

Annexure-I

(Specimen for window advertisement)

Central Bank of India Samajik Utthan Avam Prashikshan Sansthan (CBI-SUAPS), a Society/ Trust Sponsored by Central Bank of India, is looking for services of a Director for RSETI Mansahi , Katihar on Annual Contract basis.

For full details regarding application ,emoluments ,age ,qualification ,experience,etc,please refer to detailed advertisement displayed on our sponsor Bank's website <http://www.centralbankofindia.co.in>.

Application form can be downloaded from Bank's website referred above .the last date for receipt of application will be **28/01/2018** .

Place -

Date -

**Regional Manager
Central Bank of India
Purnea**

CENTRAL BANK OF INDIA

ANNEXURE-II

Recruitment /Engagement of Director for RSETIs (Rural Self Employment Training Institutes) Mansahi, Katihar on contract basis for the Year 2018-19

IMPORTANT: LAST DATE OF RECEIPT OF APPLICATION: 28.01.2018

Society/ Trust Profile:

Central Bank of India Samajik Utthan Avam Prashikshan Sansthan (CBI-SUAPS), a Society/ Trust, (registered under Society Registration Act 1860 with Head Office at Mumbai), sponsored by Central Bank of India and engaged in imparting training to rural youth for their self employment and bringing awareness among rural masses on financial literacy through its 46 RSETI & 50 FLCC centres located in 50 districts of the country, is looking for retired bank officers in Scale-IV and above having experience in working in any public Sector Banks(i.e. our bank /any other public sector bank)and relevant expertise for recruitment of Director on Annual Contract basis for our **RSETI Centre at Mansahi,Katihar** .

The details are given below:

1. AGE, QUALIFICATION & EXPERIENCE:

Sr. No.	Name of the Post	Age	Qualification	Experience / Other eligibility criteria.
1.	Director RSETI.	Less than 65 years with sound Health	<u>Essential:</u> (i) Graduate/Post-graduate degree from a UGC recognized University. <u>Desirable:</u> Officers with rural development background i.e. Agriculture Finance	<u>Essential:</u> 1. Candidate Should have retired on VRS or on attaining superannuation with minimum 20 years of service of which at least 15 years in Officer grade. be well

			<p>Officer/Rural Development officer/Agriculture Officers converted to Mainstream of banking /Lead District Managers and Faculty members of training Centres /College WITH specialization in Rural Development etc. Shall be preferred.</p>	<p>conversant with local language.</p> <p>2. He should have worked as Branch Manager in any scale in a rural branch for at least 3 years OR as AFO (Agriculture Finance Officer) in rural Branch for a period of 3 years.</p> <p>3. He should have unblemished record and possess satisfactory service certificate from the previous employer.</p> <p>4. Should be well conversant with local language.</p> <p>5. Should have retired from Scale –IV or above for RSETI.</p> <p>6. Should be resident of the same State, preferably same or nearby district.</p>
--	--	--	---	---

2. CONTRACT PERIOD, AMOUNT AND OTHER TRAVELLING EXPENSES:

The candidate shall be appointed on Contract basis for a period of one year. Renewal of contract may be possible at Bank's sole discretion in terms of extant polices and rules.

Following conditions to be incorporated while issuing the renewal of contract letter to the member concerned.

- (a) To submit Performance appraisal to regional manager concerned one month in advance of expiry of contract.
- (b) Subject to performance under other various parameters as per Bank's performance appraisal, the renewal of contract which will be sole prerogative of bank shall be considered keeping in view the grading of minimum "B" of RSETI centre ,as per parameter prescribed by Govt. OF india.

3. CONTRACT AMOUNT AND OTHER TRAVELLING EXPENSES:

The contract amount shall be paid an amount equivalent to last pay & allowance drawn less the initial amount of pension fixed before commutation plus relief etc.payable thereon or Rs.25000/- p.m. whichever is lower further a lump sum amount of Rs.5000/-p.m. shall be paid towards Mobile ,conveyance etc .however ,the condition of "Last pay & Allowance drawn by the Officer less initial amount of pension fixed official of a Nationalized Bank and in case of non-pentioner ,the candidate will be eligible only for 25000/-p.m.together with lump sum amount of Rs.5000/-towards Mobile ,Conveyance etc. Please note that no other benefits or charges shall accrue or be payable.

Reimbursement of TA/DA for travelling as per requirement of the post shall be made as per the scale/grade in which he was working at the time of his superannuation .

No other allowance /reimbursement of expenses will be admissible

4. LEAVE:

The candidates shall be entitled for 15 days leave per year with maximum of 02 days per month.

5. JOB PROFILE:

These officers shall be working as "Director –RSETI" and have to oversee the overall functioning of RSETI.

6. SELECTION PROCEDURE:

The eligible candidates will be called for personal interview and the decision of the Bank in this regard shall be final.

7. SUBMISSION OF APPLICATION:

Eligible candidates have to submit their applications in the given format (Annexure). Last date for receipt of application is **28.01.2018**. No applications shall be entertained beyond the stipulated date. Incomplete applications will be rejected.

