



**HUMAN RESOURCES DEVELOPMENT DEPARTMENT
(RECRUITMENT AND PROMOTION DIVISION)
CENTRAL OFFICE, MUMBAI
Recruitment of Specialist Category officers in Scale IV/V – 2011-12**

IMPORTANT: LAST DATE OF RECEIPT OF APPLICATION -25.01.2012
COMPANY PROFILE

Central Bank of India, a leading Public Sector Bank, with Pan India Branch Network of more than 3856 branches, with total business of more than ` 319000 Crores and driven by talented work force of 35000+ employees, is looking for Qualified and experienced Professionals **in Senior Management Grade Scale IV/V under Specialist Category as under;**

1. AGE, QUALIFICATION & EXPERIENCE (As on 31.12.2011)

Sr	Name of the Post	No. of Posts	Age	Qualifications	Experience
1.	Asstt. General Manager—IT (Compliance, Data Warehousing etc.)	1	Not exceeding 52 years	<u>Essential:</u> A Graduate from recognized University with CAIB <u>Desirable:</u> Degree/ Diploma in Computer and certification in e- governance.	<u>Essential:</u> i) Candidate should have experience of working in a PSB for minimum of 15-20 years. Should be in MMG Scale III or SMG Scale IV. iii) Should have experience of Core Banking for atleast 5 years and should have hands on experience in IT related projects of banks like HRMS, Data Cleansing, Data Warehousing, Cheque truncation system etc. iv) He should have flair for introducing / working on innovative products and should have a proven track record.

Sr	Name of the Post	No. of Posts	Maximum age	Qualifications	Experience
2.	Chief Manager – Mid Office- Market Risk	1	Not exceeding 40 years	<p><u>Essential:</u></p> <p>A Graduate / Post Graduate in Maths/Statistics from a recognized University with MBA – Finance.</p> <p><u>Desirable:</u></p> <p>FRM course.</p>	<p><u>Essential:</u></p> <p>i) Candidate should have minimum three years experience of working in Mid Office/Treasury / ALM deptt. of a PSB/ Foreign /Private Bank.</p> <p><u>Desirable:</u></p> <p>i) Experience of working 1-2 years in Front Office in a PSB/Foreign/Private Bank.</p>
3	Chief Manager- Mid Office-Forex	1	Not exceeding 40 years	<p><u>Essential:</u></p> <p>A Graduate / Post Graduate in Maths/Statistics from a recognized University with MBA – Finance.</p> <p><u>Desirable:</u></p> <p>FRM course.</p>	<p><u>Essential:</u></p> <p>i) Candidate should have minimum three years experience of working in Mid Office/ Treasury/ ALM deptt. of a PSB/Foreign /Private Bank.</p> <p><u>Desirable:</u></p> <p>i) Experience of working 1-2 years in Front Office dealership in Foreign / Domestic market in a PSB/Foreign/Private Bank.</p>

2. Scales of Pay:

The candidate shall be appointed on regular basis in SMG Scale IV/V and the Scale of Pay for Scale IV is Rs. 30,600-900/4-34200-1000/2-36200 with the total emoluments at the start of the Scale shall be Rs. 49,000/- approx. + usual perks & benefits at Mumbai.

The Scale of Pay for Scale V is Rs. 36,200-1000/2-38200-1100/2-40400 with the total emoluments at the start of the Scale shall be Rs. 58,000/- approx. + usual perks & benefits at Mumbai.

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3. SELECTION PROCEDURE

The eligible candidates shall be called for personal interview and the decision of the Bank in this regard will be final.

4. SUBMISSION OF APPLICATION

Eligible candidates have to submit their applications in the given format (Annexure A).

Last date of application is 25.01.2012. No applications shall be entertained beyond the stipulated date.

Incomplete applications will be rejected.

