



## CENTRAL OFFICE

### **मानव संपदा प्रबंधन/ HUMAN CAPITAL MANAGEMENT** **(भर्ती एवं पदोन्नति प्रभाग RECRUITMENT AND PROMOTION DIVISION-CLERK)**

<b>Notification of Recruitment Customer Service Associate,</b>
<b>IBPS CRP CLERKS-XIV (2025-26), Date of reporting: 08<sup>TH</sup> September 2025 at 09.30 A.M.</b>

Attention is drawn to our notification dated 08<sup>th</sup> May 2025 wherein 1954 provisionally shortlisted candidates for appointment as Customer Service Associates (CSA) in clerical cadre in our Bank were advised to complete their document verification from 19.05.2025 to 23.05.2025 at allotted Centre for Learning & Development (CLDs) as per allocated date & time slot. It has now decided by the Bank to onboard provisionally shortlisted candidates. Provisionally selected candidates are advised to report at the Centre for Learning & Development (CLDs) for joining & documents/ bio-metric/Iris verification along with medical as per the attached list along with the name of Centre for Learning & Development (CLDs) and date of reporting. The date of reporting will be 08.09.2025. The appointment of the candidates is subject to clearance of bio-metric/Iris, Medical fitness certificate and Local Language Proficiency Test (LLPT) if applicable.

➤ List of all provisionally shortlisted candidates to be reported to allotted Centre for Learning & Development (CLDs) is attached as Annexure I.

➤ List of provisionally shortlisted candidates who are require to undergo the language proficiency test to be conducted by Central Institute of Indian Languages (CIIL) at their respective CLDs is attached as Annexure II. The appointment of such candidates is subject to the condition that they have to successfully qualify the Language Proficiency Test to be conducted by the Central Institute of Indian Languages (CIIL). In the event of your failure to qualify the aforesaid test, this appointment shall be deemed null and void ab initio, and the Bank shall be under no obligation to continue your employment.

Address of the Centre for Learning & Development (CLDs) with name and contact number of the nodal officers is attached as Annexure III.

List of provisionally shortlisted candidates along with schedule of joining at allotted Centre for Learning & Development (CLDs) is published herewith.

Individual appointment letters of the provisionally selected candidates will be dispatched through Speed Post/mail at their registered addresses as furnished by IBPS. The time of reporting at respective Centre for Learning & Development (CLDs) is 9:30 AM on the scheduled date. Candidates are advised to download the formats attached herewith without waiting for the receipt of appointment letter and ensure to fill up the same in all respects, which are required to be submitted by them at the advised place of reporting i.e. respective Centre for Learning & Development (CLDs).

The candidates are advised to come fully prepared as their place of posting/on job training will be allotted from Centre for Learning & Development (CLDs) with an advice to report directly to the place of posting/on job training.

Candidates are instructed to bring all their Original Documents along with Caste Certificate if applicable at the time of reporting without fail for verification. Candidates who have not able to complete their document verification from 19.05.2025 to 23.05.2025 as advised them in notification dated 08.05.2025, can also complete their document verification on 08.09.2025 itself at CLD mentioned against their name as per above notification. Please note that no further extension will be given in this regard.

Further they have to follow the instructions of the notification dated 08.05.2025 along with this notification. Such candidates have to bring required documents as per the notification dated 08.05.2025 and also the documents/certificates mentioned in this notification. Failure to complete their document verification or non-reporting on 08.09.2025 will be considered as the candidate is not interested in joining the Bank and accordingly Bank will initiate annulment of such candidate.

Candidates who have completed their document verification from 19.05.2025 to 23.05.2025 have to carry all their Original Documents along with Caste Certificate if applicable at the time of reporting along with below mentioned documents/certificates. They have to comply with the undertaking if any given at the time of Document Verification.

It may please be noted that in absence of required certificates/ documents, candidates may not be allowed to report. Decision of the Bank in all matters pertaining to selection process shall be final and binding.

Formalities to be completed: Candidate's appointment in the Bank will be subject to producing the following Original certificates / documents for verification / record at the time of joining the Bank.

(FORMATS OF DOCUMENTS MENTIONED BELOW ARE AVAILABLE ON BANKS WEB-SITE UNDER CAREER FOLDER; ALL CANDIDATES ARE ADVISED TO DOWNLOAD THE SAME. PLEASE NOTE THAT THESE DOCUMENTS WILL NOT BE ATTACHED WITH APPOINTMENT LETTER)

- A. Duly filled Subscriber Registration form (CS-S1) for generating Permanent Retirement Account Number (PRAN), under Defined Contributory Pension Scheme (DCPS).
- B. MEDICAL FITNESS CERTIFICATE (TO BE SIGNED BY CHIEF MEDICAL OFFICER/CIVIL SURGEON) and
- C. Police Verification report – Verified from Local Police Station and district police headquarter.

(Note- Enclosed forms must be completed in all respects, wherever required Passport size photograph may be affixed, so that the verification process is completed expeditiously and without any hitch).

Please do not send the acknowledged copy of the appointment letter through post. It should be personally handed over to Bank Officials at the time of reporting at the advised place. Candidates who have not completed document verification from 19.05.2025 to 23.05.2025 have to bring two sets of self-attested xerox copies of the documents as enumerated in notification dated 08.05.2025 along with documents mentioned in this notification which please note.

Candidates are required to report at centres along with 4 passport size colour photographs, and original documents. In addition, original Aadhar card, PAN Card and 10th Pass Certificate are also to be produced with self-attested xerox copies at the time of reporting for KYC purpose.

It is reiterated that selection of the candidates is PROVISIONAL and subject to their being declared medically fit & document / biometric verification/KYC details being found

satisfactory and also LPT wherever applicable as per the requirements of the Bank. Candidates have to report strictly as per the date of reporting informed in this notification.

Candidates are advised once again to check if they are fulfilling eligibility criteria as per notification in all respects. Bank reserves the right to disqualify any candidate who does not fulfil the eligibility criteria at any point of time.

Candidates are advised to regularly visit the Bank's website for updates/ notices/ instructions.

Decision of the Bank in respect of all matters pertaining to this recruitment would be final and binding on all candidates

Since Customer Service Associates (CSA) in clerical cadre have to undergo uniform training schedule as per the policy of the Bank guided by regulators, no extension in date of reporting shall be allowed.

Candidates are advised to disclose the Disciplinary Action if any, was initiated/punishment inflicted against him/her by his/her current/previous employer/organisation. It has to be undertaken by the candidates that no disciplinary action is contemplated/or pending/or punishment awarded against him/her in his/her current/previous organization. Further any criminal proceedings are pending or have become final also have to be disclosed.

The appointments of candidates, whose name are not appearing in the list, are put on hold for further scrutiny/clarification.

Candidates are advised to regularly visit the Bank's website for updates/ notices/ instructions.

Decision of the Bank in respect of all matters pertaining to this recruitment would be final and binding on all candidates. –

**--SD--**

**CHIEF GENERAL MANAGER-HCM**

**DATE: - 25.08.2025**