleaned off the grey cement grout with a wire brush or trowel to a depth of 5 mm. (3/16") and all dust and loose mortar removed. Joints shall then be flush pointed with white cement. The floor shall then be kept wet for seven days. After curing, the surface shall be washed with mild hydrochloric acid and clean water. The finished floor shall not sound hollow when tapped with a wooden mallet.

PLASTERING

Scaffolding:

Scaffolding for carrying out plastering work shall be double steel scaffolding having two sets of vertical supports so that the scaffolding is independent of the walls.

Preparation of surface:

All putlog holes in brick work and junction between concrete and brick work shall be properly filled in advance. Joints in brick work shall be raked about 10 mm. if not raked out while constructing brick masonry work and concrete surface hacked to provide the grip to the plaster, if not hacked earlier projecting burns of mortar formed due to gaps at joints in shuttering shall be removed.

The surface shall be scrubbed clean with wire brush / coir brush to removed dirt, dust etc., and the surface thoroughly washed with clean water to remove efflorescence, grease and oil etc., and shall be kept wet for a minimum of six hours before application of plaster.

Neeru Plaster:

Cement mortar of specified proportion and thickness shall be prepared in small batches and applied to the wall surface / ceiling. The ensure proper thickness, gauged patches shall be

made at 1.5 to 2 m. apart and the surface plastered true to line, level and plumb taking special care to finish jambs of windows, doors, wall returns, corners, junctions etc. A thin layer of neeru shall then be applied and rubbed into surface and finished by means of trowel until the surface is even and smooth. The surface shall be kept moist for seven days and then given a coat of white wash.

Sand-faced Plaster:

The surface shall be prepared as above.

The coat of cement mortar in proportion of 1:4 or as specified, shall be applied uniformly all over the surface to a thickness of 12 mm. and finished true to level and line and keys shall formed on the surface. The surface shall be kept moist till the finishing coat is applied.

The finishing coat shall be applied a day or two after. The proportion of mortar for finishing coat shall be one part of cement and three parts of selected, well graded and washed sand, or as specified under item and it shall be applied in a uniform thickness of 6 mm. (1/4").

The surface shall be tapped to uniform grained texture by using sponge pads as directed. Curing shall start after 24 hours and the surface kept wet for seven days.

Rough Cast Plaster:

Except for the finishing coat the surface shall be prepared and base coat of plaster applied as under sand-faced plaster.

Finishing coat mortar shall be in proportion of one part of cement and one part of specially selected and graded sand and one part of gravel of 3 to 6 mm. size. It shall be flung upon the first coat with large trowel to form an even and decorative coat. The work shall generally conform to clause 16.5 of IS:1661-1960. The thickness of the coat shall be about 12 mm. (1/2"). It shall be cured for seven days.

Rough coat plaster with colour finish:

This finish shall be similar to Rough cast plaster above except a high-grade mineral pigment of approved shade shall be mixed with white cement instead of ordinary grey cement while preparing the mortar.

Water-proofing Treatment :

Unless otherwise specified, the Contractor shall carry out waterproofing treatment of basements, terrace and water retaining structures through reputed firms having specialization in the line and approved by the Architects. The Contractor shall also furnish

full details of such treatment to the Architects and provide all information / proof etc., regarding the effectiveness of the treatment when called upon to do so. All such treatment shall have to be guaranteed in the form approved by the Employer for a minimum period of ten years. Any defects / leakages noticed during the guarantee period shall have to be rectified free of cost by the Contractor including reinstating the surface to its original condition and finish.

Water-proofing of sunk portions of floor slabs for baths, W.C. and kitchen moories etc., in residential buildings, unless otherwise specified, shall be done as specified in the schedule and shall generally comprise of :

- a) A coat of hot bitumen, min. 6 mm. thick screened with stone grit.
- b) Min. 20 mm. thick cement plaster in cement mortar 1:3 with approved water-proofing cement compound as per manufactures specifications. The plaster shall be cured by pounding for seven days.

The rate for the above treatment shall include drying and cleaning surfaces free of dust etc. and wiping with kerosene before application of bitumen. The vertical faces and returns shall also be treated similarly. The actual area treated including vertical faces and returns shall be measured and paid for. The work should be done in such a way that the finished flooring in bath has a minimum slope of 20 to 25 mm.

PAINTING General:

Wherever scaffolding is necessary, it shall be double scaffolding.

The surface shall be thoroughly brushed free from mortar droppings and foreign matter. All steel work shall be cleaned of loose rust, mill scales etc. so as to expose the original surface. All broken edges, cracks, loose plaster and wavy surface shall be brought up either by patch plaster work or by plaster of paris.

All materials viz., dry distemper, oil bound distemper, oil paint, flat oil paint, synthetic enamel paint, plastic emulsion paint, cement primer, red lead and other primers and metallic paints shall conform to respective I.S. specifications and shall be obtained from approved manufactures. All paints shall be brought on site in sealed thins in ready mixed form and shall be applied direct with the addition of thinner, if recommended by the manufacturers.

White Washing:

White was shall be prepared from lime slaked on spot, mixed and stirred with sufficient water to make a thin cream. This shall be allowed to stand for 24 hours and shall be screened through clean cloth. Four kg. gum dissolved in hot water shall be added to each cubic meter of the cream (115 gm. per cft.).

Blue shall be added to give required whiteness. The approximate quantity of water to be added in making cream shall be five liters per kg. of lime.

White wash shall be applied in specified coats by using flat brushes or spray pumps. Each coat shall be allowed to dry before next coat is applied. If additional coats than what have been specified, are necessary to obtain uniform and smooth finish, it shall be given at no extra cost.

The finished dry surface shall not show any signs of cracking and peeling nor shall it come off readily on the hand when rubbed.

If directed by the Architects one coat of chalk and glue shall be applied before application of white / colour wash at no extra cost.

ColourWash:

Colour wash shall be prepared by adding mineral colours not affected by lime to white wash. No colour wash shall be done until a sample of the colour wash to the required tint or shade has been got approved from the Architects.
Colour wash shall be applied as specified under white wash.

Dry Distemper:

Shade shall be got approved from the Architects before application of distemper.

The surface shall be prepared as specified earlier. A primer coat using approved primer or sizing shall be applied. Distemper prepared as per manufacturer's directions shall be applied and each coat shall be allowed to dry before subsequent coat is applied. The finished surface shall be free from chalking when rubbed, even uniform and shall show not brush marks. If additional coats are necessary, they shall be given at no extra cost.

Oil Bound Distemper:

The surface shall be prepared as specified above. A primer coat of either cement primer or any approved distemper primer shall be applied.

After the primer coat has dried, the surface shall be lightly sand papered and dusted to make to smooth to receive distemper.

Distemper shall be prepared as per the directions of the manufacturer and conforming to shade approved. It shall be applied in specified coats, taking care to allow for drying of each coat before subsequent coats are applied.

Water-proof Cement Paint / Sand-tex matt Paint:

The surface shall be prepared as specified above and thoroughly wetted with clean water before water-proof cement paint is applied.

The paint shall be prepared strictly as per manufacturers specifications and in such quantities as can be used up in an hour of its mixing, as otherwise the mixture will set and thicken, affecting flow and finish.

The paint thus prepared shall be applied on clean and wetted surface with brush or spraying machine. The solution shall be kept stirred during the period of application. It shall be applied on the surface which is on the shady side of the building so that the direct heat of the sun on the surface is avoided. The completed surface shall be watered after the days work. Number of coats shall be specified in the item.

Painting – Oil / Enamel / Plastic Emulsion etc.:

Ready mixed oil paint, flat oil paint, plastic emulsion paint, ready mixed synthetic enamel paint, etc., shall be brought in original containers and in sealed tins. If for any reason thinner is necessary, the brand and quantity of thinner recommended by the manufacturer or as instructed by the Architect shall be used. The surface shall be prepared as specified above and a coat of approved primer shall be applied. After 24 hours drying approved or specified quality paint shall be applied evenly and smoothly. A filler putty coating may be given to give a smooth finish. Each coat shall be allowed to dry out thoroughly and then lightly rubbed down with sand paper and cleaned of dust before the next coat is applied. Number of coats shall be as specified in the item and if the finish of the surface is not uniform, additional coats as required shall be applied to get good and uniform finish at no extra cost. After completion no hair marks from the brush or clogging of paint puddles in the corners of panels, angles or mouldings etc., shall be left on the work. The glass panes, floor etc. shall be cleaned of stains.

When the final coat is applied, if directed, the surface shall be rolled with a roller or if directed, it shall be stippled with a stippling brush.

POLISHING AND VARNISHING

French Polishing:

French spirit polish shall be of an approved make conforming to IS:348. If it has to be prepared on site, the polish shall be made by dissolving 0.7 kg. of best shellac in 4.5 liters of methylated spirit without heating. To obtain required shade pigment may be added and mixed.

Surface shall be cleaned. All unevenness shall be rubbed down smooth with sand paper and well dusted. Knots, if visible, shall be covered with a preparation of red lead and glue. Resinous or loose knots and gaps shall be filled with season timber pieces and make level with rest of the surface. Holes and indentations on surface shall be filled with putty made of whiting and linseed oil. Surface shall be given a coat of filler made of 2.25 kg. of whiting in 1.5 liter of methylated spirit. When it dries, surface shall again be rubbed down perfectly smooth with sand paper and wiped clean.

Piece of clean fine cotton cloth and cotton wool made into shape of pad shall be used to apply polish. The pad shall be moistened with polish and rubbed hard on the surface applying the polish sparingly but uniformly and completely over the entire surface. It shall be allowed to dry and another coat applied in the same way. To give finishing coat, the pad shall be covered with a fresh piece of clean fine cotton cloth, slightly dampened with methylated spirit and rubbed lightly and quickly with a circular motion, till the finish surface attains uniform texture and high gloss.

Wax Polishing :

Wax polish shall either be prepared on site or obtained readymade from market. Polish made on the site shall be prepared from a mixture of pure bee's wax, linseed oil, turpentine oil and varnish in the ratio of 2:1.5:1:½ by weight. The bees wax and the boiled linseed oil shall be heated over a slow fire. When the wax is completely dissolved the mixture shall be cooled till it is just warm, and turpentine oil and varnish added to it in the required proportions and the entire mixture is well stirred.

Surface shall be prepared as described under French polishing except that the final rubbing shall be done with sand paper which has been slightly moistened with linseed oil.

Mixture or polish shall be applied evenly, with a clean cloth pad in such a way that no blank patches are left and rubbed continuously for half an hour. When the surface is quite dry a second coat shall be applied in the same manner and rubbed continuously for an hour or until the surface is dry. Final coat shall then be applied and rubbed for two hours or more if necessary, until the surface has assumed a uniform gloss and is quite dry showing no sign of sickness when touched. Gloss of the polish depends on the amount of rubbing, therefore rubbing must be continuous and with uniform pressure and frequent change in direction.

Varnishing :

Surface shall be prepared as described above. After preparation of surface, two coats of clean boiled linseed oil shall be applied at sufficient interval of time. After the linseed oil has dried two coats of varnish obtained from approved manufacturer shall be applied at sufficient interval of time. If the surface fails to produce the required gloss an additional coat shall be applied without any extra cost.

GENERAL DEVELOPMENT AND ROAD WORK

EXCAVATION	:	As in Section C
FILLING	:	As in Section C
DRY RUBBLE PACKING	:	As in Section C

Dry Rubble Pitching :

The pitching shall consist of large stones, regular in shape, as far as possible, and no stone shall be less than 20 cm. x 20 cm. on face and depth shall be as specified in the item. The edges of the stone shall be dressed even and regular by hammer and shall be laid regularly and evenly breaking joint as much as possible and shall be beaten down with heavy hammer so as to be embedded into the earth. The interstices between the stones shall be carefully filled in with stone chips, closely and firmly packed and well driven with hammer. Loose stone in packing shall on no account be allowed. The entire surface shall be thoroughly rammed, set in place and made compact with a log hammer so that the surface of entire pitching when completed shall be flat and even.

Water Bound Macadam :

6 cm. to 7.5 cm. size hand broken metal shall be spread over the prepared base to a thickness of 12 cm. The metal layer shall then be rolled and compacted by an 8 to 10-ton power roller. The thickness of the compacted layer after completing all the operations described below shall not be less than 7.5 cm.

Rolling shall start from edge of road and proceed towards the crown in longitudinal strips overlapping on successive strips by at least one half the width of the rear wheel of the

roller. the operation shall continue till no visible settlement of the metal or movement under the roller is observed. The gradient and camber shall be checked from time to time by means of level stakes, strings camber board etc. Any depression or hump shall be corrected by removing completely the metal layer there at and rolling the same satisfactorily till refusal.

After the dry rolling is completed either murum or stone dust, grit or sand shall be spread. Moderate sprinkling of water and rolling shall be continued and stone dust shall again be spread if required till all voids are completely filled and movement of metal under the wheel ceases. If there is excess powder the same shall be removed by light brooming. The surface shall be checked for camber etc. The unevenness or undulations shall be rectified as required. The whole surface shall be then watered and extra powder added if required, brushed and rolled to obtain mosaic surface. This surface shall be maintained till an upper layer is laid.

The rate of spreading either hard core or earth shall not be less than 0.3 cum. to 0.35 cum. per 10 sqm. area. The first layer of either murum / stone / grit / sand shall not be spread over a wet or watered metal layer.

FULL – GROUT

Spreading of Metal :

2.5 cm. to 4 cm. size stone metal shall be spread to a loose thickness of 10 cm. and compacted to a thickness of about 7.5 cm. by 8-ton power roller.

Applied Bitumen:

Bitumen 30/40 penetration of approved manufacturer, heated to a temperature of 200 C. (400 F) shall be applied hot by means of a pressure distributor or hand spray at the rate of 65 kg. / 10 sqm.

Blinding the Surface:

Immediately following the application of bitumen and while it is still hot, key aggregate 12 mm. size shall be evenly spread at the rate of 0.2 cum. / 10 sqm. After spreading the aggregate, the whole area shall be thoroughly rolled with a six to eight-ton power roller. It is important that this rolling shall be done when the bitumen is still movement under the roller.

Protection of the Surface:

The surface shall be protected from all traffic.

SEMI – GROUT

Spreading of Metal :

2.5 cm. to 4 cm. size stone metal shall be spread to a loose thickness of 7.5 cm. thick and compacted to a thickness of about 5 cm. by 8 ton power roller.

Applied Bitumen:

Bitumen 30/40 penetration of approved manufacturer, heated to a temperature of 200 C. (400 F) shall be applied hot by means of a pressure distributor or hand spray at the rate of 25 kg. / 10 sqm.

Blinding the Surface :

As in Full-Grout.

Seal Coat (For Full Grout and Semi Grout Surface) :

The surface shall be brushed free of any loose blindage, taking care that the brushing is not so severe as to remove the blindage but of the voids into which it is set. The surface shall then be tested for depression, which shall be made up by painting with bitumen 30/40 penetration and blinding with aggregate of a size, equivalent to the depth of depression.

Application of Bitumen:

Bitumen 80/100 penetration of approved manufacturer, heated to a temperature of 177 to 190 C. (350 to 375 F) shall than be applied evenly to the road surface by means of a pressure distributor or hand-spray at the rate of 12.5 kg. / 10 sqm.

Blinding and Final Consolidation:

While the bitumen is still hot the surface shall be blinded evenly with stone aggregate of 6 mm. and down gauge size. The blindage shall be clean and not contain any dust and the rate of application shall be 0.1 cum. per 10 sqm.

After spreading of the blindage the road shall be given a final rolling with a eight ton power. Any soft or depressions detected at a later date shall be made up as directed by the Architect without any extra cost.

Premix Asphalt Carpet :

The rate shall include preparation of surface.

Preparation of Surface :

Clean the surface with wire brush and dust it with gunny bags. All pot holes, depressions and corrugations shall be made good and applying a tack coat of 80/100 penetration bitumen heated to 177 to 191 C. and the depressions made up with suitable size premix aggregate and consolidated by approved means. The surface shall then be painted with 80/100 penetration bitumen heated to 177 to 191 C. at the rate of 7.5 kgs. Per 10 sqm.

Preparation of Premix:

Premix shall be prepared as under:

2.5 cm. thick consolidated.

No		Per 100 Sft.	Per 1000 Sft.
1	Stone metal 2 cm. (3/4")	5 Cft.	15.25 Cum.
2	Stone chips 10 mm. (3/8")	3 Cft.	9 Cum.
3	Grit / sand (of desired grade and quality)	4 Cft.	12 Cum.

4	Asphalt 80/100 penetration from approved manufacturer heated to 177 C.	50 lbs.	2450 Kgs.
5	Solvent*	3 lbs.	150 Kgs.
6	Filler	Either clean lime stone powder or Hydrated lime in desired quantity.	

4 cm. thick consolidated (to be done in 2 courses)

Base Course (2.5 cm. thick)

No		Per 100 Sft.	Per 1000 Sft.
1	Stone metal 2.5 cm. (1/4")	8 Cft.	24.5 Cum.
2	Stone chips 12 mm. (1/2")	4 Cft.	12 Cum.
3	Asphalt 60/70 penetration from approved manufacturer heated to 177 C.	36 lbs.	1760 Kgs.
4	Filler	As above.	

Wearing Course (1.5 cm. thick)

No		Per 100 Sft.	Per 1000 Sft.
5	Stone metal 12 cm. (1/2")	5 Cft.	15.25 Cum.
6	Grit / Chips 6 mm. (1/4")	2 Cft.	6 Cum.
7	Asphalt 60/70 or 80/100 penetration from approved manufacturer heated to 177 C.	22 lbs.	1075 Kgs.
8	Solvent*	1.5 lbs.	65 Kgs.
9	Filler	As above.	

The quantity of solvent may vary depending upon the local weather conditions. Use of solvent and its quantity shall be determined by the Architects before commencement of the work. Batches should be proportioned in accordance with the capacity of the mixer being used. Place clean stone metal and chips in the mixer. Add 2/3 of the batch of quantity of the hot asphalt at the designed temperature along with solvent and mix well. Add grit / sand and filler and continue mixing until the sand / grit is uniformly disturbed throughout the mix. The add remaining quantity of hot asphalt and continue mixing till the whole mix is uniform and homogenous. If desired, the sand / grit shall be heated before use. The mix shall then be carried to the place of deposition by means of wheel barrows.

The proportion suggested above should in the normal course give a dense mix. If necessary the proportions may be varied to obtain a dense mix, at the discretion of the Architects, at no extra cost.

Laying of Premix:

The mix shall be laid to a uniform thickness and to proper level, grade and camber and rolled with six to eight-ton power roller. The surface shall be checked for grade and camber during rolling and premix added and removed as required. The thickness shall be as specified after consolidation. When the base course is rolled the wearing, course is laid similarly and rolled to give a consolidated thickness as specified in the time.

Premixed Seal Coat:

After the premix carpet is laid the surface shall be sealed with premix grit prepared as described under wearing course above with a suitable cutback added. The premixed seal must be brushed in to fill the interstices, additional material being applied during rolling of found necessary. The quantity of premixed seal shall be approximately 0.15 cum. per 10 cum. The surface shall be finally dusted with stone powder and rolled to give a smooth finish.

Road Concrete :

Specification for aggregate cement and concreting shall be as specified in the section under "Materials".

Before concreting, the surface shall be checked for the given profile. Wooden forms equal to the depth road slab thickness shall be erected to correct line and level and held by stakes driven into the ground along the outside edge at suitable intervals and two stakes being placed at each joint. Forms should be supported, strengthened or braced, whenever necessary so that they are able to prevent deformation and resist deformation under pressure of concrete or impact of tamping or vibrating. Working faces of all forms shall be thoroughly cleaned and oiled before use and forms which are used more than once, shall be carefully examined and trued if necessary before re-use.

Sub-grade shall be properly moistened before any concrete is deposited on it, care being taken to see that there are no standing pools of water. It may be advisable to have the sub-

grade watered 12 to 24 hours in advance of placing concrete. Concrete shall be laid in alternate bays not exceeding 30 sqm.

Concrete shall be deposited on sub-grade for the entire width of the slab and shall be kept sufficiently above the level of forms so that when tamped, it becomes a dense mass.

I.R.C. fabric reinforcement, if specified, shall be placed in correct position before commencing concreting.