Address the application, Superscribing “Application for the post of “Specialist Category Officer in Scale IV/V” to “General Manager- HRD,
Central Bank of India,
Chander Mukhi, 17th floor,
Nariman Point
Mumbai- 400 021

5. APPLICATION FEE

Application fee is Rs.1000/- for others and Rs.100/- for SC/ST/PWD Candidates payable by way of Draft drawn on any Nationalised/Scheduled Bank drawn in favour of “Central Bank of India- Recruitment of Specialist Category Officer in Scale IV/V” and payable at Mumbai

6. GENERAL INSTRUCTIONS:

- a) While applying for the posts, the applicant should ensure that he / she fulfills the eligibility and other norms mentioned above and that the particulars furnished are correct in all respects. In case it is detected at any stage of recruitment that a candidate does not fulfill the eligibility norms and / or that he / she has furnished any incorrect / false information or has suppressed any material fact(s), his / her candidature will automatically stand cancelled. If any of the above shortcoming(s) is / are detected even after appointment, his / her services are liable to be terminated without any notice.
- b) In case of suitable and deserving cases, any of the requirements and conditions of eligibility mentioned above, may be relaxed at the discretion of the Management. The Management reserves the right to fill or not to fill the above advertised position without assigning any reason thereof.
- c) Mere submission of application against the advertisement and apparently fulfilling the criteria as prescribed in the advertisement would not bestow on him / her right to be called for interview.
- d) Candidates serving in Government/Public Sector Undertakings (including banks) are required to send their application through proper channel and produce a "No Objection Certificate" from their employer at the time of interview in the absence of which their Candidature shall not be considered. However, such candidates may also send “advance copy” directly.

ANNEXURE A

APPLICATION FOR THE POST OF SPECIALIST CATEGORY OFFICER IN SCALE IV/V

To,
General Manager-HRD
Central Bank of India,
17th Floor, Chandermukhi,
Nariman Point, Mumbai

Paste Passport size
Photograph

With reference to your advertisement on Bank's website dated _____
I, submit my application in prescribed format.

Please sign across
the Photograph

Post Applied for _____

1. NAME (in full)- _____

2. ADDRESS FOR CORRESPONDENCE:

3. CATEGORY
(SC/ST/OBC/GEN) : _____

4. If person with Disability:
Type of disability:
Percentage of disability:

5. DATE OF BIRTH (As per School leaving Certificate) :
Age in completed years as on 31.12.2011:

6. Details of Non refundable Application Fee :

Name of DD issuing Bank:
Date of Issue :

Place of Issue :
Amount:

7. Contact Details:
MOBILE NO. -

LANDLINE No.

E-MAIL ID-

8. GENDER :

9. NATIONALITY:

10. RELIGION:

11. MARTIAL STATUS:

12. FATHER's/ HUSBAND's NAME:

13. PERMANENT ADDRESS:

14. EDUCATION QUALIFICATION (Graduation and above);

Qualification	Board/ University	Full time/ Part Time	Year of Passing	Subjects (Compulsory)
MBA-Finance				
CAIIB				
FRM				
Any other				

15. EXPERIENCE -

Sr. No.	Particulars	Yes/No/NA	No. of Years
1	Do you have experience of working in a PSB for minimum of 15-20 years		
2	Do you have experience of Core Banking for 5 to 7 years and have experience to handle the IT related project of banks like HRMS, Data Cleaning, Data Warehousing, Cheque truncation system etc.		
4	Do you have minimum three years experience of working in Mid Office/Treasury/ALM deptt. Of a PSB/Foreign/Private Bank.		
5	Do you have experience of working in Front Office dealership market in a PSB/Foreign/Private Bank.		

SN	Name of Bank (PSB/Foreign/Private)	Designation (Scale)	Duration From To	Responsibilities	Extra Ordinary Achievements

16. DETAILS OF PRESENT EMPLOYMENT:

(a) Bank

(b) Full Address:

(c) Scale & Designation :

(d) Salary/Compensation presently drawn:

17. Name and addresses of two references-

1) _____

2) _____

DECLARATION

I hereby declare that the particulars furnished above are true and correct to the best of knowledge and belief and I understand that in the event of any information being found false or incorrect at any stage or not satisfying the eligibility criteria according to the requirements of the relative advertisement, my candidature/ appointment for the said post is liable to be cancelled/terminated at any stage and if appointed, my service are liable to be terminated. I am willing to serve anywhere in India. I agree that Bank has right to transfer me to any part of the country at its discretion.

I hereby agree that any legal proceedings in respect of any matter of claims or disputes arising out of this application and/or out of said advertisement can be instituted by me only at Mumbai and Courts/tribunals/forums at Mumbai undertake to abide by all the terms and conditions mentioned in the advertisement displayed on Banks website dated_____.

(Signature of applicant)

Place:_____

Date:_____

Enclosures:

- 1.
- 2.
- 3.
- 4.