



Central Bank of India

Regional Computer Center,
First Floor, Platinum Empire Building,
Near Teosa Cotton Gin, Old Cotton Market Road,
Amravati (Maharashtra) Pin Code 444601

Request for Quotations (Bid) Document

For

Disposal of Old/Obsolete hardware and peripherals lying at various Branches/Offices

1. Invitation for Tender Offers

Central Bank Of India, Regional Office, AMRAVATI covering branches under Amravati and Yeotmal district invites sealed tenders (2 bids, technical offer and commercial offer) from eligible reputed bidders.

We invite sealed quotations from bidders for disposal of Old/ Unusable/Obsolete/irreparable hardware and peripherals lying at various Branches/Offices as per annexure.

Tender document can be downloaded from the website www.centralbankofindia.co.in or a copy tender document can be obtained from our Regional Computer Center, Regional Office, Amravati. The cost of tender document is Rs2000/- (Rupees Two Thousand Only) and this is to be paid by way of Demand Draft drawn on “Central Bank of India”, payable at Amravati along with technical bid.

The Tender Details are given below:

Tender Reference	RO/RCC/AMAR/2022-23/23 Tender start Date 04.07 2022
Cost of Tender Copy (Non Refundable)	Rs 2000.00 including taxes by demand draft (Rupees two thousand only)
Earnest Money Deposit (Refundable) (In the form of DD/Performance Bank Guarantee).	Rs.20000.00 including taxes (Rupees twenty thousand only)
Last Date of submission of Queries for Pre Bid Meeting	The pre bid Queries may be sent through email or in writing at the address specified on or before 11 July 2022
Date of Pre Bid Meeting	13 July 2022 at address mentioned below
Last Date and Time for submission of RFP responses	20 July 2022 at 15:00 Hrs. Mode:- Physical Bid submission
Date of Opening of Technical Bids	20 July 2022 15:30 Hrs.
Date and Time for opening of Commercial Bids (For successful Bidders of Technical Offers only)	Shall be informed to technically qualified bidders separately
Place of Submission / Opening tender offers : Contact Telephone Numbers	Regional Manager, Central Bank of India, Regional Office, Platinum Empire Building, First Floor, Near Teosa Cotton Gin, Old Cotton Market Road, Amravati (Maharashtra) Pin Code 444601
Contact Number/E-mail	7507777191, 9561821365, 9422539919 rccamraro@centralbank.co.in / cm2amraro@centralbank.co.in

Earnest Money Deposit of Rs.20,000/- (Rs Twenty Thousand only) by way of Demand Draft/Bank Guarantee drawn on “CENTRAL BANK OF INDIA” payable at Amravati must accompany the Technical Bids. No cost for MSME Firms after providing necessary documents

(Sanjay Kapoor)
Chief Manager

DISCLAIMER

The information contained in this Request for Proposal (RFP) document or information subsequently to bidder(s) or applicants whether verbally or in documentary form by or on behalf of Central Bank of India (Bank), is provided to the bidder(s) on the terms and conditions set out in this RFP document and all other terms and conditions subject to which such information is provided.

This RFP is neither an agreement nor an offer and is only an invitation by Bank to the interested parties for submission of bids. The purpose of this RFP is to provide the bidder(s) with information to assist the formulation of their proposals. This RFP does not claim to contain all the information each bidder may require. Each bidder should conduct its own investigations and analysis and should check the accuracy, reliability and completeness of the information in this RFP and where necessary obtain independent advice. Bank makes no representation or warranty and shall incur no liability under any law, statute, rules or regulations as to the accuracy, reliability or completeness of this RFP. Bank may in its absolute discretion, but without being under any obligation to do so, update, amend or supplement the information in this RFP.

INSTRUCTIONS TO BIDDERS

1.1 NOTICE OF INVITATION:

Central Bank of India, Regional Office, AMRAVATI invites bids disposal of Old/ Unusable/Obsolete/irreparable hardware and peripherals (Desktop, CPU, Monitors, DMP Printers, Laser printers, keyboards) lying at various Branches/Offices of Yeotmal District,) under Amravati Region.

Bidders having franchise arrangements are not eligible to quote.