The concrete shall be brought to the specified contour by means of heavy screed or tamper handles weighing not less than 10 kgs. / meter and not less than 7.5 cm. wide or surface vibrator if directed by the Architects. This screed or tamper may be steel. It shall be drawn with a saw in motion in combination with a series of lefts and drops. At transverse joint tamper shall be drawn not closer than one meter towards the joint and shall then be lifted and set down at the joint and drawn backwards away therefrom. Surplus concrete shall then be taken up with shovels and thrown ahead of the joint. Immediately after the screeding or tamping has been completed the surface shall be inspected for high and low spots and any needed correction made by adding or removing concrete. The entire surface shall then be floated with hand floats one meter long and 7.5 cm. wide and this operation must be performed from bridge provided across the slab. The surface shall be roughened by brooming.

The longitudinal and transverse edges of the slab shall be properly formed with suitable tools and the same should be rounded to 10 mm. radius.

The finished surface of the slab must conform to the grade, alignment and contours as directed and cured for fourteen days.

After curing period is over the joints shall be filled up with approved bitumastic filler. Unless otherwise specified, the rate shall include filling of joints as specified.

STORM WATER DRAINAGE

The work shall be carried out in accordance with rules and regulations of local Drainage Authority. Necessary provision for sight rails, boning staves etc. shall be made.

Tests regarding water-tightness of joint and cleanliness of pipes shall be performed before the trenches are covered.

Work of laying pipe lines and provided Manholes, Chambers, etc., shall include necessary excavation in any strata including old foundations of any description, refilling the trenches in layers of 20 cm. watering and consolidation.

Pipes :

All Hume pipes (Reinforced) shall conform to the relevant I.S.S. and shall be new, perfectly sound, free from cracks, cylindrical, straight and of specified nominal diameter. They shall be made of reinforced cement concrete manufactured by centrifugal or spun process and shall have even texture.

Trenches :

The trenches for laying shall be excavated to lines and levels as directed. The bed of the trench shall be truly and evenly dressed throughout from one change of grade to the next.

The gradient is to be set out by means of boning roads and should the required depth be exceeded at any point; the trench shall be brought to proper grade by means of cement or lime concrete of the specification of the bed concrete without any extra cost.

The bed of the trench, if in soft or made-up earth, shall be well watered and rammed and depressions thus formed filled with sand or other suitable materials as directed by the Architects.

If rock is met with, it will be removed to 15 cm. below the level of the pipe and the trench will be refilled with bed concrete, sand or other suitable material approved by the Architects.

The trench shall be kept free from water. Shoring and timbering shall be provided wherever required.

The width of trench shall be nominal diameter of the pipe plus 38 cm. but it shall not be less than 52 cm.

Laying of Pipes :

No concreting is ordinarily necessary. In cases where the soil is made up is very soft, concreting may be resorted to form the bed of the trench below the pipe, if directed by the Architects at no extra cost.

The pipes shall be carefully laid to levels and gradients shown in the plans and sections. Great care shall be taken to prevent sand etc., from entering the pipes. The pipes between two manholes shall be laid truly in straight lines without vertical or horizontal undulations. The body of the pipe shall for its entire length on an even bed in the trench and places shall be excavated to receive the collar for the purpose of jointing.

Jointing :

A few skeins of spun soaked in neat cement wash shall be inserted in the groove at the end of the pipe and the two adjoining pipes butted against each other. The collar shall then be slipped over the joint, covering equally both the pipes. Spun yarn soaked in neat cement wash shall be passed round the pipes and inserted in the joint by means of caulking tools from ends of the collar. More skeins of yarn shall be added and well rammed above.

The object of the yarn is to center the two ends of the pipes within the collar and to prevent the cement mortar of the joint penetrating into the pipes.

Cement mortar with one part of cement and one part of sand shall be slightly moistened and must on no account be soft or sloppy and shall be carefully inserted by hand in to the joint and more cement mortar added until the space of the joint has been filled completely with tightly caulked mortar. The joint shall be finished off neatly outside the collar on both sides at an angle of 45.

Any surplus mortar projecting inside the joint is to be removed and to guard against any such projections sack or gunny bag shall be drawn past each joint after completion.

Cement mortar joint shall be cured at least for seven days.

Testing :

All joints shall be tested to a head of 60 cm. of water above the top of the highest pipe between two manholes.

The lowest end of the pipe shall be plugged watertight. Water shall then be filled in manhole at the upper end of the line.

The depth of water in the manhole shall be 60 cm. plus the diameter of the pipe. The joint shall then be examined. Any joint found leaking or sweating shall be remade and embedded into 15 cm. layer of cement concrete (1:2:4) 30 cm. in length and the joint retested without any extra cost.

Manholes:

Size of manholes shall be as specified in the item and the sizes specified shall be internal size of the manhole. The work shall be done strictly as per standard drawing and specifications.

Bed Concrete :

Shall be in 1:4:8 cement concrete 23 cm. (9") thick.

Brick Work:

Shall be with best quality local bricks and proportion of mortar shall be 1:4 unless otherwise specified.

Plaster:

Inside of the walls shall be plastered with 12 mm. thick cement plaster 1:3 and finished with floating coat of neat cement. The external face shall be pointed with 1:3 cement mortar.

Benching:

Channels and benching shall be done in cement concrete 1:2:4 rendered smooth with neat cement.

Foot Rests:

M.S. square rods of 22 mm. (7/8") diameter or C.I. rungs shall be embedded in masonry where the depth of manhole exceeds one meter and they shall be fixed 35 cm. apart and projecting 11 cm. from the wall. Foot rests shall be painted with bitumen as directed.

Manhole Covers:

Covers for manhole in the road proper shall not be less than 200 kgs. on footpaths and backyards. Lightweight covers shall be used whose weight for 45 cm. dia. shall not be less than 58 kgs. and that of 90 cm. x 45 cm. or 61 cm. x 45 cm. 90 kgs.

Drop Connection:

The case of drop connection C.I. pipes shall be provided with heel rest bend at the bottom and bend with access door at the top for cleaning purposes. The pipe shall be encased in 1:3:6 plain concrete.

Miscellaneous Items of Work:

The rates quoted by the Contractor for all miscellaneous items of work viz. cooking platforms, moories, built-in cupboards, counters, partitions, railings, electrical meter, switchboard cupboards, etc., shall be for the work as described in the schedule of quantities and as show in detailed drawings and shall be to the entire satisfaction of the Architects.

MATERIAL TEST LIST

The Contractors will have to take necessary material test as per I.S. code which is applicable, at their own cost for the following materials or any other material using in construction work periodically or as and when required by the Architects / Consulting Engineer.

The materials should be got tested in an approved Laboratory as per IS standard and test reports in duplicate should be submitted to the Architect's Office.

- 1) Sand : a) Silt Content.
 b) Bulking.
 c) Particle size distribution.
 d) Or as directed.
- 2) Stone aggregate : a) Soft and deleterious material.
 b) Particle size distribution.
- 3) Cement Concrete RCC mix : a) Slump. design b) Cube strength.
 c) Or as per I.S. 456-2000
- 4) Bricks : a) Dimensions
 b) Water absorption and efflorescence.
 c) Compressive strength.
- 5) Timber : Moisture.
- 6) Ceramic/Vitrified Floor Tiles : a) Transverse strength.
 b) Water absorption.
 c) Abrasion test.
- 7) Steel : a) Tensile
 : b) Bend.

Note: The Contractor will have to take necessary material test other than above test as per relevant I.S. code, if required and as directed by Architect / Owner.

MATERIAL TESTING

A chart showing the recommended time and quantity scheduled for conducting test on various building materials is given. Please ensure that tests are carried out according to the above guidelines. Contractor's rate should include for necessary expenditure for testing including transport of samples of following tests.

No	Material	Test	Test Procedure	Minimum Quantity	Frequency
1	Sand	a) Silt Content Bulking	Field	20 Cum	20 Cum or part thereof
		b) Particle size distribution	Field	20 Cum	--- Do ---
		c)	Field	40 Cum	Every 40 Cum required for RCC work.



2	Stone	a) Soft and Deleterious b) Particle size distribution	IS - 2336 Part – II Field	45 Cum.	As required. Every 45 Cum part thereof for RC work. For rest of work as desired.
3	Cement or Concrete RCC	Slump Cube Strength	Field / Field Laboratory	20 Cum slab, beams and connected columns 5 Cum in columns	Once a day or as desired. Every 20 Cum of a day's concrete. Every 5 Cum column concrete.
4	Steel	a) Tensile Strength	IS - 1529	20 tonnes	Every 20 tonnes or part.
		b) Bend Strength	---- Do ----	---- Do ----	---- Do ----
5	Lime	Chemical and Physical Properties of lime.	IS - 6932	5 M.T.	10 M.T. or part thereof
No	Material	Test	Test Procedure	Minimum Quantity	Frequency



6	Bricks	Dimensions Water absorption Efflorescence compressive strength		Designation 100 75) 50) 40,000 35) --- Do --- 100- 40,000 75) 50) 100,000 35)	Every 40,000 or part thereof. Every 100,000 or part thereof one test for source of 40,000 or part thereof. Two tests for 1 st lot of 40,000 and one test later for every 40,000 and part thereof.
7	Brick Tiles	Compressive Strength Efflorescence		40,000 40,000	For 40,000 or part. One test per Source.
8	Marble	Moisture absorption Mohs hardness scale	IS – 1124 – 1974 IS – 1706 – 1972	Rs.10,000/- Value	Rs. 10,000/- or part thereof. (Value)
9	Timber	Moisture	IS – 11215 – 1985	1 Cum.	Every one Cum and part.
10	Aluminum door or window fitting	Thickness of anodic coating.	IS – 5523 – 1969	Rs. 5,000/-	Rs. 10,000/- or part thereof.
11	Ceramic Tiles / Vitrify Tiles / Designer precast Concrete Tiles and interlocking paver block	a) Transverse Strength b) Water Absorption c) Abrasion test	IS – 1237 --- Do --- --- Do ---	200 Tiles --- Do --- --- Do ---	2000 Tiles or part. --- Do --- --- Do ---
12	Flush Door	a) End Immersion b) Knife c) Adhesion	IS – 2207	22 – 65 66 – 100 101 – 180 181 – 300 301 – 500 501 – above	Destructive tests No. of shutters. 1 2 2 3 4 5

No	Material	Test	Test Procedure	Minimum Quantity	Frequency
13	Tar felt Type-3 Grade - I	Conform to I.S. 1322 – 1970			One Test
14	Pig lead	I.S. 782 – 1978			One Test
15	R.C.C. design mix M-25	All test as per I.S.:456-2000		As per directed	As per directed

Note : The Contractor will have to take necessary material test other than above test as per I.S. code for above material or other than above material, if required and as directed by the Architect / Owner.

SPECIFICATIONS FOR SANITARY, PLUMBING AND WATER SUPPLY INSTALLATION WORK

GENERAL

SECTION – A

The scope of work covers supplying and installing sanitary plumbing, water supply and drainage items of the Civil/ External works, painting, Interiors & Electrical works for Proposed Construction of RSETI Building at Nimblak, Ahmednagar in accordance with drawings and relevant I.S. code specifications.

CONTRACT:

The form of Contract shall be according to the printed form “Conditions of Contract”. The following Clause shall be considered as an extension and not in limitation of the obligation of the Contractor.

DRAWINGS:

All-important drawings shall be mounted on boards and placed in racks and indexed; no drawings shall be rolled.

DIMENSIONS:

Figured dimensions shall in all cases be accepted in preference to scaled sizes. Large scale details take precedence over small scale drawings. In case of any discrepancies the Contractors shall ask for clarification from the Architect before proceeding with the work.

CONTRACTOR TO INSPECT SITE:

The Contractor should visit and examine the site of work and satisfy himself as to the nature of existing roads and other means of communication and other details pertaining to the work and local conditions and facilities for obtaining his own information on all matter affecting the execution of the work. No extra charge made in consequence, if any misunderstanding or incorrect information on any these points or on grounds of insufficient description will be allowed.

SETTING OUT:

The Contractor shall set out the drainage, soil, waste and water pipe lines and other fittings and fixtures in accordance with the plans and instructions of the Architects. The Contractor shall be responsible for the correctness of the above and any inaccuracies are to be rectified at his own expense as stated in Clause of the Conditions of Contract. He will be responsible for taking levels of the site before setting out and putting them on record without extra charge.

WORK PROGRAMME:

The Contractor should not that the work should be executed and completed ahead of the completion of the general building work and the Contractor shall take care to see that no damage or breakage is done to work once it is constructed and finished. The sanitary and water supply work shall be programmed in such a way that it does not hold up the general construction or works of other trades.

In case of non-availability of materials in metric sizes, the nearest sizes in FPS units shall be provided with prior approved of the Architects for which neither extra will be paid nor any rebate shall be recovered.

If directed, materials shall be tested in any approved Testing Laboratory and the Contractor shall produce the test certificate in original to the Architect and entire charges for originals as well as repeated tests shall be borne by the Contractor. If required by the Architects, the Contractor shall arrange to test portions of the work at his own cost in order to prove their soundness and efficiency. If after any such test the work or portion of work is found, in the opinion of the Architects, to be defective or unsound, the Contractor shall pull down and redo the same at his own cost. Defective materials shall be removed from the site.

It shall be obligatory for the Contractor to furnish Certificate, if demanded by Architect, from manufacturer or the material supplier, that the work has been carried out by using their material and installed / fixed as per their recommendations.

CEMENT:

Cement shall comply in every respect with the requirement of the latest publication of IS:269 and unless otherwise specified, ordinary Portland Cement shall be used.

The weight of cement in sealed bags shall be considered as 50 kgs. being equivalent to 35 liters (1.2 Cft.) in volumes.

Cement shall be stored in weather-proof shed with raised wooden plank flooring to prevent deterioration by dampness or intrusion by foreign matter.

SAND:

River Sand shall be clean, free from salt, clay, shells vegetable matter and fit for use in the opinion of Architects.

COARSE AGGREGATE:

Coarse Aggregate shall be angular, tough, sharp and well graded stone metal from approved source. It shall be clean and free from any foreign material. If directed the materials shall be washed.

BRICKS:

Bricks shall be locally available and of the approved quality and well burnt, free from cracks, chips, flaws and stones. It shall not absorb water more than 20% of its own weight when dry.

CEMENT MORTAR:

Cement mortar shall be of the proportion specified in the particular item in the Schedule of Quantities. Sand shall be measured in suitable measuring boxes and correct quantity of cement shall be added. The materials are mixed dry on a clean platform. Clean water is then added and mixed thoroughly. It shall be prepared in such quantity as can be readily used up. Mortar which has partially set shall under no circumstances be re-tampered by mixing with additional materials or water.

I. DRAINAGE (INTERNAL AND EXTERNAL)

STONEWARE PIPE AND FITTINGS:

Shall comply IS:651 in every respect and all stoneware pipes, bends, gully traps and sewer traps shall be of the best salt glazed, variety, glazed inside as well as outside, hard, smooth, even, textured, free from fire cracks, blows and blisters. The pipes shall be truly circular in cross section perfectly straight and of standard nominal diameter, length and depth of socket.

TREASURE TROVE:

Should any treasure, fossils, minerals or work of are antiquarial interest be found during excavation or while carrying out the work, the Contractor shall give immediate notice to the Architects of any such discovery and shall make over such finds to the Employer.

ACCESS FOR INSPECTION:

The Contractor shall provide at all times during the progress of the works and the maintenance period, proper, facilities and necessary attendance for inspection or measurement of works by the Architects or their representatives.

WATER SUPPLY:

Water shall be arranged in accordance with Clause No. 56 of Special Conditions of Contract.

ELECTRIC SUPPLY:

Electric energy shall be arranged in accordance with Clause No. 57 of Special Conditions of Contract.

VOUCHERS:

The Contractor shall furnish to the Architects with vouchers on request to prove that the materials are as specified and to indicate the rates at which the materials are purchased in order to work out the rate analysis of the non-tender items which he may be called upon to carry out.

SECTION – B

WORKS TO COMPLY LOCAL REGULATIONS AND RATE TO INCLUDE:

- 1) All sanitary installations, water supply and drainage work shall conform to the Local Municipal Bye-Laws and / or rules and regulations of Local Bodies and the work shall be inspected and passed by the various authorities having jurisdiction.
- 2) The work shall be carried out through a Licensed Plumber.
- 3) The Contractor shall arrange with the Local Municipal and / or Public Authorities for obtaining water and drainage connections and the Employer will reimburse the permanent connection charges on production of receipts.
- 4) The Contractor shall obtain all necessary permission forms from the various authorities having jurisdiction and shall make application and file all plans required for obtaining permission and satisfactory completion of the work.
- 5) The rates quoted shall be for complete items as fixed in position and cover all costs of materials, labour, tools, supervision, cutting of holes, chases, etc., and also for providing, fixing arrangements viz. clamps, brackets, wooden blocks etc. The rates shall also include restoration to original condition of all damage to walls, floors etc., during the process of fixing of sanitary installations, water supply and drainage. All debris of plumber's excavation etc., shall be removed without any extra charge.
- 6) All C.I. pipes, brackets, C.I. cisterns, G.I. pipe and fixtures, M.S. fixtures, A.C. pipes and fittings shall be painted externally with one coat of approved primer and two coats of enamel / flat oil paint. All painting work shall be carried out to the entire satisfaction of the Architects. If directed, additional coats of paint shall be applied to get uniform and matching finish without any extra cost.
- 7) In the interior of the building all pipe whether of Cast Iron lead or G.I. shall be embedded in an approved manner in chases made in walls or floors if required by the Architects. The plumbers shall make necessary holes in the walls, etc., and restore them to the original condition.
- 8) All water supply and sanitary fixtures, pipes and pipe fittings, traps etc., which are to be embedded into the concrete or masonry work or other building work shall be placed in position and embedded or concealed at the time of casting concrete or erecting brick work. In case where chasing or cutting of concrete, masonry, or other structural or construction work is unavoidable, the locations of such fittings, pipe lines and traps,

etc., shall be marked suitably and the cutting, chasing or disturbing of the construction work shall proceed only after due approval of the Architects.

- 9) All cutting, chasing and fixing work shall be completed before commencement of any plastering, tiling or finishing work.
- 10) Unless otherwise specified Galvanised Iron pipes and pipe fittings shall be of medium quality conforming to IS: 1239 and shall be tested if required by the Architects.
- 11) The Contractor shall be responsible for the adequacy and efficiency of the entire plumbing system and if, in his opinion he finds any serious objection to the system shown on the drawing, he shall set forth his objection or his suggestions to ensure adequacy and efficiency of the said system and notify the Architects before proceeding with the work.
- 12) The work in every respect during its progress and till final acceptance by the Employer, including raw materials delivered to the work site to be incorporated for use in construction of the work by the Contractor shall be under the charge and in the care of and under the responsibility of the Contractor and at his risk. Any loss or damage to such materials or work prior to final acceptance of the work by the Employer shall immediately be replaced by the Contractor at his expense.

SECTION – C

MATERIALS:

- 1) Materials shall be of best approved quality obtainable and unless otherwise specified they shall conform to the respective Indian Standard Specification.
- 2) Samples of all material be got approved before placing order and the approved samples shall be deposited with the Architects.
- 3) In case non-availability of materials in metric sizes, the nearest size in FPS units shall be provided with prior approval of the Architects for which neither extra will be paid nor any rebate shall be recovered.
- 4) If directed, materials shall be tested in any approved Testing Laboratory and the Contractor shall produce the test certificate in original to the Architect and entire charges for original as well as repeated tests shall be borne by the Contractor. If required by the Architects, the Contractor shall arrange to test portions of the work at his own cost in order to prove their soundness and efficiency.

If after any such test the work or portion of works is found, in the opinion of the Architects, to be defective or unsound, the Contractor shall pull down and redo the same at his own cost. Defective materials shall be removed from the site.

- 5) It shall be obligatory for the Contractor to furnish certificate if demanded by Architect, from manufacturer or the material supplier, that the work has been carried out by using their material and installed / fixed as per their recommendations.

TRENCHES FOR S.W PIPE DRAINS:

EXCAVATION :

The trenches for the pipes shall be excavated to lines and levels as directed. The bed of the trench shall be truly and evenly dressed throughout from one change of grade to the next.

The gradient is to be set out by means of boning rods and should the required depth exceeded at any point, the trench shall be refilled by means of lime concrete of proportion 1:2:4 at the Contractor's own expense.

The bed of the trench, if in soft or made up earth, shall be well watered and rammed and depression thus formed shall be made up with sand or other suitable materials as directed by the Architects without any extra cost.

If rock is met with, it shall be removed to 15 cm. below the level of the pipe and the trench refilled with concrete or sand or other suitable material as directed by the Architects without any extra cost.

The rates shall include keeping trenches dry either by bailing out or pumping water, timbering and shoring of sides of excavation if required and directed by the Architects.

The trench width shall be nominal diameter of the pipe plus 38 cm. (15") but it shall not be less than 52 cm. (21").