Address the application, Subscribing "**Application for the post of Director of RSETI Mansahi, Katihar on contract for the year 2017-18**" to Regional Manager, Central Bank of India, Regional office Purnea ,Sneh Bhawan,Bhatta Bazar ,Purnea - 854301.

Further ,it is informed that one letter box will kept at office ,Central Bank of India ,Regional office Purnea where the applications may be dropped.

8. APPLICATION FEE:

There is no application fee prescribed.

9. GENERAL INSTRUCTIONS:

- (a) While applying for the post, the applicant should ensure that he/ she fulfill the eligibility criteria and other norms mentioned above and that the particulars furnished are correct in all respects. In case it is detected at any stage of recruitment that a candidate does not fulfill the eligibility norms and/ or that he/ she has furnished any incorrect/ false information or has suppressed any material fact (s), his/ her candidature will automatically stand cancelled. If any of the above shortcoming(s) is/ are detected even

after engagement, his/ her contractual engagement is liable to be terminated without any notice.

(b) In case of suitable and deserving cases, any of the requirements and conditions of eligibility mentioned above, may be relaxed at the discretion of the Management of Society/ Trust. The Management of Society/ Trust reserves the right to fill or not to fill the above advertised position without assigning any reason thereof.

(c) Mere admission of application against the advertisement and apparently fulfilling the criteria as prescribed in the advertisement would not bestow on him/ her right to be called for interview.

ANNEXURE-III

**APPLICATION FOR THE POST OF DIRECTOR OF RSETI
ON CONTRACTUAL BASIS**

To
Regional Manager
Central Bank of India,

_____.

Paste Passport
size photograph

Please sign across
the photograph

With reference to your advertisement on Bank's Website dated _____ I,
submit my application for the post of _____ in prescribed format as under:

1.	Name (In Full)	:	
2.	Address For Correspondence	:	
3.	Catagory	:	
4.	If Person With Disability:		
	Type Of Disability	:	
	Percentage Of Disability	:	
5.	Date Of Birth (As Per School Leaving Certificate)	:	
	Age In Completed Years As On _____	:	
6.	Contact Details:		
	Mobile No.	:	
	Landline No.	:	
	E-Mail ID	:	
7.	Gender	:	
8.	Nationality	:	

9.	Religion	:	
10.	Marital Status	:	
11.	Father's/ Husband's Name	:	
12.	Permanent Address:	:	

13. EDUCATIONAL QUALIFICATION:

Qualification	Details (SSC/HSC (10+2)/B.A/ B. Sc. / M.A / M. Sc. Etc.)	Board / University	Full Time / Part- Time	Year of Passing	Subject	Marks (Rank if any)
SSC/HSC (10+2)						
Graduation						
Professional Qualification						
Others						
Computer (Diploma/Degree/ Certificate)						

Note: Please attach copy of certificate **duly attested by self or any Gazetted officer.**

14. **A. RELATIVE EXPERIENCE** (if any) _____ Total (in years)
_____.

Sr. No.	Institution	Designation	Duration From To	Responsibilities	Pay Scale	Extra ordinary Achievements

B. For retired Officials:

Retired on VRS/ superannuation	:	
Name of the organization from which retired	:	
Date of retirement	:	
Total years of service	:	Years.
Out of which as an officer in organization/ rural development institution.	:	Years.
No. Of years worked as rural branch managers/ field officer in case of bank's services.	:	Years.
Date of issue of service	:	
Certificate of previous employer	:	

14.	<u>Details of Present Employment</u>		
	(a)	Organization	:
	(b)	Full Address	:
	(c)	Position	:
	(d)	Reporting to	:
	(e)	Salary / Compensation Presently drawn	:

15.	Brief details of experience in the Bank/other institution in respect of working in Rural Area as Rural Development In-Charge / Bank Official./As LDM.	

16.	Significant Achievement (if any) in respect of above assignments (for faculty only):	

17.	Name & Address of two references:	
	(1)	(2)

DECLARATION:

I hereby declare that the particulars furnished above are true and correct to the best of knowledge and belief and I understand that in the event of any information being found false or incorrect at any stage or not satisfying the eligibility criteria according to the requirements of the relative advertisement, my candidature/ appointment for the said post is liable to be cancelled/ terminated at any stage and if appointed, my service are liable to be terminated. I am willing to serve anywhere in india .i agree that bank has right to transfer me to any part of the contry at its discretion.

I hereby agree that any legal proceedings in respect of any matter of claims or disputes arising out of this application and/ or out of said advertisement can be instituted by me only at Mumbai and Courts/ Tribunals/ Forums at Mumbai and undertake to abide by all the terms and conditions mentioned in the advertisement displayed on Bank's website dated _____.

(Signature of applicant)

Place: _____.

Date: _____

Enclosures:

- 1.
- 2.
- 3.
- 4.
- 5.