1.2 TWO BID SYSTEM TENDER:

Offers (Technical & Commercial) must be submitted at the same time, giving full particulars in **separate sealed envelopes** at the Bank's address **on or before the last date submission of bids**. All envelopes should be securely sealed and stamped. Only one bid should be submitted by one vendor.

Both envelopes must be super-scribed with the following information:

- Type of Offer (Technical / Commercial)
- Tender Reference Number
- Due Date
- Name of bidder & mail id with contact number

1.3 ENVELOPE-I (Technical Offer):-

The Technical offer should be complete in all respects and contain all information asked for, except prices. The technical offer **should not contain any price information**. The T.O with any price information anywhere is liable to be rejected.

1.4 ENVELOPE-II (Commercial Offer):-

Bids /Offer should give all relevant price information as per **Annexure – I**.

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Regional Office,
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2. Eligibility Criteria

The Bidder must fulfill following eligibility criteria:

SN	Eligibility Criteria	Documents to be submitted along with the tender
1	This RFQ is limited for to the Empanelled vendors for disposal of E-Waste with Central Bank of India.	
2	The bidder should have a copy of the valid Registration Certificate by Ministry of Environment Forests Ministry of Environment Forest (MOEF)/Central Pollution Control Board/(MOEF)/State Pollution Control Board to be submitted as per the current requirement for collecting, dismantling, recycling of e-waste. The Bidder should be able to meet all the future requirements/guidelines issued by GOI from time to time.	Copy of valid Registration Certificate issued by Ministry of Environment & Forest (MOEF)/Central Pollution Control Board/state Pollution Control Board to be submitted
3	The bidder should not have been currently blacklisted /barred/disqualified by any Govt to PSU or PSB or regulator/statutory body or institution during last two years.	A self-declaration in bidders letter head to be submitted
4	The bidder should submit an undertaking to the effect that after deactivation /degaussing of the data and / or destruction of storage media , the data cannot be retrieved by using any procedure	An undertaking in their letter head to be submitted by the bidder
5	Bidder also need to submit an undertaking that all e-waste items collected from Central Bank of India will be disposed off as per the latest e-waste guidelines issued by state/Central government Authorities	An undertaking in their letter head to be submitted by the bidder
6	The Bidder should not be an NPA account holder in any commercial banks in India	A self-declaration in bidders letter head to be submitted

3. Bid Security

Prospective bidders are required to submit the Demand Draft drawn in favor of “Central Bank of India” payable at Amravati, towards bid security of INR 20,000.00 (Rupees Twenty thousand only). The Bank may accept bank guarantee in lieu of Bid Security for an equivalent amount valid for 120 days from the last date of bid submission and issued by any scheduled commercial bank in India. The Bank will not pay any interest on the Bid security.

The Bid Security may be forfeited:

- (a) if a Bidder withdraws its tender during the period of tender validity specified by the Bidder; or
- (b) if the Bidder does not accept the correction of its Tender Price; or
- (c) if the successful Bidder fails within the specified time to:
 - (i) Sign the Contract; or
 - (ii) Furnish the required security deposit.

The Bid Security of a Joint Venture (JV) must be in the name of the JV that submits the tender. If the JV has not been legally constituted at the time of bidding, the Bid Security shall be in the names of all future partners as named in the letter of intent.

4. Cost of Bidding

The bidder shall bear all the costs associated with the preparation and submission of bid and bank will in no case be responsible or liable for these costs regardless of the conduct or outcome of the bidding process.

5. Technical Offer

5.1 The Technical Offer (TO) should be complete in all respects and contain all information asked for in this document.

5.2 It should not contain any price information. But a copy of the commercial bid without mentioning the price should be attached with TO. However, any mention of price in TO will result in cancellation of the bid.

5.3 The TO must be submitted in an organized and structured manner. All the product brochures/leaflets/manuals etc. should be submitted along with the TO.

5.4 The TO must contain the document cost (if not submitted already) and bid security. Without any of these two, bidder will be disqualified and bid submitted by them will not be considered for process.

Both the sealed and covered Bids should be put in a closed envelope and should be super scribed as **“Offer to Disposal of Old/Unusable/Obsolete irreparable hardware and peripherals”** on the top of the envelope.

All documents must be duly signed by the authorized signatory of the bidder .