PROTECTION OF EXISTING SERVICES:

All pipes, water mains, cables, etc., meet with in the course of excavation shall be carefully protected and supported.

REFILLING:

Refilling in trenches for pipes shall be commenced as soon as the joints are tested, approved and haunching is done. The refilling on the top and around the drain shall be done with great care and in such a manner as will obtain the greatest amount of compactness and a solidity possible. For this purpose, the earth shall be laid in regular layers of 15 cm. (6") watered and each layer rammed.

All surplus earth shall be disposed of as directed by the Architects.

CONCRETING:

All pipes shall be laid on bed of 15 cm. (6") concrete with one part of cement, four parts of sand and eight parts of brickbats of 38 mm. (1.5") down gauge or stone metal properly consolidated. Concrete shall be laid to the full width of the trench and also in haunches as per the standard drawings.

Or as described under item in Schedule of Quantity.

LAYING AND JOINTING S.W. PIPES :

LAYING :

The pipes shall be carefully laid to the levels and gradients shown on the plans and sections with "Socket Up" the gradient.

JOINTING:

Spun yarn soaked in neat cement wash shall be passed round the joint and inserted in it by means of caulking tool. More skeins of yarn shall be added and well rammed home. Cement mortar with one part of cement and one part of sand shall be slightly moistened and must on no account be soft or sloppy and shall be carefully inserted by hand into the joint. The mortar shall then be punched and caulked into the joint and more cement mortar added until the space of the joint has been filed completely with tightly caulked mortar. The joint shall then be finished off neatly outside the socket at an angle of 45 degree.

CURING :

The joint shall be cured at least for seven days.

TESTING:

All joints shall be tested to a head of two feet of water above the top of the highest pipe between the two manholes. Any joint found leaking or sweating shall be remade or embedded in 15 cm. thick layer of cement concrete (1:2:4) 30 cm. in length and section retested at Contractors own cost.

STONEWARE GULLY TRAPS:

S.W. gully traps of specified sizes and quality as described earlier shall be fixed on 15 cm. thick and 70 cm. square cement concrete 1:4:8 bedding and the gully outlet to the branch drain shall be jointed similar to jointing of S.W. pipes. A brick masonry chamber 30 cm. x 30 cm. internally shall be constructed in half brick masonry with 1:5 cement mortar and the space between the trap and the wall filled up with cement concrete (1:4:8) and the upper portion of the chamber finished internally with 1:3 cement mortar and finished with neat cement. The corners and bottom of the chamber shall be rounded off so as to slope towards the grating.

In addition to 15 cm. x 15 cm. C.I. grating, the chamber shall have a C.I. cover with frame 30 cm. (inside) with machined seating faces, fixed on the top of the brick masonry with cement concrete 1:2:4 and rendered smooth. The weight of cover shall not be less than 4.53 kgs. and that of frame 2.72 kgs. The finished top of cover shall be left 4 cm. above the adjoining surface so as to exclude the surface water from entering the gully trap. Or as described under item in Schedule of Quantity.

HUME PIPE DRAINS :

PIPES:

Shall be reinforced and conform to relevant I.S. Specification. They shall be new and perfectly sound, free from cracks, cylindrical, straight and of specified nominal diameter. Each pipe shall have one collar.

TRENCHES AND REFILLING :

Shall be as described under S.W. pipes.
Or as described under item in Schedule of Quantity.

CONCRETING :

No concreting is ordinarily necessary. In cases where the soil is made up or is very soft, concreting may be resorted to as described under “Stoneware pipe fitting” without any extra cost.

LAYING AND JOINTING :

The pipe shall be laid as described under Stoneware pipe and fittings by placing the collar centrally over the joint.

CAST IRON PIPES FOR DRAINAGE:

All drainage lines passing under buildings, floors and roads, in exposed horizontal positions above ground, shall be cast iron pipes. Pipes shall be sand cast conforming to Class “A” IS:1537 or centrifugally spun cast iron Class LA conforming to IS:1536.

Nominal dia. in mm.	BARREL			Socket Wt. in kgs.	Depth of socket in mm.	Total Wt. per 3.66 m. in kgs.
	Outside dia. in mm.	Wall thickness in mm.	Wt. per m (approx.) in kgs.			
80	98	7.2 (7.9)	14.7 (16)	5.5	84	59 (64)
100	118	7.5 (8.3)	18.6 (20.5)	7.1	88	75 (82)
125	144	7.9 (8.7)	24.7 (26.4)	9.2	91	98 (106)
150	170	8.3 (9.2)	30.1 (33.2)	11.5	94	122 (133)
200	222	9.2 (10.1)	44 (48.1)	16.8	100	178 (193)
250	274	10.0 (11.0)	59.3 (65.0)	22.9	103	240 (261)

Note : Figures in brackets indicate particulars of pipes conforming to Class “A” IS:1537 quality and other particulars remaining the same.

These shall be free from cracks and other flaws. The interior of pipes and fittings shall be clean and smooth and painted inside and outside with Dr. Angus Smith’s solution or other approved anti-corrosive paint, if not painted initially by the manufacturer.

The access door fittings shall be of proper design so as not to form any cavities in which filth may accumulate. Doors shall be provided with 3 mm. (1/8”) rubber insertion packing and when closed and bolted they shall be watertight.

The joints shall be filled with lead as described under Soil Pipes.

MANHOLES, VENT SHAFT, GULLY CHAMBER ETC.:

SIZE OF MANHOLES:

The size specified in the Schedule of Quantities shall be internal size of the manhole. The work shall be done strictly as per standard drawing and following specifications.

BED CONCRETE:

Shall be in 1:4:8 cement concrete 23 cm. (9”) thick.

BRICK WORK :

Shall be with locally available best quality bricks in 1:4 cement mortar.

PLASTER:

Inside of the walls shall be plastered with 12 mm. thick cement plaster 1:3 and finished with a floating coat of neat cement.

In wet grounds 20 mm. thick plaster of the above specification shall be done on the exterior surface of the walls also and this plaster shall be waterproofed with the addition of approved waterproofing compound as per manufacturers specification Or as described under item in Schedule of Quantity.

POINTING:

In dry ground, pointing shall be done in 1:2 cement mortar to the outside surface.

BENCHING:

Channels and benching shall be done in cement concrete 1:2:4 rendered smooth with neat cement.

The following size of channels for the bench shall be added.

Size of Drain		Depth at the Center		Depth at the sides i.e. at walls	
In cm.	In inches	In cm.	In inches	In cm.	In inches
10	4	15	6	25	10
15	6	20	8	30	12
23	9	28	11	38	15
30	12	35	14	45	18
38	15	43	17	53	21
45	18	50	20	61	24

FOOT RESTS:

C.I. foot rests or M.S. square rods of 22 mm. (7/8") shall be embedded in masonry. They shall be fixed 30 cm. apart and projecting 11 cm. from the wall. Foot rests shall be painted with bitumen as directed.

MANHOLE COVERS :

Manholes covers shall be of tough homogenous cast iron of heavy or light type as specified. The sizes specified are the clear internal dimensions. Covers for manholes in the road proper shall not weight less than 200 kgs. On foot-paths and backyards, lightweight covers of 45 cm. diameter having weight not less than 58 kgs. or covers of size 92 cm. x 45 cm. or 61 cm. x 45 cm. having weight of 90 kgs. shall be used. Or as described under item in Schedule of Quantity.

DROP CONNECTION:

In case of drop connection C.I. pipes shall be provided with heel rest bend at the bottom and bend with access door at the top for cleaning purposes.

II. SANITARY INSTALLATION:

SANITARY FIXTURES:

INDIAN TYPE W.C.PANS :

The W.C. pan shall be of White Vitreous China, of specified size and pattern. Pan shall be of approved quality and shall bear the mark of the firm manufacturing it. It shall have 10 cm. (4") porcelain trap ("P" or "S" type with effective seal) and 5 cm. (2") vent arm.

ORISSA TYPE PANS :

Shall be from an approved manufactures and traps as specified above.

FIXING :

Pan shall be fixed securely with a cushioning bed in an approved manner taking care that the cushion is uniform and even, without having any hollows between pan and the concrete.

The joint between the pan the trap be made with cement mortar 1:1 and shall be leakproof.

Each closet shall be provided with the following accessories and the rate shall be all inclusive.

- 1) Necessary length of 10 cm.; H.C.I. pipe or lead pipe connecting the pan and plug bend. (The plug bend / tee connection to vertical stack shall be paid under appropriate item).
- 2) Wherever anti-syphonage pipe connections are required necessary length of lead pipe 6.25 cm. shall be provided.
- 3) Flushing cistern shall be 10 litres capacity and cast-Iron overhead type with heavy G.I. Chain pull unless otherwise specified. If low down cistern is specified it shall be White Vitreous China cistern of best quality from an approved manufacturer with Chromium plated flush handle. The cistern shall have G.I. overflow pipe of length as per Municipal requirement or as per Architects drawing with mosquito-proof Brass screw cap and C.I. brackets with wall plugs and Brass union and couplings for flush pipe etc. complete unit.
- 4) 12 mm. PVC water inlet pipe with 12 mm. Brass stop cock.
- 5) The flush pipe from the cistern shall be of 32 mm. dia. telescopic G.I. pipe or lead pipe or as specified, which shall be connected to the W.C. pan by means of an approved type of joint.
- 6) Painting : All fittings and fixtures shall be painted with two coats of enamel paint over a coat of primer.
Or as described under item in Schedule of Quantity.

EUROPEAN TYPE W.C. :

The closet shall be of White Vitreous China readily flushed, of wash down type and shall be of best quality manufactured by an approved firm, and fixed to the floor by approved means, as described under item in Schedule of Quantity.,

Each closet shall be provided with the following accessories and the rate shall be all inclusive.

- 1) **Seat** : Heavy black plastic seat of approved quality and seat cover with rubber buffers fixed to the pan with C.P. Brass bar hinge.
- 2) **Cistern** : Low level flushing tank 10 litres capacity of White Vitreous China cistern of best quality manufactured by an approved firm with C.P. flush handle and C.P. overflow pipe of length as per Municipal requirement or as per Architects drawing with mosquitoproof brass C.P. Cap etc., complete unit including enameled or C.P. flush pipe and bend. Or as described under item in Schedule of Quantity.
- 3) Necessary length of PVC water inlet pipe and 12 mm. dia. C.P. brass stop cock.
- 4) Necessary length of porcelain or lead or C.I. connecting pipe 10 cm. dia. (plug bend / tee connection to vertical stack shall be paid under appropriate item).
- 5) Wherever anti-syphonage pipe connections are required, necessary length of lead pipe 6.25 cm. dia. shall be provided.

PAINTING :

All fittings and fixtures shall be painted with two coats of enamel paint over a coat of primer, externally.

LIPPED URINALS:

Shall be flat back or angle urinal of specified dimensions and shall be of White Vitreous China from an approved manufacturer.

They shall be screwed to the wall with coach screws of Chromium Plated Brass on dowel shaped wooden plugs built into the walls or fixed as per manufacturers specification. Each basin should have an outlet with C.P. Brass hinged grating connected to 40 mm. diameter waste pipe through a C.P. bottle trap. When a range of urinals are provided only a straight length of 40 mm. diameter waste pipe and white glazed half round channel with tread platform finished with white glazed tiles complete as per Architects drawings shall be provided. All joints shall be in plumbers wiped solder joint with necessary C.P. Brass sockets and thimble etc.

STALL WALL TYPE URINALS :

Shall be White Vitreous China of approved design and manufacture.

They shall be fixed to the wall as per manufacturer's specification. Each urinal should have an outlet with C.P. Brass hinged grating connected to 40 mm. diameter waste pipe through a C.P. Brass bottle trap. All joints shall be in plumber's wiped solder joint with necessary C.P. Brass sockets and thimble etc.

FLUSHING CISTERN :

These shall be automatic flushing cistern of vitreous China or as specified in the Schedule of Quantities complete with valve less syphon fittings. Cistern shall be supported on brackets of standard pattern and fixed to wooden dowel plugs embedded in the wall with C.P. Brass screws.

ANGLE VALVE :

The cistern shall be fed with 15 mm. (1/2") C.P. Brass inlet tube angle valve of approved make with necessary length of lead inlet pipe complete with C.P. Brass unions unless otherwise specified in the Schedule of Quantities.

The capacity of flushing cistern and size of the flush pipe for the number of urinals shall be as follows :

Numbers of Urinals	Capacity of flushing cisterns		Mains		Size of distribution	
	In Litres	In Gallons	In mm.	In inches	In mm.	In inches
1	5	1	--	--	15	1/2
2	10	2	20	3/4	15	1/2
3	10	2	25	1	15	1/2
4	15	3	32	1.25	15	1/2

The main and distribution pipe fittings and clamps shall be of C.P. Brass unless otherwise specified in the Schedule of Quantities. Distribution pipes shall feed the urinals with C.P. brass spreaders of approved make.

PAINTING :

All brackets etc., shall be painted with two coats of enamel paint over a coat of primer.

LAVATORY BASINS:

They shall be of White Vitreous China of best quality manufactured by an approved make and size as specified in the Schedule of Quantities. They shall be supported on a pair of C.I. brackets of approved design.

- a) **Fittings:** Each lavatory basin shall be provided with a single cold water C.P. Brass pillar tap of approved design and make, C.P. Brass waste, C.P. Brass chain and rubber plug, C.P. Brass bottle trap of approved quality and design, with C.P. brass stop cock and PVC water inlet pipe of standard length 1/2" dia. complete.
- b) **Waste Pipe :** Waste pipe beyond bottle trap shall be measured and paid separately under appropriate item.
Where specified, lavatory basins shall be provided with puff pipe with a brass perforated screws cap.
- c) **Painting :** All brackets, pipes etc. shall be painted with two coats enamel paint over a coat of primer.

SINKS :

They shall be of White Vitreous China or as specified in the Schedule of Quantities with weir type overflow. The size of sink shall be as specified and shall be of approved make. They shall be supported on a pair of C.I. brackets of approved design.

- a) **Fittings** : Each sink shall be provided with 40 mm. (1.5") C.P. Brass waste of approved pattern with C.P. Brass chain and 40 mm. rubber plug and 40 mm. dia. C.P. Brass trap and union which shall be connected to 40 mm. diameter waste pipe.
Waste pipe beyond the trap shall be measured separately and paid under appropriate item.

Where specified sinks shall be provided with puff pipe with a Brass perforated screw item.

- b) **Painting** : All fittings, brackets and pipes shall be painted with two coats of enamel paint over a coat of primer.

DRAINAGE BOARD :

Drainage boards of type and size as specified in the Schedule of Quantities shall be provided. These shall be fixed on strong brackets of approved design and where necessary provided with hinges. Brackets shall be painted with two coats of enamel over a coat of primer.

III. TOILET REQUISITES:

MIRRORS :

Mirrors shall be of the best quality, specified size, approved design and make. It shall be mounted on plywood / particle board backing and shall be fixed in position by means of four C.P. Brass screws and cup washers over rubber washers on wooden plugs firmly embedded in the wall. Alternative method for fixing could be by using Brass clamps with C.P. Brass screws. A suitable T.W. cover mould of approved design shall be fixed all round as directed.

GLASS SHELF :

The shelf shall be of glass of approved quality and thickness with edges rounded off. The size of the shelf shall be as specified and shall rest on C.P. Brass brackets which shall be fixed with C.P. Brass screws to wooden plugs, firmly embedded in the wall. The shelf shall have C.P. Brass guard rail all round.

TOWEL RAIL :

Towel rail shall be of C.P. Brass with two C.P. Brass brackets. The size of the rail shall be as specified. The brackets shall be fixed by means of C.P. brass screws to wooden cleats firmly embedded in the wall. Where specified, Aluminum towel rails may be used of approved quality and design.

TOILET PAPER HOLDER :

Toilet paper holder shall be of White vitreous China or as specified. It shall be recessed in wall.

IV. C.I. SOIL, WASTE AND VENT PIPES AND FITTINGS:
C.I. PIPES AND FITTINGS:

Cast Iron Soil, Waste and Vent pipes and fittings shall be of heavy quality conforming to IS:3989 for spun pipes which is preferred to Sand Cast Soil pipes conforming to IS:1729. The standard weights and thickness of pipes are given below and a tolerance up to 4% may however be allowed against these standard weights.

(IS:3989-1967 for centrifugally spun soil pipe)

Nominal dia.		Thickness	Overall weight 1.83 m. length (Six feet)	Internal dia. of socket
In mm.	In inches	In mm.	In kgs.	In mm.
50	2	3.5	8.5	73
75	3	3.5	12.7	99
100	4	4.0	19.2	126
150	6	5.0	35.5	179

(IS:1729-1964 for sand cast soil pipes)

Nominal dia.		Thickness	Overall weight 1.83 m. length (Six feet)	Internal dia. of socket
In mm.	In inches	In mm.	In kgs.	In mm.
50	2	5	11.41	76
75	3	5	16.52	101
100	4	5	21.67	129
150	6	5	31.92	181

LAYING :

The pipes shall be laid as described in the Schedule of Quantities and as shown on the Architects drawings.

FIXING:

The pipes and fittings shall be fixed to walls by using proper holder bat clamps, if directed. The pipes shall be fixed perfectly vertical or in approved alignment. The spigot end shall abut the shoulder of the socket and leave no annular space in between. All soil and waste water pipes shall be carried up above the roof parapet wall and shall have vent cowl.

Connections between main pipe and the branch pipes shall be made by using appropriate branches and bends invariably with access doors for cleaning.

NAHANI OR FLOOR TRAPS:

The traps shall be of self-cleansing, design deep seal type with a minimum seal of 5 cm. (2"). If directed, 25 mm. puff pipe shall be provided. The other specifications for these shall be the same as those for C.I. soil, waste and vent pipes and fittings.

PAINTING :

All exposed C.I. pipes and fittings shall be painted externally to match the colour of the surroundings with two coats of flat / enamel paint over a coat of approved primer. If directed, additional coats shall be given at no extra cost.

LEAD PIPE :

All lead pipes shall be hydraulic drawn and of equal substance throughout conforming to IS:404-1962. Weights and wall thickness of pipes shall be as under:

Nominal dia.		Wall thickness	Wt. in Kgs.
In mm.	In inches	In mm.	Per meter.
32	1.1/4	2.6	3.28
40	1.5	2.6	3.95
50	2	2.7	5.07
75	3	2.7	7.48
100	4	2.7	9.88

When not supported on bearers, all led pipe shall be supported by strong lead stacks at least 40 mm. (1.5") wide soldered on to the pipes at suitable intervals.

WIPED SOLDER JOINTS:

All joints of lead pipe shall be wiped solder joints as described below.

The pipe ends to be jointed shall be cleaned with a wire brush and freed from oxide, if any. Chalk shall then be rubbed to kill the greasy nature of lead. After this, plumbers black shall be applied. The length of the joint as given below shall then be marked on the pipe. A fine shaving of lead shall be removed from this length with shave hook. Tallow shall then be smeared over the prepared surface. The molten solder, an alloy composed of three parts of tin and seven parts of seven parts of lead, shall be poured in a thin stream from a ladle moved in an elliptical direction over the joint position including a portion of the soil pipe at each end beyond the mark. When sufficient solder has long continuous movements in one direction only so as to leave a neatly formed elliptical shaped joint. Surplus solder remaining on the joint shall be removed.

The length of the wiped solder joint shall be as follows :

No	Size of pipe		Length of Joint			
			Minimum		Maximum	
	In mm.	In inches	In mm.	In inches	In mm.	In inches
1	15	1/2	60	2.1/4	70	2.3/4
2	20	3/4	65	2.5	70	2.3/4
3	25	1	70	2.3/4	75	3
4	32	1.1/4	70	2.3/4	80	3.1/4
5	40	1.5	70	2.3/4	80	3.1/4

6	50	2	75	3	90	3.5
7	75	3	75	3	90	3.5
8	100	4	80	3.1/4	90	3.5

The joints shall be watertight, airtight and shall be free from tears, burrs, strings, ribbons or droppings.

LEAD PIPE CONNECTION:

The joints between lead pipe and C.I. or stoneware pipe shall be made as follows :

One end of Brass thimble or ferrule shall be slipped into or over the lead pipe and jointed to it by means of a wiped solder joint. The other end of the ferrule shall then be inserted into the socket of the C.I. or stoneware pipe. In case of former the joint shall be made with molten lead (lead caulked) and in case of the latter with cement mortar as in stoneware pipe drains.

The joints between outgo of a W.C. Pan and a lead pipe shall be made as under :

The lead pipe shall be slipped into Brass socket and jointed to it by a wiped solder joint. The outgo of a W.C. pan shall then be inserted into the socket and jointed by using cement mortar as in stoneware pipe drains.

PAINTING:

All exposed lead pipes shall be painted as in H.C.I. pipes and fittings, externally.

ASBESTOS CEMENT PIPES:

Where specified, asbestos cement pipes and fittings may be used for soil, waste and vent pipes and rain water pipes. Asbestos cement pipes shall be of the best quality conforming to IS:1629-1960.

Pipes shall be of painted as described for C.I. pipes, with two coats of approved quality and shade cement paint.

V. INTERNAL WATER SUPPLY:

G.I. PIPES AND FITTINGS:

The pipes shall be of the class specified in the Schedule of Quantities and shall be of galvanised welded or seamless, screws and socketed and shall conform to IS: 1239. They shall be manufactured by a firm of repute. All fittings shall be malleable iron galvanised fittings of approved best Indian make.

The details of pipes regarding nominal bore thickness and weight are given below.

Approx outside dia.	Nominal Bore		Screwed and Socketed wt. per meter			Screwed and Socketed meter per 1000 kgs.		
	In mm.	In nearest inch.	Light kgs.	Medium kgs.	Heavy kgs.	Light kgs.	Medium kgs.	Heavy kgs.

10.2	6	1/8	0.364	0.410	0.496	2747	2439	2016
13.5	8	¼	0.521	0.654	0.773	1919	1529	1294
17.2	10	3/8	0.680	0.858	1.03	1470	1166	971
21.3	15	½	0.961	1.23	1.46	1040	813	685
26.9	20	¾	1.42	1.59	1.91	704	629	524
33.7	25	1	2.03	2.46	2.99	493	407	334
42.4	32	1.1/4	2.61	3.17	3.87	383	316	258
48.3	40	1.5	3.29	3.65	4.47	304	274	224
60.3	50	2	4.18	5.17	6.24	239	193	160
76.1	65	2.5	5.92	6.63	8.02	169	151	125
88.9	80	3	6.98	8.64	10.3	143	116	98
101.6	90	3.5	8.92	9.90	11.8	112	101	84.7
114.3	100	4	10.2	12.4	14.7	98	80.6	68.0
139.7	125	5	--	16.7	18.3	--	59.9	54.6
165.1	150	6	--	19.8	21.8	--	50.5	45.9

Note : The above weights are for black pipes and theoretical weights of galvanized pipes are 6% higher.

LAYING AND FIXING:

Where pipes have to be cut or re-threaded, ends shall be carefully filled out so that no obstruction to bore is offered.

For internal work all pipes and fittings shall be fixed truly vertical and horizontal, either by means of standard pattern holder-bat clamps keeping the pipes 12 mm. (1/2") clear of the wall everywhere or concealed as directed.

For external work, G.I. pipes and fittings shall be laid in trenches. The width of the trench shall be of minimum width required for the working. The pipes laid underground shall not be less than 60 cm. (2 ft.) from ground level. They shall be painted with hot asphalt and wrapped with Hessian cloth and again painted with two coats of hot asphalt (pipe embedded in masonry / concrete shall be treated similarly). They shall be surrounded with 15 cm. thick sand of approved quality all around. The work of excavation and refilling shall be done as directed.

PAINTING:

All exposed pipes and fittings shall be painted with two coats of approved shade of flat / enamel paint over a coat of approved primer and if directed, additional coat of paint shall be given without any extra cost.

TESTING:

All G.I. pipes and fittings shall be tested in an approved manner to ensure that pipes have proper threads and those proper materials such as white lead and hemp have been used in jointing. All leaky joints must be made leak proof by tightening or redoing at Contractors expenses.

BRASS WATER FITTINGS:

All Brass water fittings shall be of approved quality and design and shall generally comply with the latest I.S. Specifications. They shall be fixed in the pipeline in a workmanlike manner and care shall be taken to see that joints shall be tested in an approved manner to ensure that the joint is leak proof. The defective fittings and the joints shall be repaired or redone / replaced at Contractor expenses.

VI. EXTERNAL WATER SUPPLY:

CAST IRON PIPES AND SPECIALS:

All pipes and special for water supply shall be of cast or spun iron straight with spigot and socket ends and shall conform to the latest edition of the I.S. Specification for Class “B” pipes. Heavier quality pipes and specials shall be used when the water pressure exceeds 122 meters (400 ft.) of head, flanged end pipes may also be used where required and specifically approved.

Details of nominal bore and weights for Class “B” pipes shall be as specified below:

Nominal dia. meter	Barrel			Socket weight (approx.)	Total weight for one working length in meters			
	Outside dia.	Wall thickness	Wt. per meter (approx.)		3.66	4.00	4.88	5.5
In mm.	In mm.	In mm.	In kgs.	In kgs.	In kgs.			
80	98	8.6	17.3	5.5	69	74.5	--	--
100	118	9.0	22.0	7.1	88	95	--	128
125	144	9.5	28.7	9.2	114	124	--	167
150	170	10.0	35.9	11.5	143	125	--	209
200	222	11.0	52.1	16.8	207	255	271	304
250	274	12.0	70.6	22.9	281	305	368	411
300	326	13.0	91.4	29.8	364	395	476	533
350	378	14.0	114.5	37.5	457	495	596	667

Note : Specification and specials shall be coated inside and outside while hot with Dr. Angus Smith’s solution or other approved anti-corrosive paint, if not painted initially by the manufacturer.

TRENCHES FOR C.I. PIPES AND SPECIALS:

Trenches shall be excavated as described under “Drainage” for S.W. pipes.

LAYING:

Before laying the pipes, they shall be examined to see that there are no cracks or defects. Subject to the approval of the Architects the damaged portion of the cracked pipe may be cut at a point not less than 15 cm. beyond the visible extremity of the cracks with diamond pointed chisel.

The pipes shall be thoroughly cleaned of all dust and dirt. Special care shall be taken to clean the insides of the sockets and the outside of the spigots before lowering the pipes

into the trenches. Holes to receive the sockets shall be scooped out in the trench bed so as to firmly bed the full length of the pipe.

The pipes shall be lowered into the trench by means of suitable pulley blocks, shear-legs, chains, ropes etc. In no case the pipes shall be rolled and dropped into the trench. After lowering the pipes, they shall be arranged to coincide the center line of pipes with the center line of alignment. The spigot of the one pipe shall be carefully centered into the socket of the next pipe and driven to the full distance to the full distance that it can go and pipe line laid to levels required, being kept in position by earth filling, well-watered and rammed at two or more places in its length.

Special shall also be laid in their proper position as stated above. The pipes shall be laid with socket facing the direction of flow of water facing uphill.

Any deviation either in plan or elevation of less than 11.1/4 shall usually be affected by laying the straight pipes round a flat curve of such radius that minimum or lead at the face of the socket shall not be reduced below 12 mm. or the opening between spigot and socket increased beyond 12 mm. at any joint. Deviation of about 2.1/4 can be affected at each joint in this way. At the end of each day's work, the last pipe to be laid shall have its open end securely closed with a wooden plug, to avoid rats and other small animals getting in.

Cement concrete thrust blocks of suitable design shall be provided at 45 to 90-degree bends of the pipes so as to withstand dynamic and static forces likely to be developed due to water running through the pipes. The thrust blocks shall be made after the joints have been caulked with lead and these shall be paid for separately, unless otherwise specified.

LEAD CAULKED JOINTS:

- 1) Lead for joints: It shall be bluish grey in colour, very soft and malleable, readily melted, free from mixture of zinc or tin.
- 2) Spun yarn for joints: This shall be of best quality preferably white, it shall be free from dust etc. It shall be soaked into hot coal tar or bitumen and dried before use.
- 3) Jointing: The spigot shall be carefully centered in the socket by two or three laps of treated spun yarn, twisted into ropes of uniform thickness, well caulked into the back of the socket, leaving the requisite depth for the lead. The laps of the yarn must be longer than the circumference of the pipe. No making up of the pieces shall be allowed.
- 4) The leading of the pipes etc., shall be done by means of ropes covered with clay or by using special leading rings. The lead shall be rendered thoroughly fluid and each joint shall be filled in one pouring.
- 5) Approximate weight of lead and yarn required for joints for various sizes of C.I. pipes and specials shall be as under:

Dia. of pipe		Lead		Yarn		
In mm.	In inches	In kgs.	In lbs.	In kgs.	In lbs.	In ozs.
75	3	1.8	4	0.114	0	4
100	4	3.0	6.5	0.170	0	6
125	5	3.6	8	0.199	0	7
150	6	4.2	9.5	0.227	0	8
180	7	4.8	10.5	0.255	0	9

200	8	5.5	12	0.298	0	10.5
230	9	6.4	14	0.340	0	12
250	10	6.6	14.5	0.397	0	14
300	12	8.0	17.5	0.539	1	3

- 6) Caulking : After the joints have been run they must be thoroughly caulked until they are perfectly watertight. Caulking of joints will be done after a convenient length has been laid and leaded. The leading rings shall first be removed with a flat chisel and then the joint caulked round three times with caulking tools of increasing thickness and a hammer of 2 to 3 kgs. (4 to 6 lbs) weight. Lead joints shall not be covered till the pipeline has been tested under pressure but the rest of pipeline may be covered to prevent expansion and contraction due to variation in temperature.
- 7) When it is inconvenient or dangerous to use molten lead for joints, they may be made with lead wool inserted in strings not less than 6 mm. (1/4") thick and thoroughly caulked.
- 8) Testing : The lead joints shall be tested to a pressure of 7 kgs. per sq.cm. (100 lbs. per sq.inch.) or such head as otherwise, specified after being caulked and should any leakage occur, the leaky joint or joints shall be remade and section retested at Contractor's own expenses, until satisfactory results are obtained.

SLUICE VALVES, FIRE HYDRANTS AND MASONRY CHAMBERS:

- 1) Sluice Valves: The valve shall be of the specified size and shall be approved quality.
- 2) The body and cover of the valve shall be of tough, homogeneous cast iron, the spindle of forged bronze, the nut and the valve seats of high grade gun metal and machinefaced. It shall be fitted with a C.I. Wheel or a cap of standard type, marked with a show the direction of turn for opening of the valve. It shall have flanged ends drilled to Indian Standard Specification.
- 3) The valves shall work easily and smoothly under all conditions and shall be watertight when closed under the working pressure as stipulated as in the relevant I.S.S. unless otherwise specified, valves shall be Class II type as in IS:778:1971.
- 4) The diameter of the waterway, when the valve is fully opened shall not be less than the diameter of the pipe.
- 5) Fixing : Fixing of the valve shall be done by means of bolts nuts and 3 mm. (1/8") rubber insertions with the flanges of the spigot and socket tail pieces drilled to the same specifications. The tail pieces shall be jointed to the pipe line by means of lead caulked joints.

6) APPURTENANCE

The other appurtenances of the pipeline are mentioned below:

- 1) Air valves: These are placed at every summit in the pipe line to permit the escape of air when the main is filled, and afterwards air, if any is carried into the main (they are also placed on long stretches of nearly level main).

- 2) Scour valves: These are placed at the bottom of all depressions for emptying the main or letting out sediment.
- 3) Reflux valves: These are fixed on the ascending parts of the main which open in the direction of flow, but automatically close if a burst occurs and the water flows back. They diminish damage done by the escape of water at a burst.
- 4) Safety or relief valves: these are fixed at the downstream ends of long lengths of mains or where water hammer may take place so as to reduce to the normal any excessive pressure that may occur.
- 5) Fire hydrants: These shall be of approved design and be fixed as shown in the drawings and as per Architects direction. The cost of hydrant shall include cost of valve and masonry chamber as shown on the drawings with C.I. cover etc., complete with two coat of enamel paint over a coat of enamel paint over a coat of primer.
- 6) Water meter: It shall consist of meter, "Y" strainer and other accessories shall be fixed as per requirement of the Local Water Supply Authority. The cost of meter shall include the cost of testing and sealing by Municipal Authorities and fixing including a masonry chamber as shown on the drawing, C.I. cover and locking arrangement complete as directed.
- 7) Manhole chambers and surface chambers for housing valves etc., shall be constructed as per standard drawing.

MODE OF MEASUREMENT

General :

The description of each item in the Bill of Quantities shall be read in conjunction with its specifications for materials and work and unless otherwise stated shall be held to include for necessary conveyance and delivery, handling, unloading, storing, fabrication, hoisting, lowering, all labour for finishing to the required shape and size, setting, fitting and fixing in position, straight cutting and waste and other incidental operations. Any item not mentioned hereunder shall be measured and paid for as per IS 1200 for the respective item.

External Drainage:

- a) Pipes shall be classified according to their diameter. The measurement shall be taken along the center lines of pipes between the inner faces of 2 manholes. The rates shall be inclusive of cutting, jointing, testing and commissioning.
- b) Excavation for trenches for laying drainage lines shall be paid as per volumetric measurements. The length of the trench shall be measured along its center line between the outside faces of 2 manholes. The width shall be the average of the width measured at the top and bottom of the trench. The depth shall be arrived at by measuring the depths at, at least 3 places in the trench, and finding the average of the same. If the ground is undulating, then more than 3 readings shall be taken. The volumetric measurements shall be arrived at by length x Average width x Average depth.
- c) Excavation in rock shall be paid on volumetric measurements of the stack after deducting 40% of the volume for voids. Volume of the stack shall be arrived at by using Simpson's Rule.

- d) Manholes, chambers, septic tank shall have enumerated and paid per number as described under:
- 1) Unless otherwise stated, net length of all pipes shall be measured including all fittings such as bends, junction etc., in running meters. The length shall be taken along the center line of the pipes and fittings.
 - 2) Length of fittings viz. taps, valves, traps, etc., which are paid under appropriate items shall not be measured under liner measurements as enumerated above.
 - 3) Soil waste and vent pipes shall be measured along the center line of the stack including the connecting bends / tees to W.C. Pan, Nahani trap, etc., and shall be paid as enumerated above.
 - 4) W.C. Pans, Lavatory basins, Sinks, Drain Boards, Urinals, Mirrors, Glass shelf, Toilet Paper Holder, shall be measured by number and shall include all accessories as enumerated in detail specification under each item.
 - 5) Unless otherwise specified, all types of taps, valves, etc., shall be measured by number and paid separately.
 - 6) Manholes, Inspection Chambers, Gully Traps, etc., shall be constructed according to detail specification, and measured by number and paid separately. The depth of Manhole shall mean the vertical distance from the top of the Manhole cover to the Outgoing invert of the main drain channel.
 - 7) Water meter shall include “Y” strainer and other appurtenances required by the local bodies and shall include brick masonry chamber, with lockable cover etc., as per detailed specifications and items shall be measured by number and paid for accordingly or as or Schedule of Quantity.

Employer / Architect Signature.

Contractor's Signature.

TECHNICAL SPECIFICATIONS FOR INTERIOR MATERIALS

1. GENERAL

This specification is for work to be done, item to be supplied and materials to be used in the works as shown and defined on the drawings and described herein, all under the supervision and to the satisfaction of the Competent Authority.

Competent authority means Architects / Engineer in charge.

- 1.1 The workmanship is to be the best and of high standard, use must be made of special trades men in all respects of the work and allowances must be made in the rates for doing so.
- 1.2 The materials and items to be provided by the contractor shall be approved by the Competent Authority in accordance with any samples which will be submitted for approval by Contractor and generally in accordance with the Specifications Also if products are specified in the catalogue reference, the contractor will be required to obtain the approval of the Competent Authority before using a material. The Contractor shall produce all invoices, vouchers or receipts for any material if called upon to do so by the Competent Authority.
- 1.3 Samples of all materials are to be submitted to the Competent Authority for approval before the Contractor orders or delivers the materials at site. Samples together with their packing are to be provided free of charge by the Contractor and should any materials be rejected, they will be removed from the site at the Contractor's expense. All samples will be retained by the Competent Authority for comparison with materials, which will be delivered at the site. Also, the Contractor will be required to submit specimen finishes of colours, fabrics etc. for the approval of the Competent Authority before proceeding with the work.
- 1.4 The contractor shall be responsible for providing and maintaining and boxing or other temporary coverage required for the protection of dresses or finished work if left unprotected. He is also to clean out all shelving's, out ends and other waste from all parts of the works before coverings or in-fillings are constructed.
- 1.5 Templates, boxes and moulds shall be accurately set out and rigidly constructed so as to remain accurate during they are in use.
- 1.6 All unexposed surface of timber e. g. false ceiling, backing fillets, backs of door frames, cupboard framing, grounds, etc. are to be treated with two coats of approved timber preservative before fixing or converging.
- 1.7 Only first-class workmanship will be accepted. Contractor shall maintain uniform quality and consistency in workmanship throughout.

2. JOINERY:

- 2.1 Joinery is to be prepared immediately after the placing of the contract, framed up, bonded and waged up. Any portions that are wrapped or found with other defects are to be replaced before wedging up. The whole of the work is to be framed and finished in a workmen-like manner in accordance with the detailed drawings wrought and wherever required, fitted with all necessary metal ties, straps, belts, screws, glue etc. Running beaded joints are to be cross-tongued with teak wherever 1½ thick

double cross tongued. Joiners work generally to be finished with fine sand/glass paper.

- 2.2 Joints:** All joints shall be standard mortise and tenon, dowel, dovetail, and crosshalved. Nailed or glued butt joints will not be permitted, screws, nails etc. will be standard iron or wire of oxidized nettle fold tenon should fit the mortises exactly.
- 2.3** Nailed or glued butt joints will not be permitted except in exceptional cases with approval of Competent Authority.
- 2.4** Where screws shown on a finished surface, those will be sunk and the whole plugged with a wood plug of the same wood and grain of the finished surfaces will be neatly punched and the hole filled with wood filler to match the colour.
- 2.5** Should joints in joiner's work open, or other defects arise within the period stated for defect liability in the contract and the clause thereof, be deemed by the Competent Authority to be due such defective joinery shall be taken down, and refilled, redecorated and/or replaced if necessary and any work disturbed shall be made good at the Contractor's expense.
- 2.6** Nails spikes and bolts shall be of lengths and weights approved by the Competent Authority. Nails shall comply with is 1959-1960 approved quality sample. Brass headed nails are to comply with B. S. 1210. Wire staples shall comply with B. S. 1494
- 2.7** The contact surface of dowels, tennons wedges etc., shall be glued with an approved adhesive. Where glued, joinery and carpentry works are likely to come into contact with moisture, the glue shall be waterproof.

3.0 HARDWARE AND METALS:

The hardware throughout shall be of approved manufacture or supplier well-made and equal to in every respect to the samples to be deposited with the Competent Authority. The contractor may be required to produce and provide samples from many different sources before the Competent Authority takes decision and he should allow his rates for doing so.

- 3.1** Fittings generally shall be brass oxidized, unless otherwise specified and shall be suitable for their intended purpose. In any case, it will have to be approved by Competent Authority before the Contractor procures it at site of work.
- 3.2** Screws are to match the finish of the article to be fixed, and to be round or flat headed or counter sunk as required.
- 3.3** The contractor should cover up and protect the brass and bronze surfaces with a thick grease or other suitable productive material, renew as necessary and subsequently clean off away on connection.
- 3.4** Aluminum and stainless steel shall be of approved manufacture and suitable for its particular application. Generally, the surface of aluminum shall have an anodized finish and both shall comply with the samples approved by the Competent Authority.

All stainless-steel sheets shall be 304 S. S. Japan with gauge as specified but not thinner than 16G.

- 3.5 All steel, brass, bronze, aluminum and stainless-steel articles shall be subjected to a reasonable test at the Contractor's expense.
- 3.6 All brazing and welds are to be executed in a clean and smooth manner rubbed down and left in the flattest and tidiest way, particularly where exposed.
- 3.7 Chromium plating shall be in accordance with I. S. Standard or as per approved specification for normal outdoor conditions and shall be on a base material of copper or brass.

4.0 GLAZIER:

- 4.1 All glass to be of approved manufacturer complying with IS 3548-1966 as per approved quality and sample to be of the selective qualities specified and free from bubbles, smoke, air holes and other defects.
- 4.2 Polished plate glass shall be "glazing glass" (G. G.) quality and that for mirrors shall be "silvering quality" (S.G.) conforming to IS 3438-1965 or as per approved sample and quality.
- 4.3 The compound for glazing to metal is to be a special non-hardening compound manufactured for the purpose and of a brand and quality approved by the Competent Authority.
- 4.4 While cutting glass, proper allowance be made for expansion. Each square of glazing to be in one whole sheet. On completion of work clean all glass inside and cut, replace all cracked scratched and broken panes and leave in good condition.