6. Commercial Offer

Commercial Bid of only technically qualified Bidders shall be opened on the basis of technical proposal.

6.1 The Commercial Offer (CO) should be complete in all respect and contain all information asked for in this document.

6.2 The price to be quoted for all individual items and it should be unit price in Indian rupees.

6.3 The prices should include comprehensive maintenance of hardware items covering replaceable components, services, visits to the concerned offices.

7. Evaluation and acceptance

7.1 Technical offers will be evaluated on the basis of compliance with eligibility criteria, other terms & conditions stipulated in the RFP. Only those bidders who qualify in the technical evaluation would be considered for evaluating the commercial bid. Bank may, at its sole discretion, waive any minor non-conformity or deviations.

7.2 Bank may, at its sole discretion, waive any non-conformity or deviations.

7.3 Bank will award the contract to the successful Bidder whose bid has been determined as the **Highest Commercial bid (H1)** commercial evaluation.

7.4 Bank reserves the right to reject an offer under any of the following circumstances:

- a) If the offer is incomplete and / or not accompanied by all stipulated documents.
- b) If the offer is not in conformity with the terms and conditions stipulated in the RFP.

7.5 The Bank shall be under no obligation to mandatorily accept the highest or any other offer received in response to this notice and shall be entitled to reject any or all offers without assigning reasons whatsoever.

Disposal of Old/Obsolete hardware and peripherals lying at various Branches/Offices

8. SCOPE OF WORK:

8.1 Scope includes collecting & purchasing hardware (Desktops, LCD Monitor, DMP Printers, Laserjet Printers) (identified by the Bank for disposal) from our branch premises on “as is where is basis” for disposal/recycling in line with Central/State Government guidelines.

8.2 Pick up the hardware from the various premises after de-gauging the hard disk /storage if any for disposal

9. TERMS OF PAYMENT:

The successful bidder should make full payment to the Bank before picking up the items from the branches/Offices within 2-3 working days from the date of issuance of purchase order.

10. Bid Validity Period:

The Offer submitted and the prices quoted therein shall be valid for 60 days from the date of opening of Commercial Bid. Bid valid for any shorter period shall be rejected by the Bank.

11. DOCUMENTS TO BE SUBMITTED:

Documents required in Techno Commercial Bid.

1. Valid Certificate from State Pollution Control Board/Govt Authorities for undertaking E-Waste Disposal
2. Bid Earnest Money in the in the form of Demand Draft
3. DD for cost of the document.

Address Details along with contact Numbers (Tel.no, Fax, email-ids) of the Vendor

Sr.	Particulars	Details
1.	Name of bidder	
2.	Constitution	
3.	Address	
4.	Authorized Person for bid	
5.	Contact Details	
6.	Whether all RFP terms & conditions complied with.	

ANNEXURE-I

Bill of Material

Prescribed Schedule for hardware and peripherals to be disposed:-

To
Regional Manager,
Central Bank of India,
Regional Office, Amravati

We declare that we have inspected the hardware and peripherals Machines and are interested to purchase the same on **“As is where is Basis”** . Our offer for the hardware and peripherals machines is as below:-

Sl No.	Item Descriptions	Quantity	Unit Price(Rs)
1	Desktop CPU without monitor	1	
2	LCD Monitor	1	
3	Passbook Printer	1	
4	Laser Printer	1	
5	DMP 80 Column	1	
6	DMP 136 Column	1	
7	Key Board	1	
8	Printer Tonner	1	
			Total

- The price offered is inclusive of all miscellaneous charges including transportation; labor all taxes or any other expenses. We have gone through all the terms and conditions in the tender document and agree with the same. We understand that in the event of non-compliance of the terms and conditions of the tender, our tender can be cancelled at any time of the tender process.
- We undertake that we have checked the available material & specified quantity as mentioned above at respective locations with respect to availability of CPU, Monitors , Cabinets, Motherboards, Printers, Cables and have quoted accordingly
- The unit cost should be given in full INR(without decimal places)
- In case of discrepancy between unit price and total cost, the unit price shall prevail.
- We understand that the Bank is not bound to accept the tender either in part or in full and that the Bank has right to reject the offer in full or in part without assigning any reasons whatsoever.