5.0 PAINT AND POLISHES:

- 5.1 All material required for the works shall be of specified and approved manufacturer, delivered to the site in the manufacturer's container's name or trade mark with a description of the contents and colour. All materials are to be stored on the site.
- 5.2 Spray painting with approved machines will be permitted only if written approval has been obtained from the Competent Authority prior to painting. No spraying will be permitted in the case of priming coats nor where the soiling of adjacent surfaces is likely to occur. The nozzle and pressure to be so operated as to give an even coating throughout to the satisfaction of the Competent Authority. The paint used for spraying is to comply generally with the specification concerned and is to be specially prepared by the manufacturer for spraying. Thinning of paint made for brushing will not be allowed.
- 5.3 Wood preservative shall be Solignum or other equal and approved impregnating wood preservative and all concealed woodwork shall be treated with wood preservative.
- 5.4 All brushes, tools, pots kettles etc. used in carrying out the work shall be clean and free from foreign matter and are to be thoroughly cleaned out before being used with a different type of class of materials.

- 5.5** All iron or steel surfaces shall be thoroughly scraped and rubbed with wire brushes and shall be entirely free from rust, mill scale etc. before applying the priming coat.
- 5.6** Surfaces of new wood work which to be painted are to be rubbed down, cleaned, down to the approval of the Competent Authority.
- 5.7** Surfaces of previously painted woodwork which are to be painted are to be cleaned down with soap and water, detergent solution or approved solvent to remove dirt, grease etc. Whilst wet the surfaces shall be flatted down with a suitable abrasive and then rinsed down and allowed to dry. Minor areas of defective paint shall be removed by scraping back to a firm edge and the exposed surface touched in with primer as described and soaked with putty. Where woodwork has been previously painted or polished and it is to be newly polished, with scrapping, burning off or rubbing down and making surface properly.
- 5.8** Surfaces of previously painted metal which shall be painted are to be cleaned down and flattened down as described in surfaces of any rust and loose scale shall be removed completely by chipping, scrapping and wire brushing back to the bare metal and touched in with primer as described.

5.0 UPHOLSTERY:

- 5.1** This will be of first class standard workmanship with webbing, no-sag springs, coiled springs, padding and filling as specified on drawing. Covering fabrics will be seen, tufted, and corded as shown on the drawing and as approved by the Competent Authority.
- 5.2 Cushion Vents:** Brass “cushion Vents” should be installed at the back or under side or seat cushions (especially those covered in leather vinyl plastic or very tightly woven fabric) to allow air to escape easily and to prevent torn seems.
- 5.3 Materials:** Finished timber shall be of the type specified. Furnishing fabrics, colour, pattern, substance to be as specified, no variations of this will be permitted unless with prior approval of the Competent Authority.

6.0 POLISH:

- 6.1 French polish:** The basic material shall be shellac dissolved in mentholated spirit.

Preparation:

The timber must be well sanded and cleaned and the grain filled with grain filler. Any staining must be done before applying the polish.

Equipment:

The polishing rubber the most important implement in French polish shall consist of a pad of cotton wool, which acts as a reservoir for the polish, and a cover of soft white linen of cotton fabric, similar to a well-worn handkerchief which acts as a fitter. The rubber must never be dipped into the polish; it should be charged by pouring the polish on to the pad with the cover removed.

Application:

Work evenly over the surface with a slow figure-of-eight motion until the timber is coated with a thin layer of polish. The object is to apply a series of thin coats, allowing only a

few minutes for drying between the coats. When a level and even-bodied surface is obtained the work is ready for the second stage i.e. spiriting off.

Allow the work to stand for at least eight hours, then take a fresh rubber with a double thickness of cover material and charge it with mentholated spirit. The object of spiriting off into and remove the rubber marks and to give the brilliance of finish.

Finally, work in the direction of the grain and continue until the surface is free from smears and rubber marks then leave to harden off.

6.2 Wax polish:

Wax polish shall contain silicones and driers. A good silicon wax is to be used not a creamy or spray. The timber shall be sealed first with another finish such as Ron seal, before applying wax.

Application:

Apply coat of the sealer by brush or cloth direct to the unfilled timber, working it well in and finishing evenly with the grain. Allow to dry thoroughly then sand lightly with fine abrasive paper. Apply a heavy coat of wax by cloth on flat surfaces, with a stiff brush. Work it well into the timber and finish off by stroking with the grain before leaving to harden. Leave for four hours before rubbing up with a soft brush. Finally, buff the grain with a soft cloth.

6.03 Transparent Coloured Polyurethane (Melamine)

This shall be applied where natural grain of the wood is required to show. Polyurethane gives tough surface which resist chipping, scratching and boiling water.

Application:

Clean off all grease and wax with an abrasive and white spirit, this should not be applied in humid conditions. Apply the first coat, preferably of clear hard glaze with a cloth pad. Leave this to dry for at least six hours, then apply further coats with a paintbrush. If you wait for longer than 24 hours between coats, rub down the previous coat with fine glass paper or a medium grade of steel wool. Obtain a matt finish, if required, by giving a final coat of clear Reseal Matt coat.

7.0 TIMBER:

7.1 Only seasoned Teakwood to be used unless otherwise specified.

7.2 Use of Rose wood wherever specified.

7.3 All the wood shall be properly seasoned, natural growth and shall be free from worm holes, loose or dead knots or other defects, saw die square and shall not suffer warping, splitting or other defects.

7.4 The moisture content shall not exceed 12%.

7.5 All internal frame work shall be treated with approved wood preservative.

7.6 All wood brought to site should be clean shall not have any preservative or other coating/covering.

7.7 All rejected decayed, bad quality wood shall be immediately removed from site.

7.8 All wood brought to site must be stacked-stored properly as per instructions.

8.0 PLYWOOD:

- 8.1 Plywood/medium density fibre board/teak practical board/ Veneer shall be as specified in the approved list of manufacturers shall be used.
- 8.2 Commercial ply shall conform I. S. I. 303 of approved make.
- 8.3 Marine plywood shall generally conform to generally I. S. 303 BWR or unless specified I.S.710-1980(BWP)
- 8.4 Particle board shall be phenol formaldehyde bonded and generally conform to I. S. 3087-1965.
- 8.5 Only 3mm to 4mm thick straight-grained groups matching approved veneers shall be used. No extra claim will be entertained for veneer if found of extra thickness.

TECHNICAL SPECIFICATIONS FOR ELECTRICAL MATERIALS

SPECIAL CONDITIONS

1. General:

1.1 These special conditions shall be read in conjunction with the description of the item of work in the Bill(s) of Quantities, the particular Specifications, Local Statutory Regulations, Indian Standards Specifications/Codes and the drawings. All the above quoted documents, shall be considered supplementary to each other. However, in the case of conflict amongst the various provisions the owner's and the consultants opinion will be final and shall be adopted.

1.2 The tenderer is advised to inspect the site to ascertain the nature of site, access thereto, local facilities for procurement of materials and working labour rates prevalent in the area, in fact all matters affecting his prices and execution of the work. The tenderer shall be deemed to have full knowledge of the site and drawings whether or not he actually inspects them.

2. Rates

2.1 The rates quoted shall be deemed to allow for all minor extras and constructional details which are not specifically shown on drawings or given on the specifications but are essential in the opinion of the Engineer-in-charge to the execution of works to conform to good workmanship and sound engineering practice. The Consultant/Employer reserves the right to make any minor changes during the execution without any extra payment.

2.2 The Consultants decision to clarify any item under minor changes, minor

extras and constructional details shall be final, conclusive and binding on the Contractor.

23 The rates quoted by the Contractor shall be net so as to include all requirements described in the contract agreement and no claim whatsoever due to fluctuations in the price of material and labour will be entertained.

24 The rates quoted by the Contractor shall include for supplying materials and labour necessary for completing the work in the best and most workmanship like manner to the satisfaction of the Consultant/Employer and which in the opinion of the Consultant cannot be made better, and for maintaining the same. The rates shall be complete in all respects also including cost of materials, erection, fabrication, labour, supervision, tools and plant, transport, sales and other taxes royalties, duties and materials, contingencies, breakage, wastage, sundries, scaffoldings, etc., on the basis of works contract. The rates quoted shall include all taxes, duties, transport, insurance, octroi, or any other levies applicable under the statute.

3. Materials:

3.1 The Contractor shall ensure to the satisfaction of the Consultant/Employer that the materials are packed in original sealed containers/packing bearing manufacturer's markings and brands etc., except where the gross quantity required is a fraction of the smallest packings. Materials not complying with this requirement shall be rejected.

3.2 Testing of Materials:

a) When required by the Consultant, the Contractor shall provide all facilities at site or at manufacturer's works or in an approved laboratory for testing the materials and/or workmanship. All the expenditure in respect of this shall be borne by the Contractor unless specified otherwise in the Contract. The Contractor shall, when required to do so by the Consultant shall submit at his own cost, manufacturer's certificate of tests, proof sheets, mill sheets etc., showing that the materials have been tested in accordance with requirements of these specifications. The samples for Tests shall be selected by the Client/Consultant.

4. Rectification of Defects:

4.1 Any defect in the work done or materials used in the works pointed out by the Consultant shall be rectified within a week or such extended time as may be allowed in this failing which the said defect shall be got rectified by the Consultant at the risk and cost of the Contractors.

5. Conduit and Cables Layout :

5.1 Prior to the pulling of wires, the Contractor shall verify the conduits laid at site by Civil Contractors and satisfy themselves about the adequacy of the same. The contractors shall prepare Wiring layout along with Conduit layout and submit for approval. Prior to laying of the cables, the Contractor shall submit to the Consultant detailed layout plans of the cable net work and get the same approved. The layout plans shall contain particulars regarding size and routes of the cables. The Cables shall be procured only after

approval of Layout Drawings.

6. Regulations & Standards :

6.1 The installation shall conform in all respects to Indian Standard Code of Practice for Electrical Wiring Installation IS:732 and IS:2274. It shall also be in conformity with the current Indian Electricity Rules and Regulations and requirements of the local Electric Supply Authority in so far as these become applicable to the installation. Wherever this specification calls for higher standard of material and/or workmanship than those required by any of the above regulations then this specification shall take precedence over the said regulations and standards.

7. Shop Drawings :

7.1 The Contractor shall prepare and submit to the Consultant for the approval of detailed fabrication drawings for Main LT Panels/Switch Gears/Rising Mains special boxes and Distribution Board, switch board, special any other equipment to be fabricated by Contractor within 60 days of signing of the contract.

8. Completion Drawings :

8.1 At the completion of the work and before issuance of certificate of virtual completion the contractor shall submit to the consultant/Employer layout drawings drawn at approved scale indicating the complete wiring system "As Installed". These drawings shall in particular, give the following information.

- (a) Run and size of conduits, inspection, junction and pull boxes.
- (b) Location and rating of sockets and switches, controlling the light and power outlets.
- (c) Number and size of conductors in each circuit.
- (d) Location and details of distribution boards, mains, switches, switchgear and other particulars.
- (e) A complete wiring diagram, as installed and schematic drawings showing all connections in the complete electrical system.
- (f) Location of telephone outlets, T.V. Music & Fire Alarm outlet boxes, junctions boxes, sizes of various conduits.
- (g) Locations of all earthing stations, routs and size of all earthing conductors, manholes etc.
- (h) Layout and particulars of all cables.

9. Manufacturer's Instructions:

9.1 Where manufacturers have furnished specific instructions, rating to the materials used in this job, covering points not specifically mentioned in the documents, these instructions shall be followed in all cases.

10. Completion Certificate:

10.1 On completion of the Electrical Installation a certificate shall be furnished by the Contractor counter signed by a licensed supervisor, under whose direct supervision the installation was carried out.

This certificate shall be in the prescribed form as required by the local supply authority. The Contractor shall be responsible for getting the drawings and Electrical Installation inspected and approved by the local Authority concerned.

11. Qualified Competent Supervision:

11.1 The Contractor shall employ competent fully licensed, qualified full time Engineer to direct the work of Electrical installation in accordance with drawings and specifications. The Engineer shall be available at all times on the site to receive instructions from Consultant in the day to day activities, throughout the duration of the contract. The foremen shall co-relate the progress of the work in conjunction with all relevant requirements of the supply authorities.

12. Approval from MSEB / MSEDCL/Electrical Inspectorate:

The Contractor shall prepare and submit all the relevant drawings as per the Requirement of Electrical Inspectorate and obtain the Approvals from MSEB/ MSEDCL and other related authorities. No incidental expenses will be paid towards the same. Only statutory fees if any will be paid by **Central bank of India**.

TECHNICAL SPECIFICATIONS

I) INTERNAL ELECTRIFICATION

1. Scope :

This specification is intended to cover the requirements of supply, installation, testing and commissioning of electrical wiring installation and other accessories required for its satisfactory operation. This covers the essential requirements or precautions regarding wiring installations for ensuring satisfactory and reliable service.

2. Standards:

The Electrical wiring installations and other accessories shall comply with latest IS : 732 - 1989 and National Electrical code - 1985.

3. Construction:

Wall mounted switch boards shall be installed such that the bottom is at a minimum height of

1.35 m above finished floor level wherever applicable, as indicated in the drawing.

Equipment which is on the front of a switch board shall be so arranged that inadvertent personnel contact with live parts is unlikely during the manipulation of switches, changing of fuses or similar operation.

In every case in which switches and fuses are fitted on the same pole, these fuses, shall be so arranged that the fuses are not live when their respective switches are in 'OFF' position.

No fuses other than fuses in instrument circuit shall be fixed on the back or behind a switch board panel or frame.

4. Capacity of circuit :

Lighting Circuits shall not have more than a total of ten points of fans, 5A socket outlets and light points and its total load shall not exceed 800 watts. Lights, fans, and 5A socket outlets can be wired on a single common circuit. If fan circuit is drawn separately, circuit shall not be used more than eight points and load shall not exceed more than 800 watts. In the circuit, the neutral and earth wires can be looped up to 10 points. From distribution boards Neutral & Earth wires shall be run for every circuit.

The power circuits shall not have more than two outlets per circuit if load to be fed by each outlet is less than 1KW, and if load is more than 2KW, each outlet shall be connected to a separate circuit.

Switches : All switches shall be placed in the live conductor of the circuit and no single pole switch or fuse shall be inserted in the earth or earthed neutral conductor of the circuits. Single pole switches (other than for multiple control) carrying not more than 15 amperes may be of the piano flush type and the switch shall be 'ON' When the knob is down.

Lamp holders : Lamp holders for use on brackets and the like shall have not less than 1.3 cm nipple and all those for use with flexible pendant shall be provided with cord grips. All lamp holders shall be provided with shade carriers. Where centre contact Edison screw lamp holders are used, the outer or screw contact shall be connected to the 'middle wire' or the neutral or to the earthed conductor of the circuit.

Lamps : All incandescent /LED lamps, unless otherwise specified shall be hung at a height of not less than 2.5 m above the finished floor level.

Ceiling rose : a) A ceiling rose or any other similar attachment shall not be used on circuit, the voltage of which normally exceeds 250 volts.

A ceiling rose shall not embody fuse terminals as an integral part of it.

Every socket outlet shall be controlled by a switch. The switch controlling the socket shall be on the 'live' side of side line. 5 Amps and 15 Amps socket-outlet shall normally be fixed at any convenient place 60 cm above the floor level or near such level as indicated in drawing. 15 Amps socket outlets in kitchen shall be fixed at convenient place 23cm above the working platform. In a room containing a fixed bath or shower, there shall be no socket outlet and there shall be no provision for connecting a portable appliance.

5. Recessed MS conduit wiring system:

a) Making of chase : The chase in the wall shall neatly be made and shall be of suitable dimension to permit the conduit to be fixed in the manner desired by the Engineer-in-charge. In the case of buildings under construction, chases shall be provided in the wall, ceiling, etc. at the time of their construction and shall be filled up neatly after erection of conduit and brought to the original finish of the wall.

b) Fixing of conduit in chase : The conduit shall be fixed by means of staples or by means of saddles not more than 600 mm apart. Fixing of standard bends or elbows shall be avoided as far as practicable and all curves maintained by bending the conduit pipe itself with a long radius which will permit easy drawing-in of conductors. All the threaded joints of rigid steel conduits shall be treated with approved preservative compound to ensure protection against rust.

c) Inspection boxes : To permit periodical inspection and to facilitate replacement of wires, suitable inspection boxes shall be provided at convenient locations. They shall be mounted in flush with the wall. The minimum size of inspection boxes shall be 75 x 75 mm. Suitable ventilating holes shall be provided in the inspection box covers.

d) Types of accessories to be used : All outlets, such as switches and sockets, may be either of flush mounting type or of surface mounting type. The switches and other outlets shall be mounted on such boxes. The metal box shall be efficiently earthed with the earth continuity wire run along the conduit.

When crossing through expansion joints in buildings, the conduit sections across the joint may be through flexible copper bellows of the same size as PVC conduit. The Number of wires that can be drawn through a conduit shall be strictly as per IS 732 and as mentioned in Drawings.

6. MS Conduits:

MS conduit shall be black enameled and of thickness not less than 16SWG and of size minimum 19 mm dia. The Conduit shall conform to IS 9537/ Part II
Bunching of cables : Separate conduits shall be used for bunching of conductors of AC supply and DC supply for lighting and small power outlet circuits.

All outlets of conduit systems shall be properly drained and ventilated, but in such a manner so as to prevent the entry of insects etc. as far as possible.

Bends in conduit : Wherever necessary, bends or diversions may be achieved by bending the conduits or by employing normal bends, inspection bends, inspection boxes, elbows or similar fittings.

In case of plain conduit, heat may be used to soften the conduit for bending and forming joints. Positioning of conduit in close proximity to hot surfaces should be avoided.

7. Testing of wiring:

The following tests shall be carried out on all types of wiring on completion of the work & before energizing the installation :

- i) Insulation resistance test,
 - ii) Electrical continuity test,
 - iii) Earth continuity test,
 - iv) Earth electrode resistance test,
 - v) Switch polarity test.
- i) Insulation Resistance test :

The insulation resistance shall be measured by using 500 v megger between the following points.

Phase and neutral conductor with all fuses in position and all switches in closed condition and main switch in OFF position with lamps and other devices removed.

Between earth and whole system of conductors with all fuses in place, all switches closed and all lamps in position.

Between all conductors connected to one phase of the supply of the above tests shall not be less than 50 divided by the number of points on the circuit. Where a whole installation is being tested, a lower value than that given by the above formula is acceptable subject to a minimum of one megaohm.

The insulation resistance in megaohm as obtained by each of the above tests shall not be less than 50 divided by the number of points on the circuit. Where a whole installation is being tested, a lower value than that given by the above formula is acceptable subject to a minimum of one megaohm.

(ii) Electrical continuity test :

Each and every circuit shall be tested for electrical continuity by using a multimeter.

(iii) Earth continuity test :

The earth continuity conductor including metal conduit shall be tested for electrical continuity and the resistance of the same along with the earthing lead measured from the connection with the earth electrode to any point in the earth continuity conductor in the complete installation shall not exceed one ohm.

iv) Earth electrode resistance test:

The earth electrode resistance shall be tested as specified in section

(v).Switch polarity test :

Test shall be made to verify that all switches in every circuit have been fitted in the same conductor throughout and such conductor shall be marked for connection to the phase conductor.

8 Distribution Boards:

All the distribution boards shall be with MCBs as described in the respective schedule.

The distribution boards shall be controlled by a switch fuse, miniature circuit breaker or an isolator as described in the respective schedule. Each outgoing circuit shall be provided either with MCB or a fuse on the phase. The neutral shall be connected to a common link and be capable of being disconnected individually for testing purposes.

The distribution boards shall be located as indicated in the respective electrical working drawings and as directed by Engineer - in - charge. The distribution boards shall be fixed on wall in the niche provided and marked with the details of circuits, source of supply, size of incoming wires Etc.,

All marking shall be clear and legible.

The total load of the consuming devices shall be evenly distributed between the number of ways of distribution board.

The consuming devices circuit shall be connected to distribution board in proper sequence, so as to avoid unnecessary crossing of wires.

Cables shall be connected to a terminal only by crimped lugs.

Cables shall be rigidly fixed in such a manner that a clearance of at least

2.5cm is maintained between conductors of opposite polarity or phase and between the conductors and any material other than insulating material.

The incoming and outgoing cables shall be neatly bunched.

9. MOUNTING HEIGHTS :

The Mounting heights of various fixtures shall be as specified in the Drawings.

II) POWER CONTROL CENTRES

1. Scope :

This specification is to cover the requirement of design, supply, installation, testing and commissioning of LT power control centres / main switch boards with all components, Instruments, fittings and accessories for efficient operation without any trouble.

2. Standards :

The PCC specified herein, unless otherwise stated shall conform to the relevant and latest revisions of Indian standards and Indian Electricity Rules.

3. Design and construction :

3.1 Design requirements : The power control centres shall be suitable for operation on 440volt, 3 phase,4wire 50HZ system to withstand a short circuit level of 50 KA RMS symmetrical.

The PCC shall be designed for operation in high ambient temperature upto 45 degrees centigrade and high humidity upto 95% and tropical atmospheric conditions. Means shall be provided to facilitate ease of inspection, Maintenance and Servicing.

3.2 Constructional requirements :

The power control centre shall be of

- i) Metal clad, cubicle, indoor, free standing type suitable for Mounting on Built up Trenches with U Channels of adequate size.
- ii) Made up of the requisite vertical sections, which when coupled together shall form continuous dead front switch board.
- iii) Dust and damp protected, the degree of protection shall be better than IP - 54 as specified in IS-2147.
- iv) Readily extendable on both sides by the addition of vertical sections after removal of the end covers.
- v) Single front construction with the circuit breaker feeder and switch fuse feeders suitable for operation from the front of the panel.

The PCC shall have the feeder ratings as per the schematic diagrams enclosed with the schedule and constructed only of materials capable of withstanding the mechanical, electrical and thermal stresses as well as the effects of humidity, which are likely to be encountered in normal service.

3.3 Vertical Sections :Each vertical section shall comprise a front framed structure rolled folded sheet steel channel section of minimum 2 mm thickness rigidly bolted together. This structure shall house the components contributing the major weight of the equipment such as circuit breaker, switch

fuse units, main horizontal busbars, vertical risers and other front mounted accessories. The structure shall be mounted on a rigid base frame of folded sheet steel of minimum of 2.5 mm thickness and 100mm height. The design shall ensure Structural stability during Transit and also during Operation after Commissioning Suitable cable chamber housing the cable end connections and power / control cable terminations shall be provided. The design shall ensure generous availability of space for ease of installation and maintenance of cabling and adequate safety for working in one vertical section without coming into accidental contact with live parts in the adjacent section.

A cover plate at the top of the vertical section shall be provided with necessary ventilating arrangements. Any aperture for ventilation shall be covered with a perforated sheet having less than 1 mm diameter perforations to prevent entry of vermin.

3.4 Sheet Steel Cubicle :

3.4.1 The sheet steel cubicle shall be designed in fully segregated multitier formation. Each cubicle shall have hinged front access door with easy operating fasteners. All the doors and covers shall be heavily gasketed to make the compartment dust tight. Each cubicle shall have a covering at the bottom to make a dust and vermin proof construction. Door hinges shall be of concealed type.

The cubicle shall be of minimum 2 mm thick sheet steel. Sheet steel shrouds and partitions shall be of minimum 1.6 mm thickness. All sheet steel work forming the exterior of switch boards shall be smoothly finished, leveled and free from flaws. The corners shall be rounded. The minimum Thickness of Gland plates shall be 3mm.

3.4.2 The apparatus and circuits in the power control centers shall be so arranged as to facilitate their operation and maintenance at the same time to ensure the necessary degree of safety.

Apparatus forming part of the control centers shall have the following minimum clearance.

- i) between phases - 25 mm,
- ii) between phase and neutral - 25 mm,
- iii) between phases and earth - 25 mm,
- iv) Between neutral and earth - 19 mm,

When, for any reason, the above clearances are not available suitable insulation shall be provided. Clearance shall be maintained during normal service conditions. Creepage distances shall comply with those specified in relevant standards.

3.4.3 All insulating materials used in the construction of the equipment shall be non hygroscopic duly treated to withstand the effect of high humidity, high temperature and tropical ambient service conditions.

3.4.4 Functional units such as circuit breakers and fuse switches shall be arranged in multitier formation, except that not more than One air circuit breaker housed in a single vertical section.

3.4.5 Metallic/insulated barriers shall be provided within vertical

sections

and

between adjacent

- i) Main busbars and vertical risers during operation, inspection or maintenance of functional units and front connected accessories.
- ii) Cable terminations of one functional unit, when working on those of adjacent unit/units.

3.4.6. All doors / covers providing access to live power equipment / circuits shall be provided with tool operated fasteners to prevent unauthorized access.

3.4.7 Provisions shall be made for permanently earthing the frames and other metal parts of the switchgear by two independent connections.

3.5 Metal treatment and finish :

All steel works used in the construction of the switch boards shall have undergone a suitable rigorous metal treatment process so as to remove oxide scales and rust formation and to facilitate a durable coating of the paint on the metal surfaces and also to prevent the spreading of rust, in the event of the paint film being mechanically damaged.

Two coats of Anti Corrosive primer followed by a finishing coat of Epoxy spray power coating of the shade 631 of IS : 5 (i.e. Siemens grey) shall be given. The total thickness of paint shall not be less than 25 micron.

3.6 Bus Bars :

3.6.1 The busbars shall be housed in non-segregated sheet steel compartments in the cubicle at convenient locations with provision for access to the buses from the front of the panel. The busbar shall be suitably braced with DMC/SMC supports to provide a through fault withstand capacity of 50 KA RMS symmetrical for one second and a peak short circuit withstand capacity 150 KA minimum. The neutral as well as the earth bus shall be capable of withstanding the above fault level.

3.6.3 Large clearance and creeping distance shall be provided on the busbar system to minimize the possibility of a fault.

3.6.4 High tension bolts, nuts and spring washers shall be provided at all busbar joints.

3.6.5 The continuous rating of the busbar shall be 125% of the rated current. Maximum temperature of the bus and the connections shall not exceed 85 degrees centigrade. The busbars shall be of liberal design for the required current rating i.e. 0.8Amp/sq.mm.

The main phase busbars shall have continuous current rating throughout the length of each power control centre and the neutral busbars shall have continuous rating of at least 50% of phase busbars.

3.6.6 Connections from the main busbars to functional circuits shall be arranged and supported so as to withstand without any damage or deformation, the thermal and dynamic stresses due to short circuit currents.

All busbars and tapings shall be provided with color coded sleeves for

phase identification. All joints/tapping points of the buses shall be suitably shrouded to prevent accidental contact.

4. **Circuit Breakers** :

4.1 General :

4.1.1 Circuit breakers shall be of triple pole / four pole, air break, horizontal draw out /Fixed type, as given in the schedule of work and comply with the requirements of relevant IS with latest amendments and shall have the following :

- i) A short circuit breaking capacity of not less than 50 KA RMS at 415 volts, 50 Hz AC.
- ii) A short circuit making capacity of 105 KA.
- iii) A short time withstand capacity of 150 KA for one second.
- iv) Electrical overload performance at 6 times the rated current, 100% of the rated voltage as recovery voltage at 0.5 power factor.
- v) Dielectric test of 2.5 KV applied for one minute on main circuits.

4.1.2 The circuit breakers shall be fitted with detachable arc chutes on each pole designed to permit rapid dispersion, cooling and extinction of the arc. Interphase barriers shall be provided to prevent flash over between phases.

4.1.3 Arcing contacts shall be of hard wearing material copper tungsten or silver tungsten and shall be easily replaceable. Main contacts shall be of silver plated copper of high pressure type and generous cross section.

4.2 Operating Mechanism :

The operating mechanism shall be of robust design, with minimum number of linkages to ensure maximum reliability. Manually operated circuit breakers shall be provided with spring operated closing mechanism which are independent of speed of manual operation. Electrically shall be independent of the motor which shall be used slowly for charging the closing spring.

The operating mechanism shall be such that the breaker is at all times free to open immediately when the trip coil is energized.

Mechanical operation indicators shall be provided to show open and close positions of the breaker. Electrically operated breakers shall be additionally provided with mechanical indications to show charged and discharged conditions of the charging spring.

Means shall be provided for slow closing and opening of the breaker for maintenance purposes, and for manual changing and closing of electrically operated breakers during emergencies,

4.3 Protection :

Provisions shall be available for fitting a minimum of five trip devices - three over current, as shunt trip and an under voltage release or two over current and earth fault release, a shunt trip and one under voltage release. The breakers shall be of the shunt or series trip type as specified in the schedule.

4.4 Housing of Circuit Breaker :

Circuit breakers shall be individually housed in sheet metal castle provided with hinged doors. The breaker along with its operating mechanism shall be mounted on a robust carriage moving on guide rollers within the castle. Isolating contacts for both power and control circuits shall be of robust design and fully self aligning. The assembly shall be designed to allow smooth and easy movement of the breakers within its castle.

The breaker shall have three distinct positions within the castle as follows :

- i) `Service' position : With main and auxiliary contacts connected.
- ii) `Test' position : with power contacts fully disconnected and control circuit contacts connected.
- iii) `Isolated' position : with both power and control circuit contacts fully disconnected.

It shall be possible to achieve any of the above positions with the castle doors closed. Mechanical position indicators shall be provided for the three positions of the breakers.

4.5 Interlocking :

4.5.1. The moving portion of the circuit breaker shall be interlocked so that :

- i) It shall not be possible either to isolate it from the connected position, or to plug it in from the Isolated position with the breaker closed.
- ii) The circuit breaker can be closed only when it is in one of the three positions or when it is fully out of the castle.
- iii) It shall not be possible to open the hinged door of the castle unless the breaker is drawn to the isolated position.
- iv) Inadvertent withdrawal of the circuit breaker too far beyond the supporters is prevented by the suitable stops.

4.5.2 Provisions shall be available for the padlocking of the circuit breaker access flame in any of the three positions.

4.5.3 Automatically operated safety shutters shall be provided to screen the fixed isolating contacts when the breaker is drawn out from the castle.

4.5.4 The moving portion of the circuit breaker shall be provided with a heavy duty, self aligning earth contact, which shall make before and break after the main isolating contacts during insertion into with drawl from the service position of the breaker. Even in the isolated position positive earthing contact should exist.

4.5.5 Auxiliary switches directly operated by the breaker operating mechanism and having 4 `NO' and 4 `NC' contacts, shall be provided on each breaker. The auxiliary switch contacts shall have a minimum rated thermal current of 10 amps.

5. Switch Fuse Units :

5.1 General :

The switch fuse units shall be of the load break, heavy duty, cubicle type conforming to the requirements IS and of AC 23 duty.

The switch fuse units shall be capable of withstanding the thermal and electromagnetic stresses caused by short circuits for the time of operation of the associated fuse links.

The switch fuse units shall be double break and have quick make break mechanism, designed to ensure positive operation.

All switch fuse contacts shall be silver plated at the current transfer surfaces.

The unit shall be provided with a front operating handle. The ON and OFF positions of the switch handle shall be clearly marked.

5.2 Interlocks and Safety :

Interlocks shall be provided so as to prevent opening of the unit door when the switch is in the ON position and also to prevent closing of the switch with the door not properly secured. It should however be possible for a competent person to operate the switch shall be suitable for locking with switch in the OFF position by means of a padlock.

The interior arrangement of the switch fuse unit shall be such that all 'Live' parts are shrouded.

5.3 HRC Fuses :

The switch fuse units shall be fitted with High rupturing capacity cartridge fuse links with ISI marking for a rupturing capacity of not less than 80 KA at 415 volts. The fuse links shall be mounted in a drawout carriage, thus ensuring positive isolation of contacts during fuse replacements.

6. Current Transformers.

Current transformers shall comply with the requirements of relevant latest amendment IS. They shall have ratios, outputs and accuracy as specified in the schedule.

7.0 Indicating / Integrating Meters :

All indicating instruments shall be of flush mounted industrial pattern conforming to the relevant latest amended IS. The instrument shall have non reflecting bezels, clearly, divided and indelibly marked scales, and shall be provided with zero adjusting devices in the front. Integrating instruments shall be of flush mounted switch board pattern complying with the requirements of relevant latest IS.

8. Relays :Circuit breakers shall be provided with integrally mounted relays as specified in the schedule.

The relay shall have a set of three phase characteristics, which shall be adjustable over a wide range, to provide discrimination between a multiplicity of devices. The relay shall be able to provide over current and earth fault protection. Also UV and Shunt trip Relays are to be provided.

9. Control switches/Selector switches :Control switches/Selector switches

shall be of the heavy duty rotary type, with plates clearly marked to show the operating position. They shall be of semi-flush mounted type with only the front plate and the operating handle projected.

Circuit breakers control switches shall be of the spring return to neutral type.

10. Indicating lamps and push buttons :

Indicating lamps shall be of the LED type of low watt consumption, provided with series resistors where necessary and with translucent lamp covers. Bulbs and lenses shall be easily replaceable from the front.

Push buttons shall be of the momentary contact, push to actuate type fitted with self-reset contacts and provided with plates marked with its junctions.

11. Cable terminations :

Cable entries and terminals shall be provided in the switch board to suit the number, type and size of aluminum conductor power cables and copper conductor control cables as indicated in the schematic diagram.

Provision shall be made for top or bottom entry of cables as required. Generous size of cabling chambers shall be provided, with the position of cable glands and terminals such that cables can be easily and safely terminated.

Barriers or shrouds shall be provided to permit safe working at the terminals of one circuit without accidentally touching that of another live circuit.

Cable riser shall be adequately supported to withstand the effects of rated short circuit currents without damage and without causing secondary faults.

Cable sockets shall be of copper and of the crimping type/soldering as required.

12. Control wiring :All control wiring shall be carried out with 1100/650 V grade single core Copper cable conforming to relevant IS having stranded copper conductors of minimum 2.5 sq.mm. section for CT Wiring and 1.5sq.mm for Control/indicating Instruments.

Wiring shall be neatly bunched, adequately supported and properly routed to allow easy access and maintenance.

Wires shall be identified by numbered ferrules at each end. The ferrules shall be of the ring type of non-deteriorating material. They shall be firmly located on each wire so as to prevent free movement.

All control circuit fuses shall be mounted in front of the panel and shall be easily accessible.

13. Terminal blocks and lables :

Terminal block shall be of 500 volts grade of the stud type. Insulating barriers shall be provided between adjacent terminals.

Terminal block shall have minimum current rating of 10 amps and shall be shrouded. Provisions shall be made for lable inscriptions.

Lables shall be made of anodized aluminum, with white engraving on black background. They shall be properly secured with fasteners. Danger plate of size and descriptions as recommended in the relevant IS shall be provided on the PCC.

14. Tests :

- i) The power control centre shall be completely assembled, wired, adjusted and tested for operation under simulated conditions to ensure correctness of wiring and interlocking and proper functioning of all components.
- ii) Each power control centre and components shall be subjected to standard routine tests as per applicable clauses of relevant standards.
- iii) All current carrying parts and wiring of power control centre shall be subjected to power frequency voltage withstand test.

15. Drawings :After the award of the contract the contractors shall submit three copies of the following drawings for approval of the Department.

- i) Outline dimensional drawing of the PCC showing the general arrangement indicating the following :
 - a) Busbar clearances;
 - b) power and control cable entry points;
 - c) Configuration of busbars;
 - d) Details of support insulations and spacings;
 - e) Outgoing power cable termination arrangements.
- ii) Single line diagram of power control centre showing Protection, Metering etc.
- iii) Cubicle wiring diagram.
- iv) List of Firements with Ratings & makes / Models

16. Installation Testing and commissioning :

The power control centre shall be installed over the cable trench/cable pit using suitable size of MS channel including grouting of the channel with necessary bolts and nuts. Proper earthing of PCC shall be done using two independent copper/GI strip of sizes as indicated in the schedule. The channel shall be painted with one coat of red oxide primer and two coats of anticorrosive enamel paint of proper shade as directed by the Engineer-in-charge.

The pre-commissioning tests as required shall be done and the PCC shall be commissioned.

III) LAYING OF CABLES

1. Scope :

This specification is intended to cover the requirements of installation and energizing of PVC/XLPE/PILCDSTA power cables including jointing of cables.

2. Standards :

The power cable and its fixing accessories shall comply with the latest relevant Indian Standards and National Electrical Code.

3. Laying of Cables :

3.1 General :

3.1.1 Before the commencement of cable laying, it shall be ensured by the Engineer-in-Charge that only ISI marked cables are used. It shall be the responsibility of the contractor to check the soundness and correctness of the

size of the cable while taking delivery of the cable from stores. Any defect noticed shall be brought to the notice of the issuing authorities immediately. If any defects is noticed after the cable is laid or during the process of laying, it shall be brought to the notice of the Engineer-in-Charge and upon his satisfaction, that the cable is not damaged due to bad handling, it will be the entire responsibility of the contractor to retrieve the cable already laid and return the defective cable to store and take fresh length of the cable from the store and relay the same.

3.12 The material such as bricks, sand, cable route markers, RCC slab of best quality as approved by the Engineer-in-Charge only shall be used for cable laying works.

3.13 The contractor shall provide all the necessary labour, tools, plants and other requisites at his own cost for carrying out pumping of water and removing of water from trenches, if any, where required.

3.14 Installation shall be carried out in a neat, workman like manner by skilled, experienced and competent workman in accordance with standard practices.

3.15 While laying the cable care shall be taken to avoid formation of kinks and also damage to the cable. In the case of cable bends, it shall not have bent radius lesser than 20 times the overall diameter of the cable.

3.16 A cable loop of about five meters length and as directed by the Engineer-in-Charge shall be provided at the following locations.

- a) Near the termination points
- b) Near to the straight through joint

3.17 The method of cable laying and routing of cables, shall in every case be as directed by the Engineer-in-Charge / consultant.

3.18 Whenever cable passes through hume pipes/GI pipes embedded across the wall in a building, both the ends of the pipe shall be suitably sealed.

3.19 Identification tags indicating the size of the cable and feeder designation shall be securely attached at both ends of the cable. Such tags shall also be attached to the cable at intervals of 50 Mtrs. The materials of the tag shall be of either 12 SWG GI sheet. In case of plastic, the details have to be engraved and incase of GI sheet, the details should be punched. Cable route markers shall be provided at the intervals of 200 M with a minimum of one number route marker. The details of the route makers shall be as per the drawing. At the locations of straight through joints, necessary joint-markers shall be provided.

3.1.10 When cable runs vertically, it shall be clamped on mild steel flats or angle iron fixed on walls and are spaced at such intervals as to prevent buckling of the cables. All steel work shall be painted with a coat of red oxide and thereafter finished with suitable anticorrosive paints.

3.2 **Cable laid in ground :**

3.2.1. All MV cables (up to 1.1 KV) shall be laid at a minimum depth of 0.75 M & HT cables (1.1 KV to 11 KV) shall be laid at a depth of 1.0 M when laid in ground. When cable pass through roads, nallahs etc. they must be protected by either hume pipe or GI pipe of suitable dimensions.

3.2.2. Excavations of trenches shall be carried out as indicated in the drawing. The width of the trench at the bottom shall be 0.4 M for one cable. In case the total number of cables laid in trenches is more than one, then the width shall be such that the spacing between the cables is maintained as shown in the drawing. Before the cable is laid in the trench the bottom of the trench shall be cleared from stones and other sharp materials and filled with sand layers of 75 mm, as shown in the drawing.

3.2.3. While removing the cable from the drum, it shall be ensured that the cable drum is supported on suitable jacks and the drum is rotated to unwind the cable from the drum. The cable should never be pulled while unwinding from the drum. It shall be ensured that the cables are run over the wooden rollers placed in the trench at intervals not exceeding 2 M.

3.2.4. After placing the cables in the trench shall be filled in layers ensuring that each layer is well rammed by spraying water and consolidated. The extra earth shall be removed from the place of trench and deposited at a place as directed by the Engineer-in-Charge/consultant.

3.2.5. The HT cables shall be provided with RCC slabs (marked HT cable) on top as protection.

3.3 **Cables laid in built up trench :**

3.3.1. Before the commencement of cable laying the cable trench shall be drained properly. Cable shall be laid as explained in item 3.2. Cable shall be properly clamped to the cable supports , which are provided in the cable trench. The method of clamping shall suit the size of the cable and the cable supports, which are provided in the cable trench. The method of clamping shall suit the size of the cable and the cable supports, as directed by the Engineer-in- Charge.

Care shall be taken while removing and replacing the trench cover slab. It is the responsibility of the contractor to make good any damaged trench covers.

3.4. **Cable terminations and straight through joints :**

3.4.1. All cable jointing materials such as straight through joint boxes, cable compound, cable lugs, insulation tapes etc. shall be of best quality and as approved by the Engineer-in-Charge.

3.4.2. Cable glands for strip / armoured cables shall include a suitable armour clamp for receiving and securely attaching the armouring of the cable in a manner such that no movement of the armour occurs when the assembly is subjected to tension forces.