**** The quantity mentioned is for arrival of rate per item, actual quantity can be verified from the branches/offices at the time of collections**

Annexure-II

Details of Bank locations (Branch /Offices) where the E-waste is available for inspections /Collection and Disposal

SR NUMBER	BR CODE	BRANCH NAME	CONTACT NUMBER
1	684	YEOTMAL (YAVATMAL)	7507774165
2	685	ARNI	7507774145
3	686	PUSAD	7507774155
4	698	SAKKARSATH,AMRAVATI	7507774248
5	699	AMRAVATI	9765393218
6	1221	WANI	7507774163
7	1323	DARYAPUR	7507774231
8	1324	ANJANGAON SURJI	7507774220
9	1325	ACHALPUR	7507774217
10	1533	MOHADA	7507774153
11	1535	FULSAWANGI	7507774147
12	1537	BHATUKLI	7507774226
13	1576	NANDGAON KHANDESHWAR	7507774241
14	1599	MAREGAON	7507774152
15	1614	KARAJAGAON	7507774237
16	1714	KHOLAPUR	7507774239
17	1716	PATHROT	7507774246
18	1726	BHANDARAJ	7507774225
19	1727	NERPINGALAI	7507774245
20	1730	LONI	7507774151
21	1731	AKOLA BAZAR, YEOTMAL	7507774144
22	1760	WADAKI	7507774162
23	1829	RAJURA BAZAR	7507774247
24	1830	BENODA	7507774224
25	1852	KAPUSTALANI	7507774236
26	1854	WADNER GANGAI	7507774254
27	1904	KALAMKHAR	7507774235
28	1907	GHATLADKI	7507774234
29	1917	DONGAR KHARDA	7507774148
30	1931	VIDUL	7507774160
31	1976	DARWAH	7507774146
32	2049	SAWANA	7507774156
33	2050	LADKHED	7507774150
34	2051	UTTARWADHONA	7507774159
35	2093	SHIRAJGAON,BAND	7507774249
36	2094	KOKARDA	7507774240
37	2097	BRAHMANWADA THADI	7507774227
38	2098	AMBADA	7507774218
39	2099	CHANDUR RAILWAY	7507774228
40	2101	KOTHA	7507774149
41	2271	WARUD (CHANDASWATHODA)	7507774255
42	2275	ANJANGAON BARI	7507774221

Disposal of Old/Obsolete hardware and peripherals lying at various Branches/Offices

43	2278	NANDGAON PETH(BRAHMANWADA)	7507774244
44	2279	CHIKHALDARA(KATKUMBHA)	7507774230
45	2296	WATHODASUKLESHWAR	7507774256
46	2302	KASABEGAVHAN	7507774238
47	2303	TALWEL	7507774251
48	2410	MORSHI (AMRAVATI)	7507774241
49	2804	UKANI	7507774157
50	2811	WADHONE BAZAR	7507774161
51	2925	UMARKHED (DARATI)	7507774158
52	2988	PANDHAR KAWDA(SHIFTEDFROMSHIBLA	7507774154
53	3126	SHIVAJI NAGAR AMRAVATI	7507774250
54	3248	APMC,AMRAVATI	7507774223
55	3573	DHAMANGAON	7507774232
56	3671	CHAPRASIPURA	7507774229
57	3755	TEOSA	7507774252
58	3821	WESTERN COALFIELDS LTD BELLORA	7507774164
59	3825	DHARNI TALUKA SAHKARI KHAREDIVIKRI SCTY	7507774233
60	3826	VIDARBH AYURVED MAH VIDYALAYA, AMRAVATI	7507774253
61	4125	RAJURA	9764088488
62	4238	SANGLUD	9764088388
63	4247	PHUBGAON	9764188488
64	4419	SAHAKAR NAGAR AMRAWATI	9765422322
65	4420	CHANDANI CHOWK,AMRAVATI	8554996870
66	4421	PARATWADA	8554996871
67	4422	DARDA NAGAR,YEOTMAL	7875771888
68	4579	RASEGAON	7875771818
69	4580	TONDGAON	8554996875
70	7029	REGIONAL OFFICE AMRAVATI	9561821365
71		LDM OFFICE AMRAVATI	9561821365
72		LDM OFFICE YEOTMAL	7507766003

**** END OF THE DOCUMENT ****