The cable gland shall not impose on the armouring, a bending radius not less than the diameter of the cable. The clamping ring shall be solid and of adequate strength.

Provision shall be made for attachment of an external earthing bond between the metallic covering of the cable and the metallic structure of the apparatus to which the cable box is attached.

3.5 **Sealing boxes** :

3.5.1 A sealing box, irrespective of the class of insulation of the cable for which it is intended, shall be so designed that it may be filled with compound after connecting the cable specially in flame proof/hazardous areas.

3.5.2 All parts and connection for attaching the armouring, wiping or clamping the metallic sheath in a sealing box, shall be easily accessible. This may be achieved by splitting the box or by providing a suitable cover or other such means.

3.5.3 The joints in the box shall prevent leakage of the compound.

3.5.4 Provision shall be made to ensure that the cores of the cable are efficiently sealed to prevent moisture penetrating along the strands or the cable conductors.

3.5.5 The sealing box shall be provided with compound filling orifices with suitable covers or plugs of size that will permit easy pouring of the compound.

In all cases where screwed plugs are used, one or more air vents shall be provided to ensure complete expulsion of air and total filling of the box with compound. 3.5.6 The box shall be of sufficient length to allow for manipulation of the insulated cover without damage to them or to the insulation.

3.5.7 A sealing box intended to be attached directly to the apparatus shall be designed such that the box together with the connected cable may be detached from the apparatus without disturbing the sealing compound.

3.5.8 Cable sealing and dividing boxes intended for use in the flame proof areas shall comply additionally with the relevant requirements of IS:2148-1968.

4. **Testing**

Once cable is laid, following tests shall be conducted in the presence of Engineer-in-Charge,
before energizing the cable:

- i) Insulation resistance test (Sectional and Overall).
- ii) Sheathing continuity test.
- iii) Continuity and conductor resistance test.
- iv) Earth test.
- v) High voltage test.

Tests conducted shall be as per Indian Standards and National Electrical Code.

IV) **EARTHING**

1. **SCOPE:**

This specification is intended to cover the requirements of supply, installation, testing and commissioning of

a) Pipe earthing

b) Plate earthing

c) Strip earthing

2. **STANDARDS:**

Earthing installations shall conform to the Indian Electricity Rules - 1956, as amended from time to time and IS 3043-1989 "code of practice for earthing", with latest amendments.

3. **Earth electrode arrangement:**

3.1 Pipe electrode :

3.1.1 Electrode shall be made of CI pipe having a clean surface and not covered with paint, enamel or poorly conducting material. Galvanized pipe shall not be smaller than 100 mm ID. Earthing with pipe electrode shall be done as per the details indicated in IS : 3043/87 .

3.1.2 Electrodes shall be embedded below permanent moisture level.

3.1.3 The length of pipe electrodes shall not be less than 2.5 m. if rock is encountered, pipes shall be driven to a depth of not less than 2.5 m with suitable inclination. Pipe shall be in one piece and deeply driven.

3.1.4 To reduce the depth of burial of an electrode without increasing the resistance, a number of rods or pipes may have to be connected together in parallel. The distance between two electrodes in such a case shall not be less than twice the length of the electrode. The earthing lead shall be connected by means of a through bolt, nuts and washers and cable socket.

3.2 **Plate electrode :**

For plate electrodes, minimum dimensions of the electrode shall be as under.

3.2.1 GI plate electrode : 600 x 600 x 6 mm thick.

3.2.2 Copper plate electrode : 600 x 600 x 3.15 mm thick

3.2.3 The electrode shall be buried in ground, with its faces vertical and top not less than 2.5 M from the surface of the ground.

3.2.4 Earthing using plate electrode shall be done as per details, indicated in drawing.

3.2.5 Plate electrodes shall have a galvanized iron water pipe, buried

vertically and adjacent to the electrode. One end of pipe shall be atleast 5 cm above the surface of the ground and need not be more than 10 cm. The internal diameter of the pipe shall be atleast 19 mm. The length of pipe under the earth's surface shall be such that it shall be able to reach the center of the plate. The earthing lead shall be securely bolted the plate with two bolts, nuts, check nuts and washers.

3.3. **Strip or conductor electrodes :**

3.3.1. Strip electrode shall not be smaller than 25 x 1.6 mm, if of copper and 25 x 3 mm, if of galvanized iron and steel. If round conductors are used as earth electrodes, their cross sectional area shall not be smaller than 3 sq.mm , if of copper and 6 sq.mm. if galvanized iron and steel.

3.3.2. Conductor shall be buried in trenches not less than 0.5 m deep.

4. **General :**

i) All materials used for connecting the earth lead with electrode shall be of GI in case of GI pipe and GI plate electrodes, and of tinned brass in case of copper plate electrode. The earthing lead shall be securely connected at the other end to the main board.

ii) The earthing lead from electrode onwards shall be suitably protected against mechanical injury by routing the earth wire / strip through a suitable size of GI pipe.

iii) All medium voltage equipment's shall be earthed by two separate and distinct connections with the earth. In the case of high and extra high voltages, the neutral points shall be earthed by not less than two separate and distinct connections with the earth, each having its own electrode at the generating station or substation.

iv) All materials, fittings etc. used in earthing shall conform to Indian standard specifications wherever they exist. In the case of materials for which Indian standard specifications do not exist, such materials shall be approved by the Engineer-in-Charge.

v) The earth electrode shall be kept free from paint, enamel and grease.

vi) It shall be ensured that similar materials for respective earth electrodes and earth conductors are used.

vii) Earth electrode shall not be installed in proximity to a metal fence.

viii) Copper/GI strip shall be connected to the respective earth electrodes, either by brazing or welding respectively. The Copper/GI strip shall be jointed only either by brazing or by riveting at the end of over lapping portions. The over lap shall not be less than 50 mm.

ix) Earthing clamps used for supporting earth strips shall be made of such materials so as to avoid bimetallic action between strip and clamps.

5. **Testing :**

The earth resistance of each electrode shall be measured by using a reliable and calibrated earth megger and the value shall be as per IS/IE rules

LIST OF APPROVED MANUFACTURERS / NATURAL SOURCES OF MATERIALS TO BE USED IN

<u>S.No.</u>	<u>Material Name.</u>	<u>Brand / Manufacturer / Recommended Make.</u>
1.	Switches/Sockets	Hager / Schneider / Legrand
2.	Copper Conductor wires	Finolex / Qflex/ Lapp/ Anchor
3.	PVC conduits & Accessories	Precision / Sudhakar/ Avon plast
4.	MS Conduits	Gupta / Bharat
5.	Metal clad Sockets	MDS /L&T- Hager /Merlengerin /BCH
6.	MCBs /MCB Distribution boards	MDS /L&T- Hager /Merlengerin(Compact)
7.	MCCBs/Switchgear	GE Power /MerlinGerin (Compact)/ BCH/L&T /MD
8.	Underground Cables	CCI /Unistar /Nicco /Gloster
9.	Cable Glands	HMI /Comet
10.	Capacitor Bank	Epcos /Neptune
11.	Cable Lugs	Dowell's / 3D
12.	MV Panels (PCCs)	Manufacturers with CPRI Test Certificate.
13.	ELRs/CBCT	Prokdvs /Nagoba
14.	Measuring Instruments	Prokdvs /Enercon
15.	Selector Switches	Vaishno / Salzer / Kaycee
16.	Indication Lamps LED (protected type)	Schneider / Vaishno / Binay
17.	Resign cast CTs	AE / Kappa
18.	Telephone Wires	Lapp / Delton /National
19.	Light Fixtures	Wipro/ Osram / Philips / Havells
20.	Ceiling Fans & Exhaust Fans	CG/ Usha / Bajaj

NOTE:

1. Unless otherwise mentioned any one of the approved makes or brands shall be allowed to be used. Other specific equivalent brands with BIS mark may be allowed to be used if approved by CENTRAL BANK OF INDIA.

2. **The bidder shall distinctly understand** that it will not be their prerogative to insist on a particular brand from the list. Final selection will be done with the approval of CENTRAL BANK OF INDIA.

3. If the schedule of quantities prescribes a particular brand of materials or fittings, the same shall be considered while quoting the rates.

4. Samples of every material including all fixing accessories shall be got approved by CE

TECHNICAL SPECIFICATION FOR AIR CONDITIONING WORK

1. General :

- ❖ The Work under this part shall consist of furnishing labour materials, equipment and appliance as specified necessary and required to install all sheet metal and other allied work, to make the air cooling supply, ventilation and exhaust system ready for operation as per drawings.

REFRIGERANT P I P I N G

- ❖ The specifications that follow cover the requirements of piping.
- ❖ Only copper piping/tubing of refrigeration quality shall be used. Soft copper tubing can be employed for sizes up to and including 22mm (7/8") OD and 9.5mm (3/8") OD shall have a minimum nominal thickness of 0.76mm (0.030") and 0.81mm (0.032") respectively.
- ❖ All piping / tubing shall be new fresh, clean and dry.
- ❖ Fittings like bends, tees, sockets, etc. shall be of copper or forged brass. Flare type fittings may used for copper tubing while hard drawn tubes upto and including 15mm size may be bent to from 90 Deg bends with throat radius being not less than 3 times the tube diameter. for bigger sizes, bends should be used as noted already.
- ❖ Valves for pipe sizes up to 15mm OD shall be all brass, hand wheel operated, Diaphragm pack less type, globe or angle valves, for sizes over 15mm OD Valves shall be of bronze, globe or angle type, packed back sealed.
- ❖ Liquid line strainers shall be made of brass shall incorporate bronze screen and permanent management. Strainers shall be provided with shut valves on either side.
- ❖ Thermostatic expansion valve shall be complete with remote bulb and external equalizer and external super head adjustment. Solenoid valves shall have manual opening system to serve as by - pass in case of failure of solenoid valve. Liquid-moisture indicator shall be
- ❖ Provided in the liquid line.
- ❖ Flare type joints may be used for copper tubing while for a hard drawn pipe only brazed joints shall be used. For Small lines also such as equalizer lines, expansion valves connections, gauge connections, connecting pressure switches etc., Flared fittings and joints shall be used.
- ❖ Piping shall be insulated sufficient number of bends and turns to ensure sufficient fleetly and minimize vibration. Supports, Clamps, Saddles, hangers etc., of adequate strength should be provided as required to support the piping adequately and minimize vibration.
- ❖ Necessary isolating material like rubber, felt, spring, etc., should also be provided as an additional measure to limit transmission of noise and vibration.

- ❖ Refrigerant piping shall be carried out giving due consideration to the need to ensure oil return and avoid liquid slope-over into the compressor, Accordingly, the piping shall include necessary loops, traps, slopes, etc., to achieve these objectives.
- ❖ While installing the piping, adequate clearance between pipes should be provided for insulation is called for
- ❖ On completing the erection, the system shall be pressure tested with dry nitrogen or carbon de-oxide. The test pressure shall be a sunder for R-22.
- ❖ High Pressure side - kg /sqcm(psi) : 25 (365)
- ❖ Low Pressure side - kg /sqcm(psi) : 110 (150)
- ❖ The system shall hold the pressure for a minimum period of 24 hours without revealing leaks.
- ❖ After the leak test has been completed successfully, the pressure due to Nitrogen or Carbon- de-oxide in the system.
- ❖ The System shall then be dehydrated by drawing a vacuum. The vacuum achieved shall be at least as deep as 500 microns and shall be maintained for a period of at least 24 Hours after the vacuum pump has been shut off.

INSULATION FOR REFRIGERANT PIPING:

- ❖ All suction lines (insulated both indoors & outdoors) and liquid lines laid outdoors shall be applied over a coat of bituminous primer applied on the pipe surface.

CONDENSATE DRAIN PIPING:

- ❖ PVC Pipes (Medium) shall be used for condensate drain piping.
- ❖ Piping shall be supported suitably on walls/floor and all charges involved there to shall be applied in the prices quoted by the tenderers.
- ❖ While Installing the piping the contractor shall keep in mind the requirement that it should not foul with the structural or architectural features of the building. Further, all piping must be installed in a neat and workman - like - manner.

APPROVED MAKES FOR HVAC SYSTEMS

The Contractor shall have to obtain Consultant's approval of all makes of equipment and technical selection prior to ordering and installation.

List of makes agreed during Tender negotiations supersedes all mentioned makes provided they meet specifications and are approved by Consultants.

The contractor has to submit at least two makes for Consultants' approval prior to placing order.

List of approved manufacturers & suppliers of materials, Equipment & Materials Recommended Manufacturers

1. High wall Split & Cassette Units (3 star & Above rated with copper condenser) - Bluestar/ Daikin /Hitachi/Carrier

2. Pre-Filters & Filters (non-flammable) - Airtech / Thermo dyne / Uccomech

3. Piping-

a) Cu piping - Soft (20G) - Kobe (Japan) / Mandev Tubes / Met tubes (Malaysia) / Nissan / Rajco

b) Cu piping - Hard (18G) - Kobe (Japan) / Mandev Tubes / Maxflow / Nissan /Rajco / Simitomo (Japan)

4. Insulation-

a) Closed cell nitrile elastomeric Class 'O' Armaflex /Aeroflex / Eurobetex / K – Flex

b) Adhesives (when dry non-flammable) Armaflex 520 / Pidilite SR 998 / Foster IIDL

5. Electricals – (IS)

a) Starters - L&T / Merlin Gerlin / Siemens

b) Contactors - ABB / L&T / Merlin Gerlin / Siemens

c) Switchgear - Havells / L&T / Merlin Gerlin

d) Ammeter - Auto-Electric / Rishab

e) Voltmeter - Auto-Electric / Rishab

f) All panel accessories - Technics

g) Capacitors - Asian / Datar / L & T / Siemens

h) ELCB's - Datar / L & T /MDS / Prok

i) MCCBs, MCB's - ABB / L&T / Merlin Gerlin / MDS

j) SFU's - ABB / L&T / Merlin Gerlin / Siemens

k) Electric Meters - Alacrity / Enercon / Secure

l) Cables-

Power - Finolex / Gloster / Geoflex / Polycab

Control - Finolex / Geoflex / Polycab / Universal

INTEGRITY PACT

Between

Central Bank of India hereinafter referred to as “**The Principal**”,

And

.....
hereinafter referred to as “**The Bidder/ Contractor**”

Preamble

The Principal intends to award, under laid down organizational procedures, contract/s for.....The Principal values full compliance with all relevant laws of the land, rules, regulations, economic use of resources and of fairness / transparency in its relations with its Bidder(s) and / or Contractor(s).

In order to achieve these goals, the Principal will appoint an Independent External Monitor (IEM), who will monitor the tender process and the execution of the contract for compliance with the principles mentioned above.

Section 1 – Commitments of the Principal

(1.) The Principal commits itself to take all measures necessary to prevent corruption and to observe the following principles:-

- a. No employee of the Principal, personally or through family members, will in connection with the tender for , or the execution of a contract, demand, take a promise for or accept, for self or third person, any material or immaterial benefit which the person is not legally entitled to.
- b. The Principal will, during the tender process treat all Bidder(s) with equity and reason. The Principal will in particular, before and during the tender process, provide to all Bidder(s) the same information and will not provide to any Bidder(s) confidential / additional information through which the Bidder(s) could obtain an advantage in relation to the tender process or the contract execution.
- c. The Principal will exclude from the process all known prejudiced persons.
(2) If the Principal obtains information on the conduct of any of its employees which is a criminal offence under the IPC/PC Act, or if there be a substantive suspicion in this regard, the Principal will inform the Chief Vigilance Officer and in addition can initiate disciplinary actions.

Section 2 – Commitments of the Bidder(s)/ contractor(s)

(1) The Bidder(s)/ Contractor(s) commit themselves to take all measures necessary to prevent corruption. He commits himself to observe the following principles during his participation in the tender process and during the contract execution.

- a. The Bidder(s)/ Contractor(s) will not, directly or through any other person or firm, offer, promise or give to any of the Principal’s employees involved in the tender process or the execution of the contract or to any third person any material or other benefit which he/she is not legally entitled to, in order to obtain in exchange any advantage of any kind whatsoever during the tender process or during the execution of the contract.

- b. The Bidder(s)/ Contractor(s) will not enter with other Bidders into any undisclosed agreement or understanding, whether formal or informal. This applies in particular to prices, specifications, certifications, subsidiary contracts, submission or non-submission of bids or any other actions to restrict competitiveness or to introduce cartelisation in the bidding process.
- c. The Bidder(s)/ Contractor(s) will not commit any offence under the relevant IPC/PC Act; further the Bidder(s)/ Contractor(s) will not use improperly, for purposes of competition or personal gain, or pass on to others, any information or document provided by the Principal as part of the business relationship, regarding plans, technical proposals and business details, including information contained or transmitted electronically.
- d. The Bidder(s)/Contractors(s) of foreign origin shall disclose the name and address of the Agents/representatives in India, if any. Similarly the Bidder(s)/Contractors(s) of Indian Nationality shall furnish the name and address of the foreign principals, if any. Further details as mentioned in the “Guidelines on Indian Agents of Foreign Suppliers” shall be disclosed by the Bidder(s)/Contractor(s). Further, as mentioned in the Guidelines all the payments made to the Indian agent/representative have to be in Indian Rupees only. Copy of the “Guidelines on Indian Agents of Foreign Suppliers” is placed at (page nos. 6-7)
- e. The Bidder(s)/ Contractor(s) will, when presenting his bid, disclose any and all payments he has made, is committed to or intends to make to agents, brokers or any other intermediaries in connection with the award of the contract.

(2) The Bidder(s)/ Contractor(s) will not instigate third persons to commit offences outlined above or be an accessory to such offences.

Section 3- Disqualification from tender process and exclusion from future contracts

If the Bidder(s)/Contractor(s), before award or during execution has committed a transgression through a violation of Section 2, above or in any other form such as to put his reliability or credibility in question, the Principal is entitled to disqualify the Bidder(s)/Contractor(s) from the tender process or take action as per the procedure mentioned in the “Guidelines on Banning of business dealings”. Copy of the “Guidelines on Banning of business dealings” is placed at (page nos. 8-17).

Section 4 – Compensation for Damages

- (1) If the Principal has disqualified the Bidder(s) from the tender process prior to the award according to Section 3, the Principal is entitled to demand and recover the damages equivalent to Earnest Money Deposit/ Bid Security.
- (2) If the Principal has terminated the contract according to Section 3, or if the Principal is entitled to terminate the contract according to Section 3, the Principal shall be entitled to demand and recover from the Contractor liquidated damages of the Contract value or the amount equivalent to Performance Bank Guarantee.

Section 5 – Previous transgression

- (1) The Bidder declares that no previous transgressions occurred in the last three years with any other Bank in any country conforming to the anti-corruption approach or with any Public Sector Enterprise in India that could justify his exclusion from the tender process.
- (2) If the Bidder makes incorrect statement on this subject, he can be disqualified from the tender process or action can be taken as per

the procedure mentioned in “Guidelines on Banning of business dealings”.

Section 6 – Equal treatment of all Bidders / Contractors / Subcontractors

- (1) The Bidder(s)/ Contractor(s) undertake(s) to demand from his subcontractors a commitment in conformity with this Integrity Pact.
- (2) The Principal will enter into agreements with identical conditions as this one with all Bidders and Contractors.
- (3) The Principal will disqualify from the tender process all bidders who do not sign this Pact or violate its provisions.

Section 7 – Criminal charges against violating Bidder(s) / Contractor(s) / Subcontractor(s)

If the Principal obtains knowledge of conduct of a Bidder, Contractor or Subcontractor, or of an employee or a representative or an associate of a Bidder, Contractor or Subcontractor which constitutes corruption, or if the Principal has substantive suspicion in this regard, the Principal will inform the same to the Chief Vigilance Officer.

Section 8 – Independent External Monitor / Monitors

- (1) The Principal appoints competent and credible Independent External Monitor for this Pact. The task of the Monitor is to review independently and objectively, whether and to what extent the parties comply with the obligations under this agreement.
- (2) The Monitor is not subject to instructions by the representatives of the parties and performs his functions neutrally and independently. It will be obligatory for him to treat the information and documents of the Bidders/Contractors as confidential. He reports to the Chairman & Managing Director, CENTRAL BANK OF INDIA.
- (3) The Bidder(s)/Contractor(s) accepts that the Monitor has the right to access without restriction to all Project documentation of the Principal including that provided by the Contractor. The Contractor will also grant the Monitor, upon his request and demonstration of a valid interest, unrestricted and unconditional access to his project documentation. The same is applicable to Subcontractors. The Monitor is under contractual obligation to treat the information and documents of the Bidder(s)/ Contractor(s)/ Subcontractor(s) with confidentiality.
- (4) The Principal will provide to the Monitor sufficient information about all meetings among the parties related to the Project provided such meetings could have an impact on the contractual relations between the Principal and the Contractor. The parties offer to the Monitor the option to participate in such meetings.
- (5) As soon as the Monitor notices, or believes to notice, a violation of this agreement, he will so inform the Management of the Principal and request the Management to discontinue or take corrective action, or to take other relevant action. The monitor can in this regard submit non-binding recommendations. Beyond this, the Monitor has no right to demand from the parties that they act in a specific manner, refrain from action or tolerate action.
- (6) The Monitor will submit a written report to the Chairman & Managing Director, CENTRAL BANK OF INDIA within 8 to 10 weeks from the date of reference or intimation to him by the



Integrity Pact Page 5 of 17

GUIDELINES FOR INDIAN AGENTS OF FOREIGN SUPPLIERS

- 1.0 There shall be compulsory registration of agents for all Global (Open) Tender and Limited Tender. An agent who is not registered with CENTRAL BANK OF INDIA shall apply for registration in the prescribed Application –Form.
- 1.1 Registered agents will file an authenticated Photostat copy duly attested by a Notary Public/Original certificate of the principal confirming the agency agreement and giving the status being enjoyed by the agent and the commission/remuneration/salary/ retainer ship being paid by the principal to the agent before the placement of order by CENTRAL BANK OF INDIA.
- 1.2 Wherever the Indian representatives have communicated on behalf of their principals and the foreign parties have stated that they are not paying any commission to the Indian agents, and the Indian representative is working on the basis of salary or as retainer, a written declaration to this effect should be submitted by the party (i.e. Principal) before finalizing the order

2.0 DISCLOSURE OF PARTICULARS OF AGENTS/ REPRESENTATIVES IN INDIA. IF ANY.

- 2.1 Tenderers of Foreign nationality shall furnish the following details in their offer:
 - 2.1.1 The name and address of the agents/representatives in India, if any and the extent of authorization and authority given to commit the Principals. In case the agent/representative be a foreign Bank, it shall be confirmed whether it is real substantial Bank and details of the same shall be furnished.
 - 2.1.2 The amount of commission/remuneration included in the quoted price(s) for such agents/representatives in India.
 - 2.1.3 Confirmation of the Tenderer that the commission/ remuneration if any, payable to his agents/representatives in India, may be paid by CENTRAL BANK OF INDIA in Indian Rupees only.
- 2.2 Tenderers of Indian Nationality shall furnish the following details in their offers:
 - 2.2.1 The name and address of the foreign principals indicating their nationality as well as their status, i.e, whether manufacturer or agents of manufacturer holding the Letter of Authority of the Principal specifically authorizing the agent to make an offer in India in response to tender either directly or through the agents/representatives.
 - 2.2.2 The amount of commission/remuneration included in the price (s) quoted by the Tenderer for himself.
 - 2.2.3 Confirmation of the foreign principals of the Tenderer that the commission/remuneration, if any, reserved for the Tenderer in the quoted price (s), may be paid by CENTRAL BANK OF INDIA in India in equivalent Indian Rupees on satisfactory completion of the Project or supplies of Stores and Spares in case of operation items .

- 2.3 In either case, in the event of contract materializing, the terms of payment will provide for payment of the commission / remuneration, if any payable to the agents/representatives in India in Indian Rupees on expiry of 90 days after the discharge of the obligations under the contract.
- 2.4 Failure to furnish correct and detailed information as called for in paragraph-2.0 above will render the concerned tender liable to rejection or in the event of a contract materializing, the same liable to termination by CENTRAL BANK OF INDIA. Besides this there would be a penalty of banning business dealings with CENTRAL BANK OF INDIA or damage or payment of a named sum.

Guidelines on Banning of Business Dealing

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1. Introduction

- 1.1 Central Bank of India, being a Public Sector Enterprise and 'State', within the meaning of Article 12 of Constitution of India, has to ensure preservation of rights enshrined in Chapter III of the Constitution. CENTRAL BANK OF INDIA has also to safeguard its commercial interests. CENTRAL BANK OF INDIA deals with Agencies, who have a very high degree of integrity, commitments and sincerity towards the work undertaken. It is not in the interest of CENTRAL BANK OF INDIA to deal with Agencies who commit deception, fraud or other misconduct in the execution of contracts awarded / orders issued to them. In order to ensure compliance with the constitutional mandate, it is incumbent on CENTRAL BANK OF INDIA to observe principles of natural justice before banning the business dealings with any Agency.
- 1.2 Since banning of business dealings involves civil consequences for an Agency concerned, it is incumbent that adequate opportunity of hearing is provided and the explanation, if tendered, is considered before passing any order in this regard keeping in view the facts and circumstances of the case.

2. Scope

- 2.1 The General Conditions of Contract (GCC) of CENTRAL BANK OF INDIA generally provide that CENTRAL BANK OF INDIA reserves its rights to remove from list of approved suppliers / contractors or to ban business dealings if any Agency has been found to have committed misconduct and also to suspend business dealings pending investigation. If such provision does not exist in any GCC, the same may be incorporated.
- 2.2 Similarly, in case of sale of material there is a clause to deal with the Agencies / customers / buyers, who indulge in lifting of material in unauthorized manner. If such a stipulation does not exist in any Sale Order, the same may be incorporated.
- 2.3 However, absence of such a clause does not in any way restrict the right of Bank (CENTRAL BANK OF INDIA) to take action / decision under these guidelines in appropriate cases.
- 2.4 The procedure of (i) Removal of Agency from the List of approved suppliers / contractors; (ii) Suspension and (iii) Banning of Business Dealing with Agencies, has been laid down in these guidelines.
- 2.5 These guidelines apply to all the Units and subsidiaries of CENTRAL BANK OF INDIA.
- 2.6 It is clarified that these guidelines do not deal with the decision of the Management not to entertain any particular Agency due to its poor / inadequate performance or for any other reason.
- 2.7 The banning shall be with prospective effect, i.e., future business dealings.

3. Definitions

In these Guidelines, unless the context otherwise requires:

- i) 'Party / Contractor / Supplier / Purchaser / Customer/Bidder/Tenderer' shall mean and include a public limited Bank or a private limited Bank, a firm whether registered or not, an individual, a cooperative society or an association or a group of persons engaged in any commerce, trade, industry, etc. 'Party / Contractor / Supplier / Purchaser / Customer / Bidder / Tenderer' in the context of these guidelines is indicated as 'Agency'.
- ii) 'Inter-connected Agency' shall mean two or more companies having any of the following features:
- a) If one is a subsidiary of the other.

- b) If the Director(s), Partner(s), Manager(s) or Representative(s) are common;
- c) If management is common;
- d) If one owns or controls the other in any manner;
- iii) 'Competent Authority' and 'Appellate Authority' shall mean the following:
- a) For Bank (entire CENTRAL BANK OF INDIA) wide Banning Executive Director (GAD) shall be the 'Competent Authority' for the purpose of these guidelines. Chairman & Managing Director, CENTRAL BANK OF INDIA shall be the 'Appellate Authority' in respect of such cases except banning of business dealings with Foreign Suppliers of imported coal/coke.
- b) For banning of business dealings with Foreign Suppliers of imported goods, CENTRAL BANK OF INDIA Executive Directors' Committee (EDC) shall be the 'Competent Authority'. The Appeal against the Order passed by EDC, shall lie with Chairman & Managing Director, as First Appellate Authority.
- c) In case the foreign supplier is not satisfied by the decision of the First Appellate Authority, it may approach CENTRAL BANK OF INDIA Board as Second Appellate Authority.
- d) For Zonal Offices only
Any officer not below the rank of Deputy General Manager appointed or nominated by the Head of Zonal Office shall be the 'Competent Authority' for the purpose of these guidelines. The Head of the concerned Zonal Office shall be the 'Appellate Authority' in all such cases.
- e) For Corporate Office only
For procurement of items / award of contracts, to meet the requirement of Corporate Office only, Head of GAD shall be the 'Competent Authority' and concerned Executive Director (GAD) shall be the 'Appellate Authority'.
- e) Chairman & Managing Director, CENTRAL BANK OF INDIA shall have overall power to take suo-moto action on any information available or received by him and pass such order(s) as he may think appropriate, including modifying the order(s) passed by any authority under these guidelines.
- iv) 'Investigating Department' shall mean any Department or Unit investigating into the conduct of the Agency and shall include the Vigilance Department, Central Bureau of Investigation, the State Police or any other department set up by the Central or State Government having powers to investigate.
- v) 'List of approved Agencies - Parties / Contractors / Suppliers / Purchasers / Customers / Bidders / Tenderers shall mean and include list of approved / registered Agencies - Parties/ Contractors / Suppliers / Purchasers / Customers / Bidders / Tenderers, etc.

4. Initiation of Banning / Suspension

Action for banning / suspension business dealings with any Agency should be initiated by the department having business dealings with them after noticing the irregularities or misconduct on their part. Besides the concerned department, Vigilance Department of each Unit /Corporate Vigilance may also be competent to advise such action.

5. Suspension of Business Dealings

- 5.1 If the conduct of any Agency dealing with CENTRAL BANK OF INDIA is under investigation by any department (except Foreign Suppliers of imported goods), the Competent Authority may consider whether the allegations under investigation are of a serious nature and whether pending

investigation, it would be advisable to continue business dealing with the Agency. If the Competent Authority, after consideration of the matter including the recommendation of the Investigating Department, if any, decides that it would not be in the interest to continue business dealings pending investigation, it may suspend business dealings with the Agency. The order to this effect may indicate a brief of the charges under investigation. If it is decided that inter-connected Agencies would also come within the ambit of the order of suspension, the same should be specifically stated in the order. The order of suspension would operate for a period not more than six months and may be communicated to the Agency as also to the Investigating Department. The Investigating Department may ensure that their investigation is completed and whole process of final order is over within such period.

- 5.2 The order of suspension shall be communicated to all Departmental Heads within the Plants / Units. During the period of suspension, no business dealing may be held with the Agency.
- 5.3 As far as possible, the existing contract(s) with the Agency may continue unless the Competent Authority, having regard to the circumstances of the case, decides otherwise.
- 5.4 If the gravity of the misconduct under investigation is very serious and it would not be in the interest of CENTRAL BANK OF INDIA, as a whole, to deal with such an Agency pending investigation, the Competent Authority may send his recommendation to ED (GAD), CENTRAL BANK OF INDIA Corporate Office along with the material available. If Corporate Office considers that depending upon the gravity of the misconduct, it would not be desirable for all the Units and Subsidiaries of CENTRAL BANK OF INDIA to have any dealings with the Agency concerned, an order suspending business dealings may be issued to all the Units by the Competent Authority of the Corporate Office, copy of which may be endorsed to the Agency concerned. Such an order would operate for a period of six months from the date of issue.
- 5.5 For suspension of business dealings with Foreign Suppliers of imported goods, following shall be the procedure :-
- i) Suspension of the foreign suppliers shall apply throughout the Bank including Subsidiaries.
- ii) Based on the complaint forwarded by ED (GAD) or received directly by Corporate Vigilance, if gravity of the misconduct under investigation is found serious and it is felt that it would not be in the interest of CENTRAL BANK OF INDIA to continue to deal with such agency, pending investigation, Corporate Vigilance may send such recommendation on the matter to Executive Director, GAD to place it before Executive Directors Committee (EDC) with ED (GAD) as Convener of the Committee.
- The committee shall expeditiously examine the report, give its comments/recommendations within twenty one days of receipt of the reference by ED, GAD.
- iii) If EDC opines that it is a fit case for suspension, EDC may pass necessary orders which shall be communicated to the foreign supplier by ED, GAD.
- 5.6 If the Agency concerned asks for detailed reasons of suspension, the Agency may be informed that its conduct is under investigation. It is not necessary to enter into correspondence or argument with the Agency at this stage.
- 5.7 It is not necessary to give any show-cause notice or personal hearing to the Agency before issuing the order of suspension. However, if investigations are not complete in six months time, the Competent Authority may extend

the period of suspension by another three months, during which period the investigations must be completed.

6. Ground on which Banning of Business Dealings can be initiated

- 6.1 If the security consideration, including questions of loyalty of the Agency to the State, so warrants;
- 6.2 If the Director / Owner of the Agency, proprietor or partner of the firm, is convicted by a Court of Law for offences involving moral turpitude in relation to its business dealings with the Government or any other public sector enterprises or CENTRAL BANK OF INDIA, during the last five years;
- 6.3 If there is strong justification for believing that the Directors, Proprietors, Partners, owner of the Agency have been guilty of malpractices such as bribery, corruption, fraud, substitution of tenders, interpolations, etc;
- 6.4 If the Agency continuously refuses to return / refund the dues of CENTRAL BANK OF INDIA without showing adequate reason and this is not due to any reasonable dispute which would attract proceedings in arbitration or Court of Law;
- 6.5 If the Agency employs a public servant dismissed / removed or employs a person convicted for an offence involving corruption or abetment of such offence;
- 6.6 If business dealings with the Agency have been banned by the Govt. or any other public sector enterprise;
- 6.7 If the Agency has resorted to Corrupt, fraudulent practices including misrepresentation of facts and / or fudging /forging /tampering of documents;
- 6.8 If the Agency uses intimidation / threatening or brings undue outside pressure on the Bank (CENTRAL BANK OF INDIA) or its official in acceptance / performances of the job under the contract;
- 6.9 If the Agency indulges in repeated and / or deliberate use of delay tactics in complying with contractual stipulations;
- 6.10 Willful indulgence by the Agency in supplying sub-standard material irrespective of whether pre-dispatch inspection was carried out by Bank (CENTRAL BANK OF INDIA) or not;
- 6.11 Based on the findings of the investigation report of CBI / Police against the Agency for malafide / unlawful acts or improper conduct on his part in matters relating to the Bank (CENTRAL BANK OF INDIA) or even otherwise;
 - 6.12 Established litigant nature of the Agency to derive undue benefit;
 - 6.13 Continued poor performance of the Agency in several contracts;
- 6.14 If the Agency misuses the premises or facilities of the Bank (CENTRAL BANK OF INDIA), forcefully occupies, tampers or damages the Bank's properties including land, water resources, forests / trees, etc.
(Note: The examples given above are only illustrative and not exhaustive. The Competent Authority may decide to ban business dealing for any good and sufficient reason).

7 Banning of Business Dealings

- 7.1 A decision to ban business dealings with any Agency should apply throughout the Bank including Subsidiaries.
- 7.2 There will be a Standing Committee in each Zone to be appointed by Head of Zonal Office for processing the cases of "Banning of Business Dealings" except for banning of business dealings with foreign suppliers of goods. However, for procurement of items / award of contracts, to meet

the requirement of Corporate Office only, the committee shall be consisting of General Manager / Dy. General Manager each from Operations, Law & GAD. Member from GAD shall be the convener of the committee. The functions of the committee shall, inter-alia include:

- i) To study the report of the Investigating Agency and decide if a prima-facie case for Bank-wide / Local unit wise banning exists, if not, send back the case to the Competent Authority.
- ii) To recommend for issue of show-cause notice to the Agency by the concerned department.
- iii) To examine the reply to show-cause notice and call the Agency for personal hearing, if required.
 - iv) To submit final recommendation to the Competent Authority for banning or otherwise.

7.3 If Bank wide banning is contemplated by the banning Committee of any Zone, the proposal should be sent by the committee to ED (GAD) through the Head of the Zonal Office setting out the facts of the case and the justification of the action proposed along with all the relevant papers and documents. GAD shall get feedback about that agency from all other Zones and based on this feedback, a prima-facie decision for banning / or otherwise shall be taken by the Competent Authority. At this stage if it is felt by the Competent Authority that there is no sufficient ground for Bank wide banning, then the case shall be sent back to the Head of Zonal Office for further action at the Zone level.

If the prima-facie decision for Bank-wide banning has been taken, ED (GAD) shall issue a show-cause notice to the agency conveying why it should not be banned throughout CENTRAL BANK OF INDIA.

After considering the reply of the Agency and other circumstances and facts of the case, ED (GAD) will submit the case to the Competent Authority to take a final decision for Bank-wide banning or otherwise.

7.4 If the Competent Authority is prima-facie of view that action for banning business dealings with the Agency is called for, a show-cause notice may be issued to the Agency as per paragraph 9.1 and an enquiry held accordingly.

7.5 Procedure for Banning of Business Dealings with Foreign Suppliers of imported goods.

- Banning of the agencies shall apply throughout the Bank including Subsidiaries.
- Based on the complaint forwarded by ED (GAD) or received directly by Corporate Vigilance, if gravity of the misconduct under investigation is found serious and it is felt that it would not be in the interest of CENTRAL BANK OF INDIA to continue to deal with such agency, pending investigation, Corporate Vigilance may send such recommendation on the matter to Executive Director, GAD to place it before Executive Directors' Committee (EDC) with ED (GAD) as Convenor of the Committee.
- The committee shall expeditiously examine the report, give its comments/recommendations within twenty one days of receipt of the reference by ED, GAD.
- If EDC opines that it is a fit case for initiating banning action, it will direct ED (GAD) to issue show-cause notice to the agency for replying within a reasonable period.
- On receipt of the reply or on expiry of the stipulated period, the case shall be submitted by ED (GAD) to EDC for consideration & decision.
- The decision of the EDC shall be communicated to the agency by ED (GAD).

8 Removal from List of Approved Agencies - Suppliers / Contractors, etc.

8.1 If the Competent Authority decides that the charge against the Agency is of a minor nature, it may issue a show-cause notice as to why the name of

the Agency should not be removed from the list of approved Agencies - Suppliers / Contractors, etc.

- 8.2 The effect of such an order would be that the Agency would not be disqualified from competing in Open Tender Enquiries but Limited Tender Enquiry (LTE) may not be given to the Agency concerned.
- 8.3 Past performance of the Agency may be taken into account while processing for approval of the Competent Authority for awarding the contract.

9 Show-cause Notice

- 9.1 In case where the Competent Authority decides that action against an Agency is called for, a show-cause notice has to be issued to the Agency. Statement containing the imputation of misconduct or misbehavior may be appended to the show-cause notice and the Agency should be asked to submit within 15 days a written statement in its defense.
- 9.2 If the Agency requests for inspection of any relevant document in possession of CENTRAL BANK OF INDIA, necessary facility for inspection of documents may be provided.
- 9.3 The Competent Authority may consider and pass an appropriate speaking order:
- a) For exonerating the Agency if the charges are not established;
 - b) For removing the Agency from the list of approved Suppliers / Contractors, etc.
 - c) For banning the business dealing with the Agency.
- 9.4 If it decides to ban business dealings, the period for which the ban would be operative may be mentioned. The order may also mention that the ban would extend to the interconnected Agencies of the Agency.

10 Appeal against the Decision of the Competent Authority

- 10.1 The Agency may file an appeal against the order of the Competent Authority banning business dealing, etc. The appeal shall lie to Appellate Authority. Such an appeal shall be preferred within one month from the date of receipt of the order banning business dealing, etc.
- 10.2 Appellate Authority would consider the appeal and pass appropriate order which shall be communicated to the Agency as well as the Competent Authority.

11 Review of the Decision by the Competent Authority

Any petition / application filed by the Agency concerning the review of the banning order passed originally by Competent Authority under the existing guidelines either before or after filing of appeal before the Appellate Authority or after disposal of appeal by the Appellate Authority, the review petition can be decided by the Competent Authority upon disclosure of new facts / circumstances or subsequent development necessitating such review. The Competent Authority may refer the same petition to the Standing Committee/EDC as the case may be for examination and recommendation.

12 Circulation of the names of Agencies with whom Business Dealings have been banned

- 12.1 Depending upon the gravity of misconduct established, the Competent Authority of the Corporate Office may circulate the names of Agency with whom business dealings have been banned, to the Government Departments, other Public Sector Enterprises, etc. for such action as they deem appropriate.
- 12.2 If Government Departments or a Public Sector Enterprise request for more information about the Agency with whom business dealings have been

banned, a copy of the report of Inquiring Authority together with a copy of the order of the Competent Authority / Appellate Authority may be supplied.

- 12.3 If business dealings with any Agency has been banned by the Central or State Government or any other Public Sector Enterprise, CENTRAL BANK OF INDIA may, without any further enquiry or investigation, issue an order banning business dealing with the Agency and its inter-connected Agencies.
- 12.4 Based on the above, Zonal Offices may formulate their own procedure for implementation of the Guidelines and same be made a part of the tender